



2020 Annual Accessibility Plan

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**Accessibility
Committee**

EXECUTIVE SUMMARY



The Huron County Accessibility Advisory Committee is an established community resource that creates, develops and implements the objectives of Huron County be it mandated by legislation or inspired by local community groups and people from across Huron County sharing the vision of Huron County's Accessibility Advisory Committee.

It is the responsibility of the Huron County Accessibility Committee to advise Huron County Council about the requirements and implementation of accessibility standards.

Since inception, the Huron County Accessibility Committee has been promoting and developing a barrier-free Municipality for citizens of all abilities including persons with disabilities. Through local media, public events, award ceremonies and speaking engagements the

Committee continues to educate and advise on accessibility issues while broadening awareness within Huron County and its lower tier municipalities.

As the provincial legislation and regulations mature, the Huron County Accessibility Advisory Committee will continue its efforts in promoting awareness, while implementing educational and training guidelines, policies and standards defined by The Ontarians with Disabilities Act.

CONTACT INFORMATION

Communication supports and accessible formats are available upon request.

For additional information, please contact:

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Goderich, ON N7A 1M2

This report is available online at: <http://www.huroncounty.ca>

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ONGOING GOALS

Huron County continues bettering its communities for all abilities including those with disabilities.

The Huron County Accessibility Advisory Committee (HCAAC) believes in taking action. That action today will improve tomorrow and strengthen our communities for all. By improving the quality of life for people with disabilities today we ensure access for those who face disabilities tomorrow.

The HCAAC is determined to provide Huron County businesses with the knowledge and information needed to create barrier free communities and economies.

The HCAAC created 3 sub committees to assist with removing barriers. They are: Special Events, Awareness and Community Education Sub Committee; Building Plan Review, Site Plan and Physical Architectural Assessment Sub Committee; and Directive and Regulation Review Sub Committee.

The Special Events Awareness and Community Education Committee meets as required to develop and implement programs to educate agencies, businesses and the broader private sector and to plan for special events that will bring awareness to the community regarding accessibility. This Committee will develop resources for the private sector about the AODA, Huron County's Universal Design and Accessibility Guideline for Site Plan Control, and the importance of identifying, preventing and removing barriers and challenges faced by people with disabilities.

The Discover Ability Event was sponsored by HCAAC in partnerships with the Huron Chamber of Commerce and the Ontario Chamber of Commerce to raise awareness of the AODA and the responsibilities of businesses and not-for-profit organizations. The event was to educate organizations about the resources available to help them comply with the AODA as well as to highlight the benefits of hiring individuals with disabilities.



The Building Plan Review, Site Plan and Physical Architectural Sub Committee is responsible for advising Councils, within 30 days, on the accessibility for persons with disabilities to a public municipal building prior to purchasing, construction, renovation or lease. The Accessibility Standards for the built environment focuses on removing barriers in four areas:

1. Public Spaces
2. Buildings
3. Trails and beaches
4. Outdoor play spaces

This is intended to make it easier for all Ontarians- including those with disabilities, seniors and families to access the places where they work, travel, shop, and play.

As a large public sector organization the Design of Public Spaces Standard only applies to new construction and planned redevelopment on or after January 1, 2016.

Ontario's building code has been amended to include enhancements to accessibility in buildings.

This Sub Committee is responsible for drafting, periodically reviewing and updating the document titled "Huron County Universal Design and Accessibility Guidelines" and providing it to local Municipalities to assist in their review of site plans under section 41, Site Plan Control Area, of the Planning Act. The Committee may, if requested by a local Municipality, review a site plan under section 41 of the Planning Act to ensure facilities designed are accessible for persons with disabilities.

This Sub Committee is continually increasing the number of site plan reviews to the public which is considered a huge success in breaking down barriers before they are made during construction of new buildings and renovations of old buildings. Because of the legislation requirements the Sub Committee expects an increase in Site Plan reviews. In 2017 and 2018 this was added to the process for submitting building plans at the municipal level, a form has been added to our website as well as updating and reviewing its terms of reference. Checklists have been developed to assist in the reviews. Plans and spaces such as municipal offices, libraries, arenas, washrooms, etc have been reviewed. The word is out in Huron County on the importance of accessibility in ensuring inclusion for all. The following were some reviews of plans and/or spaces from 2019:

Town of Goderich Municipal Office, Huron East- Main Street Seaforth Phase 1 road project; Kingsbridge Community Centre and a new Playground in Port Albert, Township of Ashfield-Colborne-Wawanosh, Vanastra Recreation Centre and Pool Complex in the Municipality of Huron East; Goderich Public Library, new Accessible Washroom in the County Court House; entryway, washroom and elevator at the County Court House; Huron County Museum and Historic Gaol; North Huron Recreation Centre and Blyth Community Centre; Accessibility for

Businesses Workshop was presented to participants of Central Huron's "Win This Space" program.

