



COUNTY OF HURON

BY-LAW NO. 2024-096

A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON TO ESTABLISH USER FEES AND SERVICE CHARGES

WHEREAS pursuant to Section 391 (a) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees and charges on any class of persons for services or activities provided or done by or on behalf of it;

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, the Building Code Act, 1992, S.O. 1992, c. 23 as amended, and various other statutes provide a municipality with authority to impose various fees and charges;

Whereas, Section 7 of the Building Code Act, S.O. 1992, C. 23, as amended, empowers municipal Councils to pass by-laws respecting construction, demolition and change of use permits and inspections; and

Whereas, Section 7(c) of the Building Code Act, S.O. 1992, C.23, as amended, authorizes a municipality to require the payment of fees on applications and issuance of permits and prescribe the amount thereof; and

WHEREAS the Council of The Corporation of the County of Huron deems it expedient to pass a by-law establishing and requiring the payment of fees for information, services, activities and use of County property;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE COUNTY OF HURON ENACTS AS FOLLOWS:

1. That By-law No. 2023-096 and any amendments (By-laws 2024-018 and 2024-056) thereto are hereby repealed in their entirety;
2. That Schedules "A – H" attached hereto form part of this By-law;
3. That except where otherwise indicated, the fees or charges as indicated in this By-law do not include applicable taxes, which will be added to the fee or charge;
4. That any portion of a fee or charge that remains unpaid beyond the date fixed for payment may incur interest at a rate of 2% per month until the balance is paid.
5. That there may be recovery of collection agency costs for any outstanding County of Huron accounts receivable in arrears that are forwarded to a collection agency.



COUNTY OF HURON

6. That in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. "Cost Recovery" means all labour, equipment, material and any related overhead costs incurred by the Corporation; and
8. That this By-law shall come into force and be in effect as of January 1, 2025.


READ a first time this 18th day of December 2024.

READ a second time this 18th day of December 2024.

READ a third time this 18th day of December 2024.



Jamie Heffer, Warden



Susan Cronin, County Clerk

COUNTY OF HURON BY-LAW NO. 2024-096

SCHEDULE "A"

ADMINISTRATION, HUMAN RESOURCES, TREASURY,
INFORMATION TECHNOLOGY, PROVINCIAL OFFENCES, ECONOMIC DEVELOPMENT,
EMERGENCY MEDICAL SERVICES

Commissioner of Oaths	\$25.00
Photocopies	\$0.25 per copy
Color Photocopies/Printouts	\$1.00
Provincial Offences	As per <i>Provincial Offences Act and Municipal Act, 2001</i> \$20 administrative fee; plus collection agency fee for defaulted POA fines sent to collections
NSF & Returned Cheques	\$35.00
Credit Card Processing Fees	Full Cost Recovery
IT Training Room Rental	Full day \$200.00 Half day \$100.00
Consultant Services	Full Cost Recovery

Accessibility Plan Reviews (excluding municipal projects within Huron County) – Full Cost Recovery

Economic Development

Boardroom in office hours	\$30/hour
Boardroom outside office hours	\$75/hour

Rental Services

Coffee – during regular hours of operation	\$10 -12 cup pot
and	\$20 - 30 cup pot
Subject to staff availability	\$35 - 50 cup pot
Photocopies - Black and White	\$.25 / page
Colour	\$1.00 / page
Document Scanning	\$5 per page

Courses & Webinars	Cost Recovery
Coaching Services	\$40.00 per hour exceeding complimentary 5 hr/year threshold
Consultant Fees	Cost Recovery

Municipal Freedom of Information and Protection to Privacy Act (MFIPPA)

MFIPPA Fee	\$5.00 (accompanies request)
record search/preparation	\$7.50/15 minutes and \$0.20 per page for photocopies (If request results in anticipated fee of \$100 or more; then 50% of a reasonable estimate be paid prior to the record search being completed)

