



COUNTY OF HURON

BY-LAW NO. 2020-074

**A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON
TO ESTABLISH USER FEES AND SERVICE CHARGES**

WHEREAS pursuant to Section 391 (a) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees and charges on any class of persons for services or activities provided or done by or on behalf of it;

WHEREAS Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality and for the use of its property including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, the Building Code Act, 1992, S.O. 1992, c. 23 as amended, and various other statutes provide a municipality with authority to impose various fees and charges;

Whereas, Section 7 of the Building Code Act, S.O. 1992, C. 23, as amended, empowers municipal Councils to pass by-laws respecting construction, demolition and change of use permits and inspections; and

Whereas, Section 7(c) of the Building Code Act, S.O. 1992, C.23, as amended, authorizes a municipality to require the payment of fees on applications and issuance of permits and prescribe the amount thereof; and

WHEREAS the Council of The Corporation of the County of Huron deems it expedient to pass a by-law establishing and requiring the payment of fees for information, services, activities and use of County property;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE COUNTY OF HURON ENACTS AS FOLLOWS:

1. That By-law No. 2019-090 and any amendments thereto are hereby repealed in their entirety;
2. That Schedules "A – I" attached hereto form part of this By-law;
3. That except where otherwise indicated, the fees or charges as indicated in this By-law do not include applicable taxes, which will be added to the fee or charge;
4. That any portion of a fee or charge that remains unpaid beyond the date fixed for payment may incur interest at a rate of 2% per month until the balance is paid.
5. That there may be recovery of collection agency costs for any outstanding County of Huron accounts receivable in arrears that are forwarded to a collection agency.

6. That in the event any part of this By-Law, including any part of the Schedules, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-Law shall be severable and that the remainder of this By-Law including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect;
7. "Cost Recovery" means all labour, equipment, material and any related overhead costs incurred by the Corporation; and
8. That this By-law shall come into force and be in effect as of January 1, 2021.

READ a first time this 16th day of December 2020.
READ a second time this 16th day of December 2020.
READ a third time this 16th day of December 2020.



Glen McNeil, Warden



Susan Cronin, County Clerk

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**SCHEDULE "A"
ADMINISTRATION, HUMAN RESOURCES, TREASURY,
INFORMATION TECHNOLOGY, PROVINCIAL OFFENCES,
EMERGENCY MEDICAL SERVICES**

Commissioner of Oaths	\$25.00
Photocopies	\$0.25 per copy
Color Photocopies/Printouts	\$1.00
Provincial Offences	As per <i>Provincial Offences Act and Municipal Act, 2001</i> \$20 administrative fee; plus collection agency fee for defaulted POA fines sent to collections
NSF & Returned Cheques	\$35.00
Auctioneer's Licence	\$25.00
County Maps	\$5.00
County Map Books	\$10.00
County Map Guide	\$5.00
IT Training Room Rental	Full day \$200.00 Half day \$100.00
Consultant Services	Full Cost Recovery
<u>Municipal Freedom of Information and Protection to Privacy Act (MFIPPA)</u>	
MFIPPA Fee	\$5.00 (accompanies request)
record search/preparation	\$7.50/15 minutes and \$0.20 per page for photocopies (If request results in anticipated fee of \$100 or more; then 50% of a reasonable estimate be paid prior to the record search being completed)
<u>Emergency Medical Services</u>	
Hiring off-duty paramedics and vehicle - as per policy PR-2 Sec 8	
Release of Information	As per policy AD-13

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SCHEDULE "B5" ** EFFECTIVE JANUARY 1, 2021 (Page 1 of 2) PLANNING AND DEVELOPMENT