This Sub Committee reports back to Council, advises participating municipalities and public businesses that requested a review on the accessibility of buildings, structures or premises in relation to the updated Building Codes and Huron County's Universal Design and Accessibility Guideline for Site Plan Control document. These reports will provide County staff with valuable information on items that need to be addressed during building upgrades.

The third and final Sub Committee that assists the Huron County Accessibility Advisory Committee in breaking down barriers is the Directive and Regulation Review Sub Committee.

The Directive and Regulation Review Sub Committee will review any relevant regulations and directives and identify concerns, provide solutions and provide recommendations to the Accessibility Coordinator, such as drafting new policies identified in IASR.

The Accessibility Coordinator will gather input from the Directive and Regulation Review Committee, the Working Group and the Senior Management Team and draft a response to the Ministry of Economic Development Employment, Job Creation and Trade and write County Council identifying areas of concern and possible solutions and recommendations.

This Sub Committee will review the draft response and provide final feedback to the Accessibility Coordinator.

In Summary, with the implementation of the Special Events, Awareness and Community Education Sub Committee; Building Plan Review, Site Plan and Physical Architectural Sub Committee; and the Directive and Regulation Review Sub Committee, the Huron County Accessibility Advisory Committee has been very successful in removing and avoiding barriers in our communities.

BACKGROUND

Disability impacts the lives of many Ontarians, and the numbers of people with disabilities is increasing as the population ages. Today, over 15% of Ontario's population has a disability, including more than 40% of people over age 65. About 1.85 million people in Ontario have a disability. That's one in seven people. Over the next 20 years, as the population ages, the number will rise to one in five Ontarians. More than half of the population has a friend or a loved-one with a disability, and is influenced by them when deciding which businesses to solicit. Creating municipalities where every person who lives or visits can participate fully makes good sense — for our people, our businesses and our communities.

Although our governments have dedicated tremendous resources towards the vision of a barrier free Ontario, the reality is that persons with disabilities still face barriers which prevent them from participating in all aspects of society. As a community we must learn to see barriers as our fellow citizens with disabilities live with them.

The Accessibility for Ontarians with Disabilities Act, 2005 calls on the business community, public sector, not-for-profit sector and people with disabilities or their representatives to develop, implement and enforce mandatory accessibility standards. Accessibility standards are the rules that businesses and organizations in Ontario will have to follow to prevent or remove barriers to accessibility for all citizens.

MESSAGE FROM THE HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE'S CHAIR

AWARENESS & ENGAGEMENT

One of Huron County Accessibility Advisory Committee's (HCAAC's) greatest strengths lies in our Committee Members, who pursue so passionately a vision of informing, educating and inspiring residents from across Huron County on making Huron County accessible for people of all abilities and ages, eventually leading to a fully inclusive society for all.

The HCAAC has continued to invest a lot of time and effort into the development of accessibility training to employees/staff of all kinds through continuous learnings on training requirements defined in the Integrated Accessibility Regulation. These learning opportunities were customized into six modules:

- Customer Service,
- General Requirements,
- Human Rights,
- Employment,
- Information & Communication, and
- Design of Public Spaces.

What training each staff is required to take is based on the job responsibilities, for example, if you are a Facilities staff you are required to take the minimum training which includes Human Rights, General Requirements and Customer Service. If you have a Management position you are required to complete all training modules. All staff are required to receive training on accessibility standards for customer service and use of assistive devices.

It is a goal of the HCAAC to continue to provide businesses' with training opportunities and provide training material to increase their awareness and knowledge of the Government Legislation in 2020. It is our hope to also increase engagement between HCAAC and local businesses.

A HCAAC Accessibility Coordinator started working with the Committee in September and a variety of projects are anticipated for 2020.

