

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Goderich, Ontario  
June 17, 2019

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on June 17, 2019.

- 1. Warden Jim Ginn called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 10:00 AM. All members of the Committee were present. Member O'Reilly arrived at 10:12 AM.**

Staff present: County Planner Carol Leeming, Working Group Chair Rebekah Msuya-Collison, Capital Works Technician Carl Hoonard, and County Clerk Susan Cronin.  
Staff Absent: Chief Building Official Mike Rolph.

- 2. Motion to Accept the Agenda and Receive All Reports:**

MOTION:

Moved by: Member Sebastian and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee Agenda for June 17, 2019 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

- 3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

- 4. Approval of the Minutes:**

MOTION:

Moved by: Member Sawchuk and Seconded by: Member Falconer

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of March 18, 2019 and March 27, 2019 be adopted as circulated.

CARRIED

- 5. Delegations/Petitions/Presentations: None.**

- 6. Committee Member Issues:**

Member Sawchuk reviewed the Portable Outdoor Washroom presentation. Member Sawchuk requested the committee consider allocating funds towards this project and requesting financial support from County Council. The portable washroom would be made available to rent for events in Huron County.

MOTION:

Moved by: Member Sawchuk and Seconded by: Member Kerley

THAT:

Staff prepare a report regarding the Portable Outdoor Washroom project.

CARRIED

Member Falconer expressed concerns that Huronlea and Huronview Homes for the Aged apartments needed updating to meet current accessibility legislation, specifically the washrooms.

Member Falconer requested the committee consider organizing a Customer Service training session for service groups within Huron County. The Special Events, Awareness & Community Education Committee and the Directive and Regulation Review Committee will review this request.

Member Sawchuk informed members that Blyth is getting a pedestrian crosswalk and that there will be an opportunity for public input.

**7. Reports of the Accessibility Coordinator:**

- 7.1. March 2019 Accessibility Advisory Committee Orientation Webinar Materials (presented by Susan Cronin)

MOTION:

Moved by: Member Fisher and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee approves the report dated June 17, 2019 from Susan Cronin, County Clerk, titled March 2019 Accessibility Advisory Committee Orientation Webinar Materials as presented for information.

CARRIED

- 7.2. Request for Municipal Accessibility Photos (presented by Susan Cronin)

MOTION:

Moved by: Member Sawchuk and Seconded by: Member O'Reilly

THAT:

The Special Events, Awareness & Community Education Committee reviews photos to be sent to the Ministry for Seniors and Accessibility Outreach, Education and Referral Branch for the Annual request for innovative accessibility pictures.

CARRIED

- 7.3. Training Videos to Working Group (presented by Susan Cronin)

MOTION:

Moved by: Member O'Reilly and Seconded by: Member Falconer

THAT:

The Huron County Accessibility Advisory Committee forwards the access training videos to the Huron County Accessibility Working Group for dissemination to local municipalities.

CARRIED

**8. Reports of the HCAAC Sub-Committees:**

- 8.1. Update Building Plan Review, Site Plan & Physical Architectural Assessment Committee (presented by Carol Leeming)

MOTION:

Moved by: Member Fisher and Seconded by: Member Sawchuk

THAT:

The Huron County Accessibility Advisory Committee accepts the report by Carol Leeming, County Planner dated June 17, 2019 titled Update Building Plan Review, Site Plan & Physical Architectural Assessment Committee for information.

CARRIED

8.2. HCAAC Brochure (presented by Susan Cronin)

MOTION:

Moved by: Member Falconer and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee directs the Special Events, Awareness & Community Education Committee to update the HCAAC Brochure and present for approval at the September 2019 HCAAC meeting.

8.3 Reports of the HCAAC Sub-Committees

Reports from:

- Special Events, Awareness & Community Education Committee
- Building Plan Review, Site Plan and Physical Architectural Assessment Committee
- Directive and Regulation Review Committee

**9. New Business and/or Unfinished Business:**

9.1. Notice of Ministry Training Webinar (presented by Susan Cronin)

MOTION:

Moved by: Member Sebastian and Seconded by: Member Sawchuk

THAT:

The Huron County Accessibility Advisory Committee participates in the overview of the province's Design of Public Spaces Standards Webinar by the Ontario Ministry for Seniors and Accessibility for information.

CARRIED

**10. Correspondence:**

MOTION:

Moved by: Member Sawchuk and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee accepts correspondence not specifically dealt with, for information.

CARRIED

**11. Accounts and Financial Statements:**

11.1. Financial Statements: (presented by Lisa Harvey)

Financial Statements for the month ending April 30, 2019 were reviewed.

MOTION:

Moved by: Member Jacques and Seconded by: Member Sebastian

THAT:

The financial statements as of April 30, 2019 be received.

CARRIED

**12. Closed to the Public Session:** None.

**13. Items for the Next Meeting Agenda:**

Updates from:

- Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee
- Directive and Regulation Review Subcommittee
  - Members O'Reilly and Sebastian will be presenting to members on their meeting on legislative review
- Special Events, Awareness and Community Education Subcommittee – Brochure, customer service training event, photos for ministry
- Presentation from Huron County Human Resources on Emergency Procedures/Planning in Courthouse
- Report on Portable Outdoor Washroom

**14. Next Meeting:**

The next meeting of the Accessibility Advisory Committee will be in Goderich on Monday, September 16, 2019 at 10:00 AM.

**15. Adjournment:**

A site plan review of the Courthouse with staff and all committee members was held immediately following the meeting.

MOTION:

Moved by: Member Kerley and Seconded by: Member Sawchuk

THAT:

The meeting adjourn at 10:57 AM.

CARRIED

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Chair Jim Ginn