Types of Applications	2021 Fees		
	Municipal	County	Total
Official Plan Amendment (OPA) - County OPA, local OPA	\$1,104	\$2,760	\$3,864
Zoning By-law Amendment (ZBLA)	\$662	\$1,324	\$1,986
Minor Variance - 1 or 2 variances	\$662	\$882	\$1,544
- 3 or more variances	\$883	\$1,103	\$1,986
Consent	\$551	\$1,656	\$2,208
Plan of Subdivision/Condominium - 1 to 10 lots/blocks/units	\$2,206	\$4,417	\$6,623
- 11 or more lots/blocks/units	\$2,206	\$4,417	\$6,623
	+ \$55 per lot, unit or block over 10	+ \$110 per lot, unit or block over 10	+\$165 per lot, unit or block over 10 to a max. of \$16,236
Draft Approval Extension	\$165	\$386	\$551
Phasing Final Approval	\$330	\$772	\$1102 For phases over 2
Changes following Draft Approval - to Plan	\$165	\$386	\$551
- to Conditions	\$165	\$386	\$551
Combined Applications	Municipal	County	Total
Local OPA & ZBL	\$1,380	\$3,477	\$4,857
County OPA & local OPA	\$1,269	\$5,134	\$6,403
County OPA, local OPA & ZBLA	\$1,657	\$5,795	\$7,452
Other Types of Applications	Municipal	County	Total
Removal of Holding (H) Symbol - where combined with or following a related planning application, or when the H was imposed by the municipality	\$275	\$275	\$550
	\$0	\$0	\$0
Renewal of Temporary Use Zoning By-law	\$497	\$993	\$1,490
By-law to Deem Lots not in a Plan of Subdivision, or the repeal of such By-law* - where combined with any other planning application	\$220	\$220	\$440
<i>(*in both cases, applicants cover all legal costs & by-law prep)</i>	\$110	\$110	\$220
Part Lot Control Exemption* - following a related planning application <i>(*applicants cover all legal costs & by-law prep)</i>	\$1,104	\$1,104	\$2,208
	\$552	\$552	\$1,104
Agreements: site plan control, subdivision, condominium, development, lot grading & drainage <i>(Planning costs to be reimbursed like legal & engineering costs)</i>	Cost recovery for legal, engineering and planning costs. Application fee determined by local municipality.		
Natural Heritage Review by County Biologist (if development proposed within 120 m of a Natural Heritage feature) - comments on planning application - Review of Terms of Reference and EIS		\$216 \$43.30/hour	\$216 Variable

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**SCHEDULE "B5" ** EFFECTIVE JANUARY 1, 2021 (Page 2 of 2)
PLANNING AND DEVELOPMENT**

Area Weed Inspector Service: Full Cost Recovery (\$400.00 minimum) - (this service is provided to the Lower Tier Municipalities)

Notice of Intent Fee Under the Forestry Conservation By-Law:

Woodlot / Woodland Size	Notice of Intent Fee
0.5 to <20 acres (0.2 to <8.1 ha)	\$100.
20 to <40 acres (8.1 to <16.2 ha)	\$150.
40 to <60 acres (16.2 to <24.3 ha)	\$200.
60 to <80 acres (24.3 to <32.4 ha)	\$250.
80 acres and over (32.4 ha and over)	\$300.

The fee for a Notice of Intent under the Forest Conservation By-law may be waived for all forest harvest operations for which:

- a silvicultural prescription incorporating "Good Forestry Practices" has been prepared by a member in good standing of the Ontario Professional Foresters Association (OPFA), and
- the marking of trees for harvest will be completed by a member in good standing of the OPFA or by an Ontario Certified Tree Marker, and
- The County Forest Conservation Officer is satisfied that the foregoing requirements have been met

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**SCHEDULE "C"
HEALTH UNIT**

Not Applicable

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**SCHEDULE "D"
SOCIAL SERVICES**

Huron County Community Home Child Care:

Length of Day	Fee per child * (Child is under 2 years)	Fee per child * (Child is over 2 years)
12 -18 hours Extended Day	\$48.50	\$46.50
9 – 12 hours Long Day	\$41.50	\$39.50
5 – 9 hours Full Day	\$36.50	\$34.50
2 – 5 hours Half Day	\$25.00	\$23.50
Anything two hour or less 2 Hour Minimum	\$12.00	\$11.00

Please note that school age before and after school rates and split-shifts follow the above rate schedule and are charged separately unless otherwise discussed with Huron County Community Home Child Care office. NSF cheque charge \$35.00.

Lock Change at Request by Tenant or Locked Out:

By Locksmith Cost Recovery (anytime)

By Huron County Employees – During Regular Business Hours - \$25.00

Outside Regular Business Hours - \$30.00/Hour

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**SCHEDULE "E"
HIGHWAYS**

DESCRIPTION OF SERVICE		FEEs
1.	CONTRACT TENDER DOCUMENTS	Various
2.	MOVING PERMITS	
a)	Single Trip Oversize Load / Weight Permit	
	For Loads and Vehicles from 2.61 m. (8.6 ft.) to 4.99 m. (16.4 ft.) in width.	\$ 30.00 for over-dimensional loads
	For Loads and Vehicles up to 120,000 kg. G.V.W. (pre-inspection of structures may be required)	\$120.00 for overweight loads
b)	Single Trip Oversize Load / Weight Permit	
	For Loads and Vehicles 5 metres (16.4 ft.) and greater in width.	\$ 120.00 for over-dimensional loads plus refundable deposit of \$ 600.00 may apply
	For Loads and Vehicles over 120,000 kg. G.V.W. (pre-inspection of structures may be required)	\$ 600.00 for overweight loads plus refundable deposit of \$ 6000.00 may apply
c)	Annual Trip Permit	
	For Loads and Vehicles less than 5 metres in total width.	\$180.00 for the initial vehicle in a fleet with a \$15.00 fee for each additional vehicle.
3.	ENTRANCE PERMITS (new entrances or modifications to existing entrance)	
a)	Residential	\$300.00 plus refundable deposit of \$ 1200.00
b)	Commercial/Industrial	\$ 600.00 plus refundable deposit of \$ 1200.00
4.	TEMPORARY ROAD CLOSURE FOR MOTOR VEHICLE ACCIDENTS	Full Cost Recovery
5.	INFRASTRUCTURE DAMAGE	Full Cost Recovery
6.	911 SIGNS (to Lower Tier Municipalities)	
	Intersection Blades, Property Blades, Post Cap/Cross for Intersection Blades and Intersection Posts	Full Cost Recovery
8.	GENERAL ENQUIRIES AND REQUESTS FOR INFORMATION	Full Cost Recovery
9.	MOTOR VEHICLE ACCIDENT FEES	Full Cost Recovery

