

## LIBRARY BOARD MINUTES

Goderich, Ontario  
May 13, 2020

The Huron County Library Board met virtually on May 13, 2020 due to the declared provincial emergency. All members of the board were present.

### 1. **Call to Order:**

Chair Glen McNeil called the meeting to order at 9:03 AM.

### 2. **Approval of Agenda:**

MOTION:

Moved by: Member Dietrich and Seconded by: Member Smith

THAT:

The Library Board agenda for May 13, 2020 be approved as presented.

CARRIED

### 3. **Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

### 4. **Minutes of Previous Session:**

MOTION:

Moved by: Member Collyer and Seconded by: Member Smith

THAT:

The minutes of the Library Board meeting of March 12, 2020 be adopted as circulated.

CARRIED

### 5. **Presentation:** None.

### 6. **Board Member Issues:**

Member Jutzi informed the Board that she attended the Southern Ontario Library Service (SOLS) virtual meeting on behalf of Huron County. There are information resources available on the SOLS website related to COVID-19 and library services.

Member Collyer questioned whether the County had received funding from the provincial or federal government for labour costs. Warden Ginn stated that funding has been received for the Social Services and Homes departments at this time.

### 7. **Reports of the County Librarian:**

#### 7.1. Library Monthly Report - February 2020 (presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Library Monthly Report - February 2020, as presented for information.

CARRIED

#### 7.2. Library Monthly Report - March 2020 (presented by Beth Rumble)

MOTION:

Moved by: Member Kester and Seconded by: Warden Ginn

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Library Monthly Report - March 2020, as presented for information.

CARRIED

7.3. Impacts/Changes to service related to COVID-19 (presented by Beth Rumble)

MOTION:

Moved by: Member Dietrich and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Impacts/Changes to service related to COVID-19, as presented for information.

CARRIED

7.4. Huron County Library Strategic Plan Update (presented by Beth Rumble)

MOTION:

Moved by: Member Jutzi and Seconded by: Member Cairncross

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Huron County Library Strategic Plan Update as presented for information;

AND FURTHER THAT:

The Strategic Plan Update be shared with Huron County Council.

CARRIED

7.5. Fine Free Summer proposal (presented by Beth Rumble)

MOTION:

Moved by: Member Dietrich and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, titled Fine Free Summer proposal, dated May 13, 2020 for information;

AND FURTHER THAT:

The Huron County Library Board directs staff to implement the Fine Free Summer program for the months of June, July and August with a reconsideration of this program in August.

CARRIED

**8. Policy Review:**

8.1. Draft Respect and Acknowledgement Declaration Policy (presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Smith

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Respect and Acknowledgement Declaration Policy, as presented for information;

AND FURTHER THAT:

The policy be brought to the June Library Board meeting for approval.  
CARRIED

8.2. Library Service Policies Update (presented by Beth Rumble)

MOTION:

Moved by: Member Kester and Seconded by: Warden Ginn

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Library Service Policies Update, as presented for information;

AND FURTHER THAT:

The policies be brought to the June Library Board meeting for approval.

CARRIED

8.3. Health and Safety Policies Update (presented by Beth Rumble)

MOTION:

Moved by: Member Dietrich and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Health and Safety Policies Update, as presented for information;

AND FURTHER THAT:

The policies be brought to the June Library Board meeting for approval.

CARRIED

8.4. Community Information and Displays Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Member Jutzi and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Community Information and Displays Policy Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Community Information and Displays Policy as outlined.

CARRIED

8.5. Accessible Customer Service Policy Update (presented by Beth Rumble)

MOTION:

Moved by: Member Dietrich and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the report from Beth Rumble, County Librarian, dated May 13, 2020, titled Accessible Customer Service Update, as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the Accessible Customer Service Policy as outlined.

CARRIED

9. **Correspondence:** None.

10. **Financial Statements:**

MOTION:

Moved by: Member Smith and Seconded by: Member Collyer

THAT:

The financial statements for the month ending March 31, 2020 be received.

CARRIED

**11. Closed to the Public Session:**

MOTION:

Moved by: Member Dietrich and Seconded by: Member Cairncross

THAT:

The Library Board do now go into a Closed to the Public Session at 10:11 AM under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employee – County Librarian Performance Review;

AND FURTHER THAT:

County Clerk Susan Cronin remain in attendance.

CARRIED

MOTION:

Moved by: Member Smith and Seconded by: Member Kester

THAT:

The Library Board rise from the Closed to the Public Session at 10:28 AM.

CARRIED

County Clerk Susan Cronin stated that members of the Library Board went into Closed to the Public Session and discussed personal matters about identifiable individuals, including municipal or local board employees - County Librarian's Performance Review.

**12. Next Meeting:**

The next meeting of the Library Board will be a virtual meeting on Wednesday, June 17, 2020 at 9:00 AM.

**13. Adjournment:**

MOTION:

Moved by: Member Dietrich and Seconded by: Warden Ginn

THAT:

The Library Board meeting adjourn at 10:30 AM.

CARRIED

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Chair Glen McNeil