Paramedic Services

Hiring off-duty paramedics and vehicle - as per policy PR-2 Sec 8

Release of Information As per policy AD-13

COUNTY OF HURON BY-LAW NO. 2024-096
SCHEDULE "B" ** EFFECTIVE JANUARY 1, 2025
PLANNING AND DEVELOPMENT

Area Weed Inspector Service: Full Cost Recovery (\$400.00 minimum) - (this service is provided to the Lower Tier Municipalities)

Notice of Intent Fee Under the Forestry Conservation By-Law:

Woodlot / Woodland Size	Notice of Intent Fee
0.5 to <20 acres (0.2 to <8.1 ha)	\$100.00
20 to <40 acres (8.1 to <16.2 ha)	\$150.00
40 to <60 acres (16.2 to <24.3 ha)	\$200.00
60 to <80 acres (24.3 to <32.4 ha)	\$250.00
80 acres and over (32.4 ha and over)	\$300.00

The fee for a Notice of Intent under the Forest Conservation By-law may be waived for all forest harvest operations for which:

- a silvicultural prescription incorporating "Good Forestry Practices" has been prepared by a member in good standing of the Ontario Professional Foresters Association (OPFA), and
- the marking of trees for harvest will be completed by a member in good standing of the OPFA or by an Ontario Certified Tree Marker, and
- The County Forest Conservation Officer is satisfied that the foregoing requirements have been met

Electric Vehicle Charge Fee \$5.00 per hour

2025 PLANNING APPLICATION FEES: (Effective January 1, 2025)

TYPE OF APPLICATION	Local Municipal	Huron County	TOTAL FEE
Official Plan Amendment (OPA), Local OPA, County OPA	\$1,840.00	\$4,280.00	\$6,120.00
Official Plan Amendment (OPA), Local OPA, County OPA-New or expanding aggregate operation	\$3,670.00	\$8,570.00	\$12,240.00
Zoning By-law Amendment (ZBLA)	\$1,350.00	\$2,730.00	\$4,080.00
Zoning By-law Amendment (ZBLA) -New or expanding aggregate operation if no OPA is required	\$3,370.00	\$6,830.00	\$10,200.00
Minor Variance (1 variance)	\$1,100.00	\$1,450.00	\$2,550.00
Minor Variance (2 variances)	\$1,430.00	\$1,890.00	\$3,320.00
Minor Variance (3 or more variances)	\$1,750.00	\$2,330.00	\$4,080.00
Consent-Technical (e.g. lot additions, easements, ROW's, Validation Certificates, re-creation of original lots, cancellation certificate etc.)	\$765.00	\$2,295.00	\$3,060.00
Consent-New Lot Creation (e.g. new lots, surplus farm severances)- Base fee includes one severed and one retained. Add \$2550 (Municipal \$640/County \$1910) for each additional lot created.	\$1150 \$640	\$3440 \$1910	\$4590 Base fee includes one severed and one retained - add \$2550 for each additional lot created
Retained Land Certificate		\$510.00	\$510.00
Cancellation Certificate		\$510.00	\$510.00
Change of Consent Condition or Consent Endorsement Certificate		\$510.00	\$510.00
Plan of Subdivision/Condominium	\$2,550.00	\$7,650.00	\$10,200.00
Lots/Blocks/Units over 10	add \$70 per lot/unit/ block	add \$130 per lot/unit/ block	add \$200 per lot/unit/ block
Draft approval extension - First extension	\$640.00	\$1,910.00	\$2,550.00
-Any subsequent extension	\$1,270.00	\$3,830.00	\$5,100.00
Phasing, Final Approval*	\$765.00	\$2,295.00	\$3060 per final approval/phase*
Changes to a Draft Approval Plan or Conditions*	\$510.00	\$1,530.00	\$2,040.00
*Note: Where Final Approval, Phasing or Changes to draft plan conditions result in the creation of additional lots/blocks/units, an additional fee of \$200/lot/block/unit shall apply.	\$70.00	\$130.00	\$200 per lot/block/unit
Removal of Holding (H) Symbol	\$510.00	\$510.00	\$1,020.00
Renewal of Temporary Use Zoning By-law	\$1,010.00	\$2,050.00	\$3,060.00
By-law to Deem lots not in a Plan of Subdivision, or the repeal of such By-law *	\$510.00	\$510.00	\$1,020.00
Part Lot Control *	\$1,530.00	\$1,530.00	\$3,060.00
	add \$100 per additional conveyable Part over 2	add \$100 per additional conveyable Part over 2	plus \$200 per additional conveyable Part over 2
*For Deeming and Part Lot Control, applicants cover all legal costs & by-law prep			
Application Re-circulation fee (resulting from a change/meeting cancellation requested by the applicant)	Fee to be paid to Municipality responsible for re-circulation.	Fee to be paid to Municipality responsible for re-circulation.	\$510.00
Site Plan Control	Fee to be set by local Municipality	\$760 County base fee (additional cost recovery for more than 4 hours of review)	Variable
Agreements: , subdivision, condominium, development, lot grading & drainage (Costs to be reimbursed for legal and engineering).	Cost recovery	Cost recovery	Variable-Cost recovery
Natural Heritage Review by County Biologist (if development is proposed within 120m of a Natural Heritage feature): comments on planning application Review terms of reference and EIS		\$510 comments on planning application \$60/hour billed hourly for review of Terms of Reference and EIS	\$510 for comments on planning application \$60/hour billed hourly for review of Terms of Reference and EIS
Note: On January 1st each year, planning fees will be increased on a percentage basis rounded up or down to the nearest ten-dollar increment consistent with the Statistics Canada Consumer Price Index for Ontario for the previous calendar year (October to October), if the index shows an increase.			

