

Ontario Renovates Program – Accessibility Accessibility Upgrade Program in Huron County

Guide for Homeowners

#	Steps for Home Repair	✓
1	<p>Submit an Ontario Renovates Program Application indicating types of repair required. Application forms are available at the Huron County Social Services office located at the Jacob Memorial Building, 77722D London Road, Clinton, or may be downloaded from the County’s website - www.huroncounty.ca.</p> <p>The application must include the necessary documentation of (1) completed medical form, (2) income verification (Notice of Assessment), (3) recent house value assessment (MPAC or property tax notice), (4) confirmation of up to date property taxes, (5) confirmation of up to date mortgage payments, (6) copy of current homeowner’s insurance policy and (7) photo identification.</p>	
2	Huron County Housing and Property Services staff reviews the application.	
3	Huron County Housing and Property Services staff schedule an inspection of the home, through a third party, to assess the accessibility upgrades required and estimated cost.	
4	Homeowner to submit a minimum of two (2) quotes for each accessibility upgrade.	
	If your application is approved, you can proceed to Step 5 of this guide.	
5	Housing and Property Services approves the accessibility upgrades. The homeowner enters into a Letter of Agreement with Huron County Housing and Property Services that outlines the scope of work, funding commitment and roles and responsibilities of the homeowner and Housing and Property Services.	
6	The repairs must start within 60 days of entering into the Letter of Agreement.	
7	The homeowner is to report to Huron County Housing and Property Services staff upon completion of the accessibility upgrades. Huron County Housing and Property Services staff will contact the third party to arrange a final inspection. Copies of all financial invoices pertaining to the completed accessibility upgrades must be kept for reporting and audit purposes.	
8	Housing and Property Services will disburse the funds once the completion of the accessibility upgrades is confirmed and satisfactory, and the actual accessibility upgrade amounts have been provided through the originals of all financial invoices. The maximum amount payable to the contractor will not exceed the amount approved under the Letter of Agreement. Housing and Property Services will disburse funds directly to the contractor within 30 days of the above documentation being provided and upon being deemed satisfactory by the third party inspection company.	