GOVERNANCE

We successfully ushered in a newly elected Committee with a nice blend of energized individuals mixed with a couple experienced Committee members that have brought their past knowledge and experience to the Committee. I would like to take this opportunity to thank

those past members that contributed years of volunteering and their passion for creating an inclusive society.

Thank you.

Warden Jim Ginn
Committee Chair

COUNTY COUNCIL (2020)

Huron County is governed by County Council, which is made up of fifteen (15) members from area municipalities. Each municipality located within Huron County, is represented at County Council by their representatives - Mayors or Reeves, Deputy Mayors or Deputy Reeves.

At their Inaugural Session in December (every 2 years), County Council elects a Warden from among the Councilors. The Warden is the executive officer of the Corporation and the head of County Council. The Warden chairs County Council meetings, sits as an ex-officio member on all Standing Committees, and represents the County at a wide range of functions and activities.

HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)

The Huron County Accessibility Advisory Committee is made up of 9 voting members including

- 5 persons with a disability as defined in the Ontarians with Disabilities Act (ODA);
- 1 person from professional discipline;
- 1 citizen representative;
- 1 elected official;
- Warden as ex-officio.

The HCAAC is supported by 6 non-voting members including the

- chair of the ODA Working Group,
- 1 person from County Planning Department,
- 1 Municipal Building Official;
- Huron County CAO;
- the Accessibility Coordinator
- and the County Clerk.

Other Huron County staff may support the committee in various capacities.

Voting Members: Warden, Member of Council and 7 Committee members

Non-Voting Members: Meighan Wark, Susan Cronin, Mike Rolph, Carol Leeming/Celina Whaling-Rae, Rebekah Msuya-Collison, other Huron County Staff as needed.

OUR VISION

The Huron County Accessibility Advisory Committee will inform and inspire people from across Huron County on making Huron County accessible for people of all abilities and ages. Age-Friendly Community Planning and the removal of barriers for persons with disabilities go hand-in-hand.

OUR MISSION

The Huron County Accessibility Advisory Committee will assist Huron County Council and participating municipalities to fulfill the purpose of the Ontarians with Disabilities Act and Accessibility for Ontarians with Disabilities Act by providing vision and advice to council in regards to the removal of barriers by 2025.

OUR MANDATE

The authority to establish the Huron County Accessibility Advisory Committee (HCAAC) originated from the provisions of the Ontarians with Disabilities Act (ODA) and will continue to exist under the provisions of the Accessibility for Ontarians with disabilities Act.

The HCAAC is the advisory committee to Huron County Council and participating municipalities fulfilling the purpose of the ODA and the Accessibility for Ontarians with Disabilities Act (AODA).

GOALS & OBJECTIVES OF THE HCAAC

The objectives of the Huron County Accessibility Advisory Committee are revised and updated annually in November and are used as a resource that outlines the role and responsibilities of the HCAAC and also provides a monitoring tool to ensure all tasks are completed and not forgotten. (See Appendix 1) This document is divided into two sections:

- Objectives mandated by legislation under the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Integrated Accessibility Standard (IASR)
- Objectives driven by communities to accomplish the committee's vision of informing and inspiring people from across Huron County on making Huron County accessible for people of all abilities.

LAST YEAR'S GOALS

- Under the requirements of the Ontarians with Disability Act 2001, the HCAAC continued to create and post a Multi-Year Accessibility Plan and an Annual Accessibility Plan that contains the goals of Huron County and last year's successes.
- Under the requirements of both the ODA and the AODA, the HCAAC continued to review, in a timely manner and advise municipalities, local businesses and County Council on the accessibility of building plans and drawings for renovation and new construction, and the purchase or lease of public buildings as well as review exterior site plans as requested.
- Provided advice to County Council and participating municipalities with respect to government directives and regulations relating to the status of persons with disabilities including regulations for the Accessibility for Ontarians with Disabilities Act, 2005 and more specifically the Integrated Accessibility Standard Regulation. The HCAAC will continue to provide advice, tools and direction to Huron County Council and participating municipalities on obtaining full compliance within timelines set out in the Regulation.
- The Committee continued to enhance relationships with County Council, local municipalities, businesses.
- The Committee will join forces with many volunteers and members of Huron County council and staff at events to promote inclusion for all.
- The Committee will keep Huron County Building Officials updated on "new" legislation with regards to the built environment, public spaces and site plans.

