

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Virtual  
March 21, 2022

The Huron County Accessibility Advisory Committee met virtually on March 21, 2022. All members of the Committee were present. Staff present: Accessibility Coordinator Carol Leeming, County Planner Hanna Holman, Capital Works Technician Carl Hoonard, Working Group Chair Chandra Alexandra, and County Clerk Susan Cronin.

**1. Warden Glen McNeil called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 9:03 AM.**

Warden McNeil introduced Hanna Holman, Planning representative for the committee.

**2. Approval of the Agenda:**

Moved by: Member Fisher and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee Agenda for March 21, 2022 be approved as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

**4. Minutes of Previous Meeting:**

Moved by: Member Sebastian and Seconded by: Member Kerley

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of January 17, 2022 be adopted as circulated.

CARRIED

**5. Delegations/Petitions/Presentations: None.**

**6. Committee Member Issues: None.**

**7. Reports of the Accessibility Coordinator:**

**7.1 Accessibility Coordinator's Report January 2022 (presented by Carol Leeming)**

Moved by: Member O'Reilly and Seconded by: Member Sawchuk

THAT:

The Huron County Accessibility Advisory Committee receives the report by Carol Leeming, Accessibility Coordinator, dated March 21, 2022, titled Accessibility Coordinator's Report March 2022, as presented for information.

CARRIED

**8. Reports of the HCAAC Sub-Committees:**

**8.1 2022 Awards Nomination (presented by Carol Leeming)**

Moved by: Member O'Reilly and Seconded by: Member Falconer

THAT:

The Huron County Accessibility Advisory Committee reviews the awards nomination form/criteria and considers submitting nominations;

AND FURTHER THAT:

The Accessibility Education Sub-committee be authorized to select award recipients and awards be presented at the June 2022 HCAAC meeting.

CARRIED

## 8.2 Reports of the HCAAC Sub-Committees

Verbal Reports From:

Accessibility Education Sub-Committee-working on additional ways to communicate such as webinars, branding, promotional plan

Accessibility Review Sub-Committee-organizing an education day with building officials, recreation staff

Working Group-meeting shortly, annual plans, election accessibility plans, site plan review, training for new members of Council

Moved by: Member Fisher and Seconded by: Member O'Reilly

THAT:

The Accessibility Education Committee prepare a report on the promotion/ education plan and preparation of a video for education purposes.

CARRIED

Moved by: Member Falconer and Seconded by: Member Sebastian

THAT:

The Huron County Accessibility Advisory Committee receives the verbal reports from the HCAAC Sub-Committees, dated March 21, 2022, as presented for information.

CARRIED

## 9. New Business and/or Unfinished Business:

### 9.1 Future HCAAC Meeting Discussion (presented by Susan Cronin)

Committee members would like to continue meeting virtually with one in person meeting in June or September.

Moved by: Member Fisher and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee receives the report by Susan Cronin, County Clerk dated March 21, 2022 titled Future HCAAC Meeting Discussion, as presented for information.

CARRIED

**10. Correspondence:** None.

**11. Financial Statements:** Year End Statements are in progress and not currently available.

**12. Closed to the Public Session:** None.

**13. Items for the Next Meeting Agenda:**

Updates from:

- Accessibility Review Sub-Committee:
- Directive and Regulation Review Sub-Committee
- Accessibility Education Sub-Committee

Information request on:

- Draft Awareness/Promotion Plan/Campaign
- Award Presentations
- Report Video options

**14. Next Meeting:**

The next meeting of the Huron County Accessibility Advisory Committee will be a virtual meeting on Monday, June 20, 2022 at 9:00 AM.

**15. Adjournment:**

Moved by: Member O'Reilly and Seconded by: Member McLachlan

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 10:21 AM.  
CARRIED

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Chair Glen McNeil