

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Virtual
November 22, 2021

The Huron County Accessibility Advisory Committee met virtually due to the County of Huron's COVID response plan, on November 22, 2021.

1. Warden Glen McNeil called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 9:01 AM.

All members of the Committee were present. Member O'Reilly joined at 10:06 AM. Staff present: Accessibility Coordinator Carol Leeming, County Planner Celina Whaling-Rae, Working Group Chair Florence Witherspoon, Building Official Jenny Zimmer, Capital Works Technician Carl Hoonard and County Clerk Susan Cronin.

2. Approval of the Agenda:

Moved by: Member Fisher and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee Agenda for November 22, 2021 be approved as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary interest stated.

4. Minutes of Previous Meeting:

Moved by: Member Jacques and Seconded by: Member Sebastian

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of September 20, 2021 be adopted as circulated.

CARRIED

5. Delegations/Petitions/Presentations:

5.1 2021 Huron County Awards of Merit for Accessibility (presented by Huron County Accessibility Advisory Committee)

2021 Award Recipients and Honorable Mentions

1. Business Category

Award Recipient Cait's Cafe, Goderich - Caitlin Vail was in attendance.

Honorable Mention BMO Bank of Montreal, Goderich Branch – Laury Balina, Branch Manager was in attendance.

Honorable Mention Arnold Morrison, Wingham

2. Public Sector Category

Award Recipient Shoppability Project, Clinton (Central Huron) – Angela Smith and Mayor Jim Ginn were in attendance.

Honorable Mention Kingsbridge Centre, Kingsbridge – Jennifer Miltenburg was in attendance.

Honorable Mention County Road 12 / Main St. Seaforth Reconstruction, Huron East-Barry Mills and Brad McRoberts were in attendance.

6. Committee Member Issues: None.

7. Reports of the Accessibility Coordinator:

7.1. Accessibility Coordinator's Report November 2021 (presented by Carol Leeming)

Moved by: Member Jacques and Seconded by: Member Sawchuk

THAT:

The Huron County Accessibility Advisory Committee receives the report by Carol Leeming, Accessibility Coordinator, dated November 22, 2021, titled Accessibility Coordinator's Report November 2021, as presented for information.

CARRIED

7.2 2022 Annual Accessibility Plan (presented by Carol Leeming)

Moved by: Member Sebastian and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee approves the report by Carol Leeming, Accessibility Coordinator titled 2022 Annual Accessibility Plan dated November 22, 2021;

AND FURTHER THAT:

The Accessibility Advisory Committee recommends to the Council of the County of Huron to approve the 2022 Annual Accessibility Plan for the County of Huron as required under the AODA;

AND FURTHER THAT:

A copy be posted on the Huron County website as directed in the Integrated Accessibility Standard under the AODA and forwarded to all municipalities in Huron County.

CARRIED

7.3 2022 Multi Year Accessibility Plan Update (presented by Carol Leeming)

Moved by: Member Jacques and Seconded by: Member Sebastian

THAT:

The Huron County Accessibility Advisory Committee approves the report by Carol Leeming, Accessibility Coordinator, titled 2021 Multi Year Accessibility Plan Update dated November 22, 2021;

AND FURTHER THAT:

The Accessibility Advisory Committee recommends to the Council of the County of Huron to approve the 2021 Multi Year Accessibility Plan Update for the County of Huron as required under the AODA;

AND FURTHER THAT:

A copy be posted on the Huron County website as directed in the Integrated Accessibility Standard under the AODA and forwarded to all municipalities in Huron County.

CARRIED

7.4 Accessible Portable Washroom Project (presented by Carol Leeming)

Moved by: Member Jacques and Seconded by: Member Falconer

THAT:

The Huron County Accessibility Advisory Committee approves the report by Carol Leeming, Accessibility Coordinator dated November 22, 2021, titled Accessibility Portable Washroom Project;

AND FURTHER THAT:

The Huron County Accessibility Advisory Committee approves the acquisition of one accessible portable washroom from a Huron County manufacturer, at a maximum cost of \$50,000 from reserves;

AND FURTHER THAT:

The subcommittee creates a policy and procedure for presentation to the Huron County Accessibility Advisory Committee that outlines guidelines for use of the Accessible Portable Washroom within Huron County.

CARRIED

8. Reports of the HCAAC Sub-Committees:

8.1 Reports of the HCAAC Sub-Committees

Verbal Reports From:

Accessibility Education Sub-Committee

Accessibility Review Sub-Committee

Working Group

8.2. Report from Huron County Working Group (presented by Carol Leeming and Florence Witherspoon). The Clerk's Working Group will add accessibility training for Municipal Election Workers

Moved by: Member Jacques and Seconded by: Member Fisher

THAT:

The Huron County Accessibility Advisory Committee accepts the report by Carol Leeming, Accessibility Coordinator and Florence Witherspoon, Chair, dated November 22, 2021 titled Update from Huron County Accessibility Working Group, as presented for information.

CARRIED

9. New Business and/or Unfinished Business:

9.1 COVID-19 Vaccination Policy (presented by Susan Cronin)

Moved by: Member Falconer and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee receives the report by Susan Cronin, County Clerk, dated November 22, 2021, titled COVID-19 Vaccination Policy, as presented for information.

CARRIED

9.2 2021 HCAAC Surplus (presented by Susan Cronin)

Moved by: Member Falconer and Seconded by: Member Sebastian

THAT:

The Huron County Accessibility Advisory Committee (HCAAC) requests that 2021 HCAAC surplus funds from the Accessibility program fund be moved to a reserve fund for the Portable Outdoor Washroom project.

CARRIED

9.3 2021 Federal Election Report (presented by Charlene O'Reilly)

Moved by: Member Fisher and Seconded by: Member Falconer

THAT:

The Huron County Accessibility Advisory Committee accepts the report by Charlene O'Reilly, dated November 22, 2021, titled 2021 Federal Election Accessibility Report, as presented for information.

CARRIED

10. Correspondence: None.

11. Financial Statements:

11.1. Financial Statements (presented by Lisa Harvey)

The financial statements for the month ending September 30, 2021 were reviewed.

Moved by: Member Sebastian and Seconded by: Member Jacques

THAT:

The financial statements for the month ending September 30, 2021 be received.

CARRIED

12. Closed to the Public Session: None.

13. Items for the Next Meeting Agenda:

Updates from:

- Accessibility Review Sub-Committee:
- Directive and Regulation Review Sub-Committee
- Accessibility Education Sub-Committee

Information request on:

- Draft Awareness/Promotion Plan/Campaign
- Review Site Plan process
- Report on Federal Disability Act regarding Community Funding
- Report on Portable Outdoor Washroom-guidelines and policy

14. Next Meeting:

The next meeting of the Huron County Accessibility Advisory Committee will be a virtual meeting on Monday, January 17, 2022 at 9:00 AM.

15. Adjournment:

Moved by: Member McLachan and Seconded by: Member Sebastian

THAT:
The Huron County Accessibility Advisory Committee meeting adjourn at 10:21 AM.
CARRIED

Chair Glen McNeil