

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)  
MINUTES**

Virtual  
January 16, 2023

The Huron County Accessibility Advisory Committee met virtually on January 16, 2023. All members of the Committee were present, except member Falconer. Staff present: Accessibility Coordinator Carol Leeming, County Planner Hanna Holman, County Clerk Susan Cronin and Deputy Clerk Ljubica Blazevic. Staff absent: Working Group Chair Chandra Alexandra.

**1. Warden Glen McNeil called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 1:00 PM.**

**2. Election of the Chair and Vice-Chair and Approval of Agenda:**

**2.1 Election of the Chair and Vice-Chair**

Warden McNeil requested a Motion to nominate a Chair for the Huron County Accessibility Advisory Committee for 2023.

Moved by: Member Sebastian and Seconded by: Member Sawchuk

THAT:

Trevor Bazinet be nominated as the Chair of the Huron County Accessibility Advisory Committee for 2023.

CARRIED

Warden McNeil turned the Huron County Accessibility Advisory Committee meeting over to the newly elected Chair.

Chair requested a Motion to nominate a Vice-Chair for the Huron County Accessibility Advisory Committee for 2023.

Moved by: Member Sebastian and Seconded by: Warden McNeil

THAT:

Julie Sawchuk be nominated as the Vice-Chair for the Huron County Accessibility Advisory Committee for 2023.

CARRIED

**2.2 Approval of Agenda**

Moved by: Member Sawchuk and Seconded by: Member McLachlan

THAT:

The Huron County Accessibility Advisory Committee agenda for January 16, 2023 be approved as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof: None.**

**4. Minutes of Previous Meeting:**

November 14, 2022 - Huron County Accessibility Advisory Committee - Minutes

Moved by: Member Sawchuk and Seconded by: Member Sebastian

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of November 14, 2022 be adopted as circulated.

CARRIED

**5. Delegations/Petitions/Presentations: None.**

**6. Committee Member Comments:**

Each Committee member introduced themselves, and spoke briefly about their backgrounds, what they bring to the Committee and what they hope to achieve during their term.

Member Sawchuk requested information regarding the accessibility of installed Electric Vehicle stations around the County. Staff will follow up on this concern.

**7. Reports of the Accessibility Coordinator:**

7.1. HCAAC 2023 Orientation (presented by Susan Cronin and Carol Leeming)

Moved by: Member McLachlan and Seconded by: Warden McNeil

THAT:

The Huron County Accessibility Advisory Committee receive the report by Susan Cronin, Director of Legislative Services/County Clerk and Carol Leeming, Accessibility Coordinator dated January 16, 2023 titled HCAAC 2023 Orientation for information.

CARRIED

7.2. HCAAC Terms of Reference (presented by Susan Cronin)

Moved by: Member Sebastian and Seconded by: Member McNicol

THAT:

The Huron County Accessibility Advisory Committee accept the report from Susan Cronin, Director of Legislative Services/County Clerk & Carol Leeming, Accessibility Coordinator dated January 16, 2023 titled HCAAC Terms of Reference for information.

CARRIED

7.3. HC Accessibility Working Group TOR (presented by Susan Cronin and Carol Leeming)

Moved by: Member McNicol and Seconded by: Warden McNeil

THAT:

The Huron County Accessibility Advisory Committee accept the report by Susan Cronin, Director of Legislative Services/County Clerk and Carol Leeming, Accessibility Coordinator dated January 16, 2023 titled Huron County Accessibility Working Group Terms of Reference as presented for information.

CARRIED

7.4. Accessibility Coordinator's Report January 2023 (presented by Carol Leeming)

Moved by: Member Sawchuk and Seconded by: Member McLachlan

THAT:

The Huron County Accessibility Advisory Committee receives the report from Carol

Leeming, Accessibility Coordinator, dated January 16, 2023, titled Accessibility Coordinator's Report January 2023, as presented for information.  
CARRIED

**8. Reports of the Accessibility Sub-Committees:**

8.1. Reports of the HCAAC Sub-Committees (presented by Carol Leeming)  
Verbal Reports From:

- Accessibility Education Sub-Committee
- Accessibility Review Sub-Committee
- Directive and Regulation Review Committee
- Working Group

Moved by: Member Sawchuk and Seconded by: Member Turland  
THAT:

The Huron County Accessibility Advisory Committee accepts the reports by Carol Leeming, Accessibility Coordinator, dated January 16, 2023 titled Update from Huron County Accessibility Subcommittees, as presented for information.  
CARRIED

**9. New Business and/or Unfinished Business:**

9.1. Code of Conduct HCAAC (presented by Susan Cronin)

Moved by: Member Sebastian and Seconded by: Member Sawchuk  
THAT:

The Huron County Accessibility Advisory Committee accepts the report from Susan Cronin, County Clerk titled Code of Conduct for Members of Council, Boards and Committees;

AND FURTHER THAT:

Each member of the Huron County Accessibility Advisory Committee endorses the Code of Conduct Sign Off Form.

CARRIED

**10. Correspondence:** None.

**11. Financial Statements:**

11.1. Financial Statements: (presented by Lisa Harvey)

Moved by: Member McNicol and Seconded by: Member Sebastian  
THAT:

The financial statements for the month ending November 30, 2022 be received.

**12. Closed to the Public Session:**

**13. Items for the Next Meeting Agenda:**

- Electric Vehicle Charging Stations – Accessibility Discussion
- Committee Orientation – Part II
- Meeting Times
- Subcommittee Appointments

**14. Next Meeting:**

The next meeting of the Huron County Accessibility Advisory Committee will be on Monday, March 20, 2023 at 9:00 AM.

**15. Adjournment:**

Moved by: Member Sawchuk and Seconded by: Member McLachlan

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 2:43 PM.

CARRIED

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Chair Glen McNeil