

LIBRARY BOARD MINUTES

Virtual
June 17, 2020

The Huron County Library Board met virtually on June 17, 2020 due to the declared provincial emergency. All members of the board were present.

1. **Call to Order:**

Chair Glen McNeil called the meeting to order at 9:03 AM.

2. **Approval of Agenda:**

MOTION:

Moved by: Member Smith and Seconded by: Member Collyer

THAT:

The Library Board agenda for June 17, 2020 be approved as presented.

CARRIED

3. **Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

4. **Minutes of Previous Session:**

MOTION:

Moved by: Member Dietrich and Seconded by: Member Kester

THAT:

The minutes of the Library Board meeting of May 13, 2020 be adopted as circulated.

CARRIED

5. **Presentation:** None.

6. **Board Member Issues:**

Member Cairncross thanked staff for amending the agenda setup as requested.

Warden Ginn requested that Central Huron staff be contacted to proceed with the opening of the Clinton Library. Member Collyer stated he had members of the public ask for this as well.

7. **Reports of the County Librarian:**

7.1. Library Monthly Report - April 2020 (presented by Beth Rumble)

MOTION:

Moved by: Member Kester and Seconded by: Warden Ginn

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Library Monthly Report - April 2020, as presented for information.

CARRIED

7.2. Comparison of Three Library Vendors (presented by Beth Rumble)

MOTION:

Moved by: Member Smith and Seconded by: Member Dietrich

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020 titled Comparison of Three Library Vendors, as presented for information.

CARRIED

7.3. Departmental Restructure (presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Jutzi

THAT:

The Huron County Library Board accepts the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Departmental Restructure, as presented for information.

CARRIED

7.4. Service Options (presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Dietrich

THAT:

The Huron County Library Board accepts the report from Beth Rumble, County Librarian, dated June 17, 2020 titled Service Options, as presented for information.

CARRIED

8. Policy Review:

8.1. Respect and Acknowledgement Declaration Policy (presented by Beth Rumble)

MOTION:

Moved by: Member Kester and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Respect and Acknowledgement Declaration Policy, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Respect and Acknowledgement Declaration Policy as outlined.

CARRIED

8.2. Accessibility Plan (presented by Beth Rumble)

MOTION:

Moved by: Member Jutzi and Seconded by: Member Smith

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Accessibility Plan, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Accessibility Plan as outlined.

CARRIED

8.3. Code of Patron Conduct Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Warden Ginn

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Code of Patron Conduct Policy Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Code of Patron Conduct Policy as outlined.
CARRIED

8.4. Meeting Space Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Member Dietrich and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Meeting Space Policy Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Meeting Space Policy as outlined.
CARRIED

8.5. Information Services Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Smith

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Information Services Policy Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Information Services Policy as outlined.
CARRIED

8.6. Health and Safety in the Library Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Warden Ginn and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Health and Safety in the Library Policy Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Health and Safety in the Library Policy as outlined.

CARRIED

8.7. Safety, Security and Emergencies in the Library Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Member Jutzi and Seconded by: Member Smith

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated June 17, 2020, titled Safety, Security and Emergencies in the Library Policy Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Safety, Security and Emergencies in the Library Policy as outlined.

CARRIED

9. Correspondence: None.

10. Financial Statements:

10.1. Financial Statements (presented by Lisa Harvey)

The financial statements for the month ending April 30, 2020 were reviewed.

MOTION:

Moved by: Warden Ginn and Seconded by: Member Collyer

THAT:

The financial statements for the month ending April 30, 2020 be received.

CARRIED

10.2. 2019 - Library Year End Financial Review (presented by Veronica Stevenson)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the report by Veronica Stevenson, Deputy Treasurer and Manager of Financial Services, dated June 17, 2020, titled 2019 - Library Year End Financial Review, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the 2019 Draft Audited Financial Statements.

CARRIED

11. Closed to the Public Session: None.

12. Next Meeting:

The next meeting of the Library Board will be a virtual meeting on Thursday August 13, 2020 at 9:00 AM.

13. Adjournment:

MOTION:

Moved by: Warden Ginn and Seconded by: Member Kester

THAT:

The Library Board meeting adjourn at 9:55 AM.

CARRIED

Chair Glen McNeil