COUNTY OF HURON BY-LAW NO. 2024-096
SCHEDULE "C" (Page 1 of 2)
SOCIAL SERVICES

Huron County Community Home Child Care Parent Fees:

Length of Day	Fee per child (Child is under 2 years)	CWELCC (Child is under 2 years)	Fee per child (Child is over 2 & under 6 years)	CWELCC (Child is over 2 years)	Fee per child (Child is over 6 & under 12)
12 -18 hours Extended Day	\$49.00	\$22.00	\$47.00	\$22.00	\$47.00
12 hours Long Day	\$42.00	\$19.85	\$40.00	\$18.90	\$40.00
5 – 9 hours Full Day	\$37.00	\$17.48	\$35.00	\$16.54	\$35.00
2 – 5 hours Half Day	\$26.00	\$12.29	\$24.00	\$12.00	\$24.00
Anything two hour or less 2 Hour Minimum	\$12.00	\$12.00	\$11.00	\$11.00	\$11.00

CWELCC – refers to the Canada Wide Early Learning and Child Care Agreement.

On March 28, 2022, a child care fee reduction was announced of up to 25% for children under age 6, retroactive to April 1, 2022. By December 31, 2022, further reduction of child care fees up to 37% bringing the provincial average fee to \$23 per day (50% of 2020 fees). Starting in January 2025, we will cap fees at \$22 per day for children under age 6. By March 2026, lowering licensed child care fees to an average of \$10 per day.

More information on the Ontario -Canada Wide Early Learning Agreement can be found [here](#). Please note that school-age before and after school rates and split-shifts follow the above rate schedule and are charged separately unless otherwise discussed with Huron County Community Home Child Care office.