2019 ACHIEVEMENTS

The Huron County Accessibility Advisory Committee has worked diligently to achieve the goals defined within the approved plan. Recognized achievements include:

- HCAAC welcomed a new vice chair to the Committee as well as welcoming two new committee members.
- **Accessibility Plans:** The County of Huron has created an Annual Accessibility Plan under the Ontarians with Disabilities Act 2001 and a Multi-Year Accessibility Plan update under the Accessibility for Ontarians with Disabilities Act 2005, with annual updates on successes. The County of Huron has completed both requirements with the

documents approved by County Council at the November 2019 County Council meeting.

- **Site Plan Reviews:** The Huron County Accessibility Advisory Committee has been actively engaged with county staff as well as private businesses and organizations in conducting Site Plan Reviews in a timely fashion. The committee believes public awareness will continue to stimulate community participation and the sub-committee's time and commitment. The committee developed checklists to assist in Site Plan Reviews.
- The Committee continued to promote the Stop Gap program that was started in Huron County in 2014. This program encourages businesses to get involved in creating barrier free communities.
- The Committee reviewed over 15 site plan reviews of plans and/or spaces.
- **Government Directives and Regulations:** The Accessibility Advisory Committee has provided updates and advice about new government directives and regulations to County Council and the Working Group. The Working Group is made up of one volunteer/staff member from each lower tier. Each member of the group reports back to and shares newly developed resources and material approved by County Council to their Mayor/Councillors.
- Staff members and members of the Committee attended Accessibility Forums, held by the AODA, sharing training and knowledge received with the AAC. The HCAAC Accessibility Coordinator attended the 2019 ONAP (Ontario Network of Accessibility Professionals) Conference in Kawartha Lakes; hosted the South-West Accessibility Group (SWAG) Fall meeting.
- **Continued Relations with County Council, Lower Tiers and Businesses:** The Committee has reached out to the community aside from regular Council updates shared by County Council representatives with their respective municipalities.
- All new County staff received all required training within an appropriate time frame.
- All County staff received an updated policy on Accessibility Standards for Customer Service & Use of Assistive Devices

- Upon request, provide information in accessible formats and with communication supports at the same cost charged to other. Publicized the availability of accessible formats and communication supports on website and documents.
- Accessibility Standards for Customer Service is part of Huron County's procurement process.

2020 GOALS

- Under the requirements of the Ontarians with Disability Act 2001 (ODA) and the Accessibility for Ontarians with Disabilities Act 2005 (AODA), the HCAAC will continue to create and post a Multi-Year Accessibility Plan and an Annual Accessibility Plan that contains the goals of Huron County and last year's successes.
- Under the requirements of both the ODA and the AODA, the HCAAC will continue to review in a timely manner and advise municipalities and local businesses on the accessibility of building plans and drawings for renovation and new construction, and the purchase or lease of public buildings as well as review exterior site plans as requested.
- The Committee will continue to enhance relationships with County Council, local municipalities, businesses, the Huron Perth Catholic District School Board and the Avon Maitland District School Board.
- Continue to incorporate and enhance an annual awards program in conjunction with National Access Awareness Week to celebrate organizations and individuals who are working to build a more inclusive society. The award is to promote public awareness of the importance of barrier-free design and to recognize excellence in accessibility design.
- To increase awareness and create a stronger presence in the community, the Committee will continue to host a National Access Awareness Week Celebration/event.
- The Committee will keep Huron County Building Officials updated on all new legislation with regards to the built environment, public spaces and site plans.
- Develop new programs and promote existing programs to engage local businesses in developing barrier free communities. Example, Stop Gap, a program that encourages businesses to get involved in developing barrier free communities while getting

recognized in the community for their efforts and participation.

- The HCAAC will work with the County's IT department by providing recommendations, making the County's website much more user friendly for persons of all abilities. A continued key focus within Huron County is training staff to create documents in accessible formats.
- Continue to work with IT and human resources departments to train staff on accessibility standards.
- 5 year multiyear plan will be updated and presented to council.

BARRIER FREE COMMUNITIES BETTER BUSINESSES AND BOTTOM LINES

People with disabilities regularly face barriers that prevent them from working, shopping, travelling and simply living in their communities. The Accessibility for Ontarians with Disabilities Act, 2005 was passed leading to the creation of five standards in accessibility in the areas of Customer Service, Information and Communication, Employment, Transportation and the Built Environment. Recognizing the leadership role of our government by passing the act in 2005, its local communities and private businesses that are now tapping into new customers while harnessing a larger, more diverse work force.

