

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Goderich, Ontario  
March 18, 2019

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on March 18, 2019.

- 1. Warden Jim Ginn called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 10:00 AM. All members of the Committee were present. Member O'Reilly arrived at 10:12 AM.**

Staff present: County Planner Carol Leeming, Chief Building Official Mike Rolph, and County Clerk Susan Cronin. Staff Absent: Working Group Chair Rebekah Msuya-Collison

- 2. Motion to Accept the Agenda and Receive All Reports:**

MOTION:

Moved by: Member Kerley and Seconded by: Member McLachlan

THAT