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SCHEDULE "C" (Page 2 of 2)
SOCIAL SERVICES

HOUSING SERVICES

Lock Change at Request by Tenant or Locked Out:

By Locksmith Cost Recovery (anytime)

By Huron County Employees – During Regular Business Hours - \$25.00
Outside Regular Business Hours - \$30.00/Hour

NSF charge \$25.00

Tenant Charges – Cost Recovery

COUNTY OF HURON BY-LAW NO. 2024-096

SCHEDULE "D"
HIGHWAYS

DESCRIPTION OF SERVICE		FEES
1.	CONTRACT TENDER DOCUMENTS	Various
2.	MOVING PERMITS	
a)	Single Trip Oversize Load / Weight Permit	
	For Loads and Vehicles from 2.61 m. (8.6 ft.) to 4.99 m. (16.4 ft.) in width.	\$30.00 for over-dimensional loads
	For Loads and Vehicles up to 120,000 kg. G.V.W. (pre-inspection of structures may be required)	\$150.00 for overweight loads
b)	Single Trip Oversize Load / Weight Permit	
	For Loads and Vehicles 5 metres (16.4 ft.) and greater in width.	\$ 150.00 for over-dimensional loads plus refundable deposit of \$ 600.00 may apply
	For Loads and Vehicles over 120,000 kg. G.V.W. (pre-inspection of structures may be required)	\$ 600.00 for overweight loads plus refundable deposit of \$ 6000.00 may apply
c)	Annual Trip Permit	
	For Loads and Vehicles less than 5 metres in total width.	\$200.00 for the initial vehicle in a fleet with a \$20.00 fee for each additional vehicle.
3.	ENTRANCE PERMITS (new entrances or modifications to existing entrance)	
a)	Residential	\$300.00 plus refundable deposit of \$ 1200.00
b)	Commercial/Industrial	\$ 600.00 plus refundable deposit of \$ 1200.00
4.	TEMPORARY ROAD CLOSURE FOR MOTOR VEHICLE ACCIDENTS	Full Cost Recovery
5.	INFRASTRUCTURE DAMAGE	Full Cost Recovery
6.	911 SIGNS (to Lower Tier Municipalities)	
	Intersection Blades, Property Blades, Post Cap/Cross for Intersection Blades and Intersection Posts	Full Cost Recovery
8.	GENERAL ENQUIRIES AND REQUESTS FOR INFORMATION	Full Cost Recovery
9.	MOTOR VEHICLE ACCIDENT FEES	Full Cost Recovery
10.	Municipal Consent Permit	\$200.00
11.	Work in the Right-Of-Way Permit	\$100.00

COUNTY OF HURON BY-LAW NO. 2024-096

SCHEDULE "E" (Page 1 of 3)
MUSEUM AND HISTORIC GAOL ADMISSION FEES

Behind the Bars Special Events	Adult	\$10.00
	Child/Students	\$5.00
	Family (2 Adults, 4 Children)	\$30.00
Museum	Definition	Fee
Huron County Library Card Holders - FREE		
Adult – Single Site		\$7.50
Adult - Joint		\$12.50
Senior - Single Site	65 yrs.+	\$7.00
Senior - Joint		\$11.00
Student - Single Site	13 yrs. + and still in school	\$7.00
Student - Joint		\$11.00
Child - Single Site	6 - 12 yrs.	\$5.50
Child - Joint		\$8.00
Family - Single Site	2 adults, 4 children	\$25.00
Family - Joint	2 adults, 4 children	\$40.00
Preschool	5 and under	Free
Membership - Individual		\$40.00
Membership - Student/Senior		\$30.00
Membership - Family		\$60.00
Education Programme Adult – Single Site	Minimum 15 people Minimum Fee – Single site \$50. Joint Site \$75.	\$3.50
Education Programme Adult – Joint		\$5.00
Education Programme Youth – Single Site	* 14 and under HST exempt Minimum 15 participants Minimum Fee – Single site \$50. Joint Site \$75.	\$3.50
Education Programme Youth – Joint		\$5.00
Education Programme teaching staff / facilitators		Free
Education Programme accompanying volunteers assisting with the programme	One volunteer per 5 youths	Free
Refreshments		Priced to cover costs
Group Adult Discount Rate – Single Site	Pre-booked During Regular Hours – minimum 15 people After Hours – Minimum 20 people, subject to site rental fee.	\$3.25
Group Adult Discount Rate - Joint		\$4.75
Group Youth Discount Rate – Single Site		\$3.00
Group Youth Discount Rate - Joint		\$4.50
Group facilitator, drivers, accompanying volunteers assisting with the programme		Free
Refreshments		Priced to cover costs
Day Camps and Youth Programmes	Per Full Day	\$40 Regular Rate \$35 Member Rate
	Week Long	\$150 Regular Rate \$130 Member Rate