RETURN ON INVESTMENT

What is the return on investment or benefits to employers for hiring people with disabilities? The following are some of the benefits as reported by employers.

Hiring people with disabilities:

- Contributes to a better rate of attendance, punctuality, employee morale, team-work and safety in the workplace.
- Often leads to a reduction in staff turnover; people with disabilities have proven to be skilled and loyal employees.
- Shows that the company values diversity and is a tangible example of good corporate citizenship.
- Increases the purchasing power for individuals with a disability and their families.

- Reflects the demographics of your community, and enhances the community's understanding of people with disabilities.
- May free up resources to complete other tasks and increase productivity.
- Allows the person with a disability to be a role model to the staff and community and others with a disability.
- May include free corporate marketing when your new employee talks about where they work.
- May require accommodations for your new employee, but the change may make your company more robust, innovative and adaptive.

QUICK FACTS

- Improved accessibility in Ontario can help generate up to \$9.6 Billion in new retail spending and 1.6 billion in new tourism spending.
- Currently, Canadians with disabilities influence the spending decisions of 12-15 million other consumers.
- In the next 20 years, an aging population and people with disabilities will represent 40% of total income in Ontario-that being \$536 Billion
- 1 in 7 people in Ontario have a disability. That's 1.85 million Ontarians.
- By 2036, as our population ages, 1 in 5 people in Ontario will have a disability

APPENDIX 1

2019 PRIORITIES FOR HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE OBJECTIVES MANDATED BY LEGISLATION:

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
1	Under the requirements of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Integrated Accessibility Standard (IAS), the County of Huron is required to establish, implement, maintain, and document a Multi-Year Accessibility Plan. The Plan outlines the organization’s strategy to identify, prevent and remove barriers for people with disabilities in the County’s programs, services, and facilities, over a five-year plan.	Huron County’s Accessibility Coordinator will review and revise the Multi 5-Year Accessibility Plan highlighting the previous year’s successes in consultation with the HCAAC and County staff annually. Once approval is obtained from County Council, the revised Multi 5- Year Accessibility Plan will be posted on the County website as directed in the Integrated Accessibility Standard (IAS).	County Council will approve the revised Multi 5-Year Accessibility Plan and send a copy to the Ministry of Economic Development, Job Creation and Trade. CAO will share the plan with Senior Management Team to ensure all departments work towards implementation of the Multi 5-Year Accessibility Plan.	HCAAC Working Group Representatives will present the revised Multi 5-Year Accessibility Plan to their Councils for approval. Once approval is obtained for the revised Multi 5-Year Accessibility Plan, it will be posted on lower tier websites and will be implemented.	Multi 5-Year Accessibility Plan written every 5 years, effective January, 2014. The Multi 5-Year Accessibility Plan update will be reviewed, maintained, updated and successes reported on and posted on the website annually. Council to approve by January 1st

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
2	Under the requirements of the ODA, the County of Huron is required to create and post an Annual Accessibility Plan that contains the goals of Huron County and last year's successes.	Huron County's Accessibility Coordinator will create the Annual Accessibility Plan in consultation with the HCAAC and County staff as appropriate and will present annual plan to committee by December each year.	County Council will approve and send a copy of the Annual Accessibility Plan to the Ministry of Economic Development, Job Creation and Trade as directed in the ODA, 2001.	HCAAC Working Group will present the Annual Accessibility Plan to their Councils for approval.	County Council will approve the Annual Accessibility Plan by January 1 each year.
	The identified goals are in alignment with the Multi-Year Plan.	Once approval is obtained from County Council, the Annual Accessibility Plan will be posted on the County website as directed in the ODA 2001.	CAO will share the plan with Senior Management Team to ensure all departments work towards implementation of the Annual Accessibility Plan.	Once approval is obtained the Annual Accessibility Plan will be posted on lower tier websites and will be implemented.	The identified goals are in alignment with the Multi-Year Plan.

