

County of Huron  
**ECONOMIC DEVELOPMENT BOARD MEETING MINUTES**  
Wednesday, December 11, 2019 at 5:00 PM  
North Huron - Cowbell, 40035 Blyth Road, Blyth, ON

The Economic Development Board met at North Huron - Cowbell, 40035 Blyth Road, Blyth, ON on December 11, 2019. Members of the Board present were: Steve Baker, George Finch, Jim Ginn, Bernie MacLellan, John Marshall, Maureen Nummelin, Tim Prior, Peter Smith and Martin Vanderloo. Members of the Board Absent: Brad Chandler. Staff present: Chief Administrative Officer Meighan Wark, Director of Economic Development Cody Joudry, Clerk Susan Cronin, Office Administrator Reanne Clark and staff members of the Economic Development Department.

1. **Warden Ginn called the Economic Development Board meeting to order at 5:11 PM:**
2. **Election of the Chair and Vice-Chair of the Economic Development Board for 2020 and Approve Agenda:**

**2.1 Election of the Chair and Vice-Chair:**

Warden Ginn requested a Motion to nominate a Chair for the Economic Development Board for 2020.

MOTION:

Moved by: Member Smith and Seconded by: Member Vanderloo

THAT:

John Marshall be nominated as the Chair of the Economic Development Board for 2020.

CARRIED

Warden Ginn turned the Economic Development Board meeting over to the newly elected Chair.

Chair Marshall requested a Motion to nominate a Vice-Chair for the Economic Development Board for 2020.

MOTION:

Moved by: Member MacLellan and Seconded by: Member Nummelin

THAT:

Brad Chandler be nominated as the Vice-Chair for the Economic Development Board for 2020.

CARRIED

**2.2 Motion to Accept the Agenda and Receive All Reports:**

MOTION:

Moved by: Warden Ginn and Seconded by: Member Smith

THAT:

The Economic Development Board Agenda for December 11, 2019 be approved as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof:**

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There were no declarations stated.

**4. Minutes of Previous Meetings:**

MOTION:

Moved by: Member Nummelin and Seconded by: Warden Ginn

THAT:

The minutes of the Economic Development Board meeting of November 13, 2019 be adopted as circulated.

CARRIED

**5. Presentations/Delegations: None.**

**6. Opening Comments and Updates from the Chair:**

Chair Marshall informed members that he attended the special council meeting held by the Council of the County of Huron on November 27, 2019 to review the economic development program. The key points that came from County Council were: 1) they requested more data to support the projects of the Board and 2) increased communication regarding projects from start to finish. There was discussion amongst the Board members.

Chair Marshall stated that the Board Breakfast was cancelled.

**7. Board Member Issues:**

Members Smith and Nummelin reported on the Data Management Report.

MOTION:

Moved by: Member Smith and Seconded by: Member Vanderloo

THAT:

The Data Management Subcommittee request the World Council on City Data make a presentation to the HCEDB and staff that outlines the data management pilot project including scope, estimated costs and implementation plans.

AND FURTHER THAT:

The Council of the County of Huron be invited to attend.

CARRIED

**8. Correspondence: None.**

**9. New Business and / or Unfinished Business:**

9.1. Economic Development Department December 11, 2019 Update (presented by Katie Marshall)

MOTION:

Moved by: Member Nummelin and Seconded by: Member Prior

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THAT:

The Economic Development Board receives the report by Katie Marshall, Communications and Marketing Officer, dated December 11, 2019, titled Economic Development Department August 2019 Update, as presented for information.

CARRIED

9.2. Huron County Community Foundation and Investment Fund Update (presented by Alexander Ripley). Community Futures will be requested to attend a future meeting for a presentation.

MOTION:

Moved by: Member Finch and Seconded by: Member MacLellan

THAT:

The Economic Development Board receives the report by Alexander Ripley, Economic Development Officer, dated December 11, 2019, titled Huron County Community Foundation and Investment Fund Update, as presented for information.

CARRIED

**10. Financial Statements:**

10.1. Financial Statements (presented by Lisa Harvey)

The financial statements for the month ending October 31, 2019 were reviewed.

Department	Revenue		Expenditures		County Contribution	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Economic Development	\$249,307	\$391,710	\$936,871	\$1,361,586	\$687,565	\$969,876
Ec Dev Board	\$0	\$0	\$13,460	\$60,830	\$13,460	\$60,830

MOTION:

Moved by: Warden Ginn and Seconded by: Member Smith

THAT:

The financial statements for the month ending October 31, 2019 be received.

CARRIED

**11. Closed to the Public Session:** None.

**12. Future Meeting Topics:**

- Updates from Working Groups
- Terms of Reference Review
- Presentation from Community Futures

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- Data Management Subcommittee Report and Presentation

**13. Next Meeting:**

The next meeting of the Economic Development Board will be on Wednesday, January 15, 2019 at 5:00 PM in Libro Credit Union Boardroom, 74 Kingston Street, Goderich.

**14. Adjournment:**

MOTION:

Moved by: Member MacLellan and Seconded By: Member Finch

THAT:

The Economic Development Board meeting adjourn at 7:23 PM.

CARRIED