COUNTY OF HURON BY-LAW NO. 2024-096

Virtual Programs	1 -2 Hours	\$50
Programme Supplies		Cost Recovery

SCHEDULE "E" (Page 2 of 3) MUSEUM AND HISTORIC GAOL ADMISSION FEES

Huron County Museum & Historic Gaol Rental Fees		
County of Huron		
Lounge, Theatre or Boardroom		free
Outside regular Museum hours of operation		free if Museum staff participating in the meeting or function, or \$25/hour

Community Heritage Partner (providing heritage programming to the general public at no cost)		
Lounge or Theatre		free
Outside regular Museum hours of operation		free if Museum staff participating in the meeting, programme or event, or \$25/hour

Not-For-Profit Organizations		
Lounge or Theatre		\$15 / hour
Outside regular Museum hours of operation		\$40 / hour

Others		
Lounge or Theatre		\$20 / hour
Outside regular Museum hours of operation		\$45 / hour
Site Usage Production Fee Film & Photography		\$50 / hour
Site Usage After Hours Film & Rentals		\$750.
Use of Site as a photographic venue		\$50 / hour
Cancellation fees		7 days notice – no charge, 1 – 6 days – 50% Under 24 hours – full cost

Rental Services		
Coffee – during regular hours of operation and subject to staff availability		\$10 -12 cup \$20 - 30 cup \$35 - 50 cup
Photocopies - Black and White		\$.25 / page
Colour		\$1.00 / page
Document Scanning		\$5 per page
Photographic prints - Attribution to HCMHG is required		5x7 (\$10); 8x10 (\$15)
Digital Image Files		\$5 per image

The Theatre and Lounge are available to rent for activities that are compatible with the operation of the Huron County Museum. Party rentals include 3-hour use of one room during regular business hours; free admission to the Museum for party attendees; lounge fridge use; supply and set up of tables & chairs. Members rate is \$90 per HST, regular rate is \$100 plus HST. Additional hours charged at regular rental rate.

Archival Services (Reading Room)	
By appointment and subject to staff availability for retrieval of documents. Fees may be waived upon request for Huron County creators (authors, podcasters, bloggers, etc.) who provide copies of their published works where applicable. Reading Room fees may be waived for students and museum volunteers.	
Day Pass for Reading Room	\$9.00 per person (member) \$10.00 per person (non member)
Annual Pass for Reading Room	\$40.00 person
Research Services, during appointment	\$20.00 per hour (subject to staff availability)
Virtual Research Services	\$35.00 per hour (subject to staff availability)

COUNTY OF HURON BY-LAW NO. 2024-096

(Includes 2x15 minute virtual (telephone meetings and one hour of research time. Additional time	\$7.50/15 minutes
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SCHEDULE "E" (Page 3 of 3)
MUSEUM AND HISTORIC GAOL ADMISSION FEES

Collection Services	
Non-County Art Bank Loan	\$30/hour of staff time + cost of materials
Outreach	
Outreach Fees	Free within County borders. County mileage rate applies for out of county presentations.