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
3	<p>Under the requirements of both the ODA, 2001 and the AODA, 2005 the HCAAC must review in a timely manner and advise municipalities and businesses on the accessibility of building plans for renovation and new construction, and the purchase or lease of public buildings as well as review exterior site plans as requested. The Committee will use the Illustrated Guide of the Accessibility Standards for Outdoor Spaces produced by GAATES and supported by Ontario Government.</p>	<p>The HCAAC ~ Building Plan Review, Site Plan and Physical Architectural Assessment Committee is responsible for meeting and reviewing site plans and providing comment and recommendations in a timely manner.</p>	<p>Huron County Council is responsible for keeping appropriate lower tier staff informed of their duty to request site plan reviews with the HCAAC prior to purchasing, construction, renovation or lease.</p> <p>County Council to review and approve if appropriate.</p>	<p>The Working Group is responsible for keeping appropriate lower tier staff informed of their duty to request site plan reviews with the HCAAC prior to purchasing, construction, renovation or lease.</p> <p>If approved the Working Group will share the resource with building officials.</p>	<p>The HCAAC Building Plan Review Site Plan and Physical Architectural Assessment Committee will accommodate as quickly as possible, not being any longer than 30 days.</p> <p>ongoing</p>

<p>4</p>	<p>Provide advice to County Council and participating municipalities with respect to government directives and regulations relating to the status of persons with disabilities including regulations for the Accessibility for Ontarians with Disabilities Act, 2005.</p>	<p>To gather comments on proposed regulations and standards, the Accessibility Coordinator will work with the Directive and Regulation Review Subcommittee. The Accessibility Coordinator will also work with staff from various departments across the County and the Working Group to further identify concerns on how the proposed regulation may be implemented.</p>	<p>The Accessibility Coordinator will prepare regular updates for County Council. The update will provide a summary of the requirements outlined in the regulations and standards and an overview of the County's readiness to meet the requirements.</p>	<p>The Working Group will provide comments and concerns with the Accessibility Coordinator on the requirements of the regulations and standards.</p> <p>The Working Group will share updates with appropriate staff at their Municipality.</p>	<p>Ongoing</p>
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OBJECTIVES DRIVEN BY PASSION TO ACCOMPLISH THE COMMITTEE'S VISION OF INFORMING AND INSPIRING PEOPLE FROM ACROSS HURON COUNTY ON MAKING HURON COUNTY ACCESSIBLE FOR PEOPLE OF ALL ABILITIES.

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
5	The Committee will continue to enhance relationship with the Avon Maitland District School Board and Huron Perth Catholic District School Board and focus on the importance of changing societal stigmas associated with individuals living with a disability. The greatest change starts with our youth.	The Special Events Awareness and Community Education Subcommittee will come up with joint ventures with the school boards The subcommittee will explore options for participating with the School Boards for next year's National Access Awareness Week	County Council will be consulted with in the development stages.	The Special Events Awareness and Community Education Subcommittee will consult with the working group during development stages.	Ongoing

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
6	<p>Continue to develop greater relationships with County Council, Lower Tiers and local businesses. This will be achieved through:</p> <ul style="list-style-type: none"> • the development of information packages regarding new legislation • speaking engagements at BIA meetings, lower tiers and to agencies and business by individuals with disabilities, putting a face to the issues at hand. • regular council updates. • Review municipal facilities and make recommendations to improve accessibility. 	<p>The Accessibility Coordinator will provide regular County Council updates keeping Council informed.</p> <p>The Special Events Awareness and Community Education Subcommittee will develop an information package for local businesses.</p>	<p>County Council will encourage lower tiers to participate in and host a speaking engagement at one of their Council meetings.</p> <p>County Council will provide their feedback and suggestions on the content of the information packages.</p>	<p>The Accessibility Coordinator will work with the Working Group on scheduling speaking engagements at their Council Meetings.</p>	Ongoing

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
7	<p>Continue to implement our annual awards program to celebrate organizations and individuals who are working to build a more inclusive society. The award is to promote public awareness of the importance of barrier-free design and to recognize excellence in accessibility design.</p> <p>The awards are incorporated with National Access Awareness Week or other events.</p> <p>To increase awareness and create a stronger presence in the community, the Committee will continue to host National Access Awareness Week Celebrations and media events.</p>	<p>The Special Events Awareness and Community Education Subcommittee will continue to implement an annual awards program recognizing one public sector organization and one private business or individual.</p>	<p>Ask County Council to have a greater presence at National Access Awareness Week celebrations.</p>	<p>Will ask Working Group to share nomination forms with County Building Inspectors as they have the greatest knowledge of who is building and/or renovating with barrier-free design being a focus.</p>	<p>Ongoing</p>
8	<p>The Committee will promote the Stop Gap Project with Municipalities.</p>	<p>The Accessibility Coordinator will set meeting dates with Municipal Council to present project.</p>	<p>No action required.</p>	<p>No action required.</p>	<p>ongoing</p>

