

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)  
MINUTES**

Virtual  
January 29, 2024

The Huron County Accessibility Advisory Committee met in a virtual meeting setting on January 29, 2024.

All members of the Committee were present except for Member Sawchuk. Member Johnson joined at 9:55 AM.

Staff present: Accessibility Coordinator Sahil Kaushal, County Planner Hanna Holman, County Clerk Susan Cronin, Building Inspector Jenny Zimmer, Working Group Chair Rachel Anstett and Capital Works Technician Carl Hoonard.  
Staff absent: County Deputy Clerk Ljubica Blazevic.

**1. Chair Bazinet called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 9:06 AM.**

The Committee did a round table of introductions including our 3 newly appointed members and Accessibility Coordinator Sahil Kaushal.

**2. Approval of Agenda:**

Moved by: Member Falconer and Seconded by: Member Turland

THAT:

The Huron County Accessibility Advisory Committee agenda for January 29, 2024 be approved as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof: None.**

**4. Minutes of Previous Meeting:**

Moved by: Warden McNeil and Seconded by: Member Thomson

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of November 20, 2023 be adopted as circulated.

CARRIED

**5. Delegations/Petitions/Presentations: None.**

**6. Committee Member Comments:**

Warden McNeil congratulated member Julie Sawchuk, who was unable to attend the meeting as she is the keynote speaker 2024 National Accessibility Professionals Association in Texas.

**7. Reports of the Accessibility Coordinator:**

**7.1. Accessibility Coordinator's Report January 2024 (presented by Oonagh Vaucrosson and Susan Cronin)**

Moved by: Member Thomson and Seconded by: Member Shepherd

THAT:

The Huron County Accessibility Advisory Committee receives the report from Oonagh Vaucrosson, Accessibility Coordinator, and Susan Cronin, Director of Legislative Services dated January 29, 2024, titled Accessibility Coordinator's Report January 2024, as presented for information.

CARRIED

## **8. Reports of the Accessibility Sub-Committees:**

8.1. Update from HCAAC Directive and Regulation Review Committee (presented by Oonagh Vaucrosson and Susan Cronin)

Moved by: Member Turland and Seconded by: Member Falconer

THAT:

The Huron County Accessibility Advisory Committee receives the report by Oonagh Vaucrosson, Accessibility Coordinator, and Susan Cronin, Director of Legislative Services, dated January 29, 2024 titled Update from Huron County Accessibility Directive and Regulation Review Committee, as presented for information.

CARRIED

8.2. Report from the HCAAC Education Committee (presented by Oonagh Vaucrosson and Susan Cronin)

Moved by: Member Falconer and Seconded by: Member Turland

THAT:

The Huron County Accessibility Advisory Committee receives the report by Oonagh Vaucrosson, Accessibility Coordinator and Susan Cronin, Director of Legislative Services/County Clerk, dated January 29, 2024 titled Update from Huron County Accessibility Education Committee, as presented for information, as presented for information.

CARRIED

8.3. Update from the Review Committee (presented by Oonagh Vaucrosson and Susan Cronin)

Moved by: Member Turland and Seconded by: Member Blackall

THAT:

The Huron County Accessibility Advisory Committee receives the report by Oonagh Vaucrosson, Accessibility Coordinator, and Susan Cronin, Director of Legislative Services, dated January 29, 2024 titled Update from Huron County Accessibility Review Committee, as presented for information.

CARRIED

## **9. New Business and/or Unfinished Business:**

9.1. Appointment to HCAAC Subcommittees (presented by Susan Cronin)

Moved by: Member Falconer and Seconded by: Member Turland

THAT:

The Huron County Accessibility Advisory Committee appoint the following members to the following subcommittees:

Accessibility Education Sub Committee: Thomson, Johnson, Shepherd

Accessibility Review Sub Committee: Sawchuk, Turland, Falconer and alternate member Shepherd

Directive and Regulation Review Sub Committee: Sawchuk, Blackall  
CARRIED

9.2. Education Project Financial Request (presented by Susan Cronin)

Moved by: Member Falconer and Seconded by: Member Turland

THAT:

The Huron County Accessibility Advisory Committee approve the expenditure of \$5,000 from the HCACC Program budget for the Educational Videos project payable to Sawchuk Accessible Solutions.

CARRIED

**10. Correspondence:** none.

**11. Financial Statements:**

11.1. Financial Statements (presented by Lisa Harvey)

Moved by: Member Johnson and Seconded by: Member Turland

THAT:

The financial statements for the month ending November 30, 2023 be received.

CARRIED

**12. Closed to the Public Session:** None.

**13. Items for the Next Meeting Agenda:**

- Site Plan checklist by Hanna Holman, Planner
- Update Terms of Reference review
- Video project
- Report on Homes for the Aged Apartment Accessibility Review

**14. Next Meeting:**

The next meeting of the Huron County Accessibility Advisory Committee will be on Monday, March 18, 2024 at 9:00 AM.

**15. Adjournment:**

Moved by: Member Turland and Seconded by: Member Thomson

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 10:12 AM.

CARRIED

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Chair Trevor Bazinet