COUNTY OF HURON BY-LAW NO. 2024-096

SCHEDULE "F"
LIBRARY

Fines for Overdue Materials	
Most items	No charge
Maximum (per item)	\$10.00 for adult membership \$10.00 for children’s membership
Failure to pick up ILLO Items	\$5.00
Fee for lost ILLO Bookmark	\$2.00
Fines	
Lost or Damaged Materials	List price (as recorded in bibliographic record).
Lost or Damaged Library Card	\$2.00
Minor Damage	\$2.00
Copies	
Photocopies, Microfilm copies	\$.25
Computer Printouts, Black & white	\$.25
Computer Printouts, Colour	\$1.00
Colour Photocopies	\$1.00
Lamination	\$1.00
Maker Supplies	Cost Recovery
Non-Resident Membership	\$70.00 per household per year
Programs	Craft Materials (Cost Recovery)
Coffee	Donation - Suggested \$1.00 per cup (Cost Recovery)
USB Sticks	\$5.00 (Cost Recovery)
Room Bookings	Free during open hours (nonprofit, educational, partners) \$35.00 outside open hours (nonprofit, educational, partners) Profit/commercial \$10.00 per hour during open hours Profit/commercial \$40.00 outside open hours

COUNTY OF HURON BY-LAW NO. 2024-096

SCHEDULE "G"
HOMES FOR THE AGED

Fitness Room Rental		\$25.00
Photocopies		\$ 0.25
Facsimile		\$ 1.00
NSF		\$35.00
Replacement or Duplicate:	Key	\$5.00
	FOB	\$8.00

Meals

Long Term Care Guests (Includes HST)	
Lunch – Adult	\$ 9.00
Dinner – Adult	\$ 11.00
Apartment Guests	\$12.00
Tenant additional meals	\$11.00

15 meals per month @ \$11.00 per meal is \$165.00 (HST included)
Housekeeping per month @ \$33.90 per week is \$135.60 (HST included)
Administration fee per month @ \$33.90 (HST included)

Personal Health Information Protection Act (PHIPA) Section 54 (10)

Record copies \$0.25 per page
50% of a reasonable estimate be paid prior to the printing

Apartment Rentals:
(Rates are applicable to new renters as of January 1, 2024)
Heartland Apartment Rent
 One Bedroom \$1,300/month
 Two Bedroom \$1,600/month
Highland Apartment Rent
 One Bedroom \$1,300/month
 Two Bedroom \$1,600/month
(Rates approved under 2022-081 as per Residential Tenancies Act will apply to renters prior to January 1, 2024)
Parking \$10 + HST/month
TOTAL AGE IN PLACE CHARGE is \$334.50 per month for a one bedroom (one person) apartment.

TOTAL AGE IN PLACE CHARGE is \$522.10 per month for a two bedroom apartment (2 people).

Contact the Homes Business Office for current rates for:
Long Term Care Residency
Beauty Shop Services
Homes Van Transport Services

COUNTY OF HURON BY-LAW NO. 2024-096

SCHEDULE "H"
GIS* Product and Service Costs
*Geographic Information System

Costs do not apply to municipalities in Huron County or consultants retained by municipalities in Huron County, except for scanning and printing.

Staff costs for GIS Services (data, analysis, mapping, scanning, etc.):
\$50/hour (minimum \$50)

Large Format Scanning: \$2/sheet

PLOTTER PRINTING COSTS

Maps Printed on Presentation Bond Paper:

Paper Size	Cost
8.5 x 11	\$5.00
11 x 17	\$8.00
16 x 20	\$11.00
20 x 24	\$14.00
24 x 36	\$17.00
30 x 42	\$20.00
34 x 44	\$23.00
36 x 48	\$26.00
42 x 60	\$29.00
44 x 62	\$32.00

Aerials Printed on Presentation Bond Paper:

Paper Size	Cost
8.5 x 11	\$10.00
11 x 17	\$15.00
16 x 20	\$20.00
20 x 24	\$25.00
24 x 36	\$30.00
30 x 42	\$35.00
34 x 44	\$40.00
36 x 48	\$45.00
42 x 60	\$50.00
44 x 62	\$55.00