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SCHEDULE "F" (Page 1 of 2)

MUSEUM AND HISTORIC GAOL ADMISSION FEES

Behind the Bars Special Events	Adult	\$10.00
	Child/Students	\$5.00
	Family (2 Adults, 4 Children)	\$30.00
Museum	Definition	Fee
Huron County Library Card Holders - FREE		
Adult – Single Site		\$6.00
Adult - Joint		\$10.00
Senior - Single Site	65 yrs.+	\$5.50
Senior - Joint		\$9.00
Student - Single Site	11 yrs. + and still in school	\$5.00
Student - Joint		\$8.00
Child - Single Site	6 - 10 yrs.	\$4.50
Child - Joint		\$6.50
Family - Single Site	2 adults, 4 children	\$20.00
Family - Joint	2 adults, 4 children	\$30.00
Preschool	5 and under	Free
Membership - Individual		\$40.00
Membership - Student/Senior		\$30.00
Membership - Family		\$60.00
Education Programme Adult – Single Site	Minimum 15 people Minimum Fee – Single site \$50. Joint Site \$75.	\$3.50
Education Programme Adult – Joint		\$5.00
Education Programme Youth – Single Site	* 14 and under HST exempt Minimum 15 participants Minimum Fee – Single site \$50. Joint Site \$75.	\$3.50
Education Programme Youth – Joint		\$5.00
Education Programme teaching staff / facilitators		Free
Education Programme accompanying volunteers assisting with the programme	One volunteer per 5 youths	Free
Refreshments		Priced to cover costs
Group Adult Discount Rate – Single Site	Pre-booked	\$3.25
Group Adult Discount Rate - Joint		\$4.75
Group Youth Discount Rate – Single Site	During Regular Hours – minimum 15 people	\$3.00
Group Youth Discount Rate - Joint		\$4.50
Group facilitator, drivers, accompanying volunteers assisting with the programme	After Hours – Minimum 20 people, subject to site rental fee.	Free
Refreshments		Priced to cover costs
Day Camps and Youth Programmes	Per Full Day	\$37. Regular Rate \$31. Member Rate
	Week Long	\$135 Regular Rate \$115 Member Rate
Virtual Programs	1 -2 Hours	\$50
Programme Supplies		Cost Recovery

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SCHEDULE "F" (Page 2 of 2) MUSEUM AND HISTORIC GAOL ADMISSION FEES

Huron County Museum & Historic Gaol Rental Fees	
County of Huron	
Lounge, Theatre or Boardroom	free
Outside regular Museum hours of operation	free if Museum staff participating in the meeting or function, or \$25/hour

Community Heritage Partner (providing heritage programming to the general public at no cost)	
Lounge or Theatre	free
Outside regular Museum hours of operation	free if Museum staff participating in the meeting, programme or event, or \$25/hour

Not-For-Profit Organizations	
Lounge or Theatre	\$10 / hour
Outside regular Museum hours of operation	\$35 / hour

Others	
Lounge or Theatre	\$15 / hour
Outside regular Museum hours of operation	\$40 / hour
Site Usage Production Fee Film & Photography	\$50 / hour
Site Usage After Hours Film & Rentals	\$750.
Use of Site as a photographic venue	\$50 / hour
Cancellation fees	7 days notice – no charge, 1 – 6 days – 50% Under 24 hours – full cost

Rental Services	
Coffee – during regular hours of operation and Subject to staff availability	\$10 -12 cup \$20 - 30 cup \$35 - 50 cup
Photocopies - Black and White	\$.25 / page
Colour	\$1.00 / page
Document Scanning	\$5 per page
Photographic prints	5x7 (\$10); 8x10 (\$15)
Digital Image Files	\$5 per image

The Theatre and Lounge are available to rent for activities that are compatible with operation of the Huron County Museum. Additional room rentals do not require staffing hourly charge. Rentals are normally available between 8 am and 10 pm, subject to staff availability.