	Priority	HCAAC Responsibility	Council Responsibility	Working Group Responsibility	Timeline Targets
9	<p>Develop a training package for Huron Businesses to fulfill their training requests.</p> <p>Explore opportunities to host events to bring awareness of accessibility.</p> <p>Amend brochure for distribution and awareness.</p>	<p>The Special Events Awareness and Community Education Subcommittee and the Accessibility Coordinator develop a training package on our Governments Regulations. We will explore social media options to use when providing the training.</p>	<p>County Council will approve the training package that is developed.</p>	<p>The Working Group Representatives will share the material with the Council.</p>	<p>ongoing</p>
10	<p>The HCAAC will work with the County's IT Specialist by providing recommendations on making the Accessibility portion of the County's website much more user friendly.</p>	<p>The Accessibility Coordinator will begin the process of seeking out resources to train staff on how to create accessible documents.</p>	<p>County Council will approve HCAAC's recommendations.</p>	<p>The Working Group will share our progress with their Councils.</p>	<p>ongoing</p>
11	<p>Actively participate in events such as Dream Big and Discovery Abilities.</p>	<p>The Special Events Sub-Committee and the Accessibility Coordinator will present a request to County Council to participate.</p> <p>The coordinator will organize volunteers to present and support the events.</p>	<p>County Council will receive request.</p>	<p>Working Group will approach their Council to attend events.</p>	<p>2019</p>

NOTE: The HCCAC Objectives will be reviewed annually (November) by the Committee to assess progress and to update and add new initiatives accordingly.

APPENDIX 2

Development Requiring Consultation with the Huron County Accessibility Advisory Committee Under the Design of Public Spaces Standard, AODA 2005

Design of Public Spaces Standard, Integrated Accessibility Standards 191/11

[http://www.mcass.gov.on.ca/documents/en/mcass/accessibility/DOPS%20Guidelines%20\(short\)%20FINAL%20April%202014%20EN-s.pdf](http://www.mcass.gov.on.ca/documents/en/mcass/accessibility/DOPS%20Guidelines%20(short)%20FINAL%20April%202014%20EN-s.pdf)

Organization Compliance Dates

Affected Organizations	Compliance Dates
Ontario Government and Legislative Assembly	January 1, 2015
Designated public sector organizations with 50+ employees	January 1, 2016
Designated public sector organizations with 1-49 employees	January 1, 2016
Private and not-for-profit organizations with 50+ employees	January 1, 2017
Private and not-for-profit organizations with 1-49 employees	January 1, 2018

Development under the Design for Public Spaces Standard that require consultation with the HCAAC and the public:

Development Requiring Consultation with HCAAC	Design Elements	Page Number
Recreational Trails and Beach Access Routes <i>(all compliance dates apply)</i>	-Trail slope -Need for, and location of ramps on trails -Need for, location and design of: -Rest areas -Passing areas	23-24

Development Requiring Consultation with HCAAC	Design Elements	Page Number
	<ul style="list-style-type: none"> -Viewing areas -Amenities on trail -Any other pertinent feature -Consultation on Beach Access Routes 	
Outdoor Play Spaces <i>(Private and not-for-profit organizations with 49 or fewer employees are not required to comply)</i>	<ul style="list-style-type: none"> -Needs of children and caregivers with various disabilities -Accessibility Features 	50-51
Exterior Paths of Travel <i>(Private and not-for-profit organizations with 49 or fewer employees are required to comply)</i>	<ul style="list-style-type: none"> -Design and placement of Rest Areas 	81
On-Street Parking <i>(Only Designated Public Sector organizations of 1-49 and 50+ employees are required to comply)</i>	<ul style="list-style-type: none"> -Need for, location and design of accessible on-street parking spaces 	99-101

The “Illustrated Technical Guide to the Accessibility Standard for the Design of Public Spaces” can be found online at: <http://www.gaates.org/DOPS/default.php>.