Archival Services (Reading Room) and Collection Services	
By appointment and subject to staff availability for retrieval of documents. Fees may be waived upon request for Huron County Authors who provide copies of their published works, students, and museum volunteers.	
Day Pass for Reading Room	\$5.00 per person (member) \$6.00 per person (non member)
Annual Pass for Reading Room	\$25.00 person
Research Services	\$30.00 per hour (subject to staff availability)
Virtual Search (Includes 2x15 minute virtual (telephone meetings and one hour of research time.	\$30.00 per hour (subject to staff availability)
Additional time	\$7.50/15 minutes

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**SCHEDULE "G"
LIBRARY**

Fines for Overdue Materials

Most items	\$.25 per day
Interlibrary Loan	\$1.00 per day
Maximum (per item)	\$10.00 for adult membership \$5.00 for children's membership

Failure to pick up ILLO Items \$5.00

Fee for lost ILLO Bookmark \$2.00

Fines

Lost or Damaged Materials	List price (as recorded in bibliographic record).
Lost or Damaged Library Card	\$2.00

Copies

Photocopies, Microfilm copies	\$.25
Computer Printouts, Black & white	\$.25
Computer Printouts, Colour	\$1.00
Colour Photocopies	\$1.00

Non-Resident Membership \$70.00 per household per year

Programs	Craft Materials (Cost Recovery)
Coffee Project	Donation - Suggested \$1.00 per cup (Cost Recovery)
USB Sticks	\$5.00 (Cost Recovery)
Room Bookings	Free (nonprofit, educational, partners) Profit/commercial \$10.00 per hour

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SCHEDULE "H"
HOMES FOR THE AGED

Fitness Room Rental		\$25.00
Guest Suite Rental		\$30.00
Photocopies		\$ 0.25
Facsimile		\$ 1.00
NSF		\$35.00
Replacement or Duplicate:	Key	\$5.00
	FOB	\$8.00

Meals

Long Term Care Guests (Includes HST)		
Lunch – Adult		\$ 7.00
Dinner – Adult		\$ 9.00
Apartment Guests		\$10.00
Tenant additional meals		\$9.00

Personal Health Information Protection Act (PHIPA) Section 54 (10)

Record copies \$0.25 per page
50% of a reasonable estimate be paid prior to the printing

Contact the Homes Business Office for current rates for:

Apartment Rentals
Long Term Care Residency
Beauty Shop Services
Homes Van Transport Services

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SCHEDULE "I"

GIS* Product and Service Costs

*Geographic Information System

Costs do not apply to municipalities in Huron County or consultants retained by municipalities in Huron County, except for scanning and printing.

Staff costs for GIS Services (data, analysis, mapping, scanning, etc.):
\$50/hour (minimum \$50)

Large Format Scanning: \$2/sheet

AERIAL PHOTOGRAPHY (data sharing agreement is required): \$50 per 1kmx1km tile (flown in 2015) *these images come in JPEG2 or TIF format with a reference shapefile

GIS DATA COSTS (data sharing agreement is required): \$50 per 1kmx1km tile (flown in 2015) *these images come in JPEG2 or TIF format with a reference shapefile

PLOTTER PRINTING COSTS

Maps Printed on Draft Paper:

Paper Size	Cost
8.5 x 11	\$1.00
11 x 17	\$2.00
16 x 20	\$3.00
20 x 24	\$4.00
24 x 36	\$5.00
30 x 42	\$6.00
34 x 44	\$7.00
36 x 48	\$8.00
42 x 60	\$9.00
44 x 62	\$10.00

Maps Printed on Presentation Bond Paper:

Paper Size	Cost
8.5 x 11	\$3.00
11 x 17	\$6.00
16 x 20	\$9.00
20 x 24	\$12.00
24 x 36	\$15.00
30 x 42	\$18.00
34 x 44	\$21.00
36 x 48	\$24.00
42 x 60	\$27.00
44 x 62	\$30.00

Aerial Photography Printed on Draft Paper:

Paper Size	Cost
8.5 x 11	\$1.50
11 x 17	\$2.50
16 x 20	\$3.50
20 x 24	\$4.50
24 x 36	\$5.50
30 x 42	\$6.50
34 x 44	\$7.50
36 x 48	\$8.50
42 x 60	\$9.50
44 x 62	\$10.50

Aerials Printed on Presentation Bond Paper:

Paper Size	Cost
8.5 x 11	\$5.00
11 x 17	\$10.00
16 x 20	\$15.00
20 x 24	\$20.00
24 x 36	\$25.00
30 x 42	\$30.00
34 x 44	\$35.00
36 x 48	\$40.00
42 x 60	\$45.00
44 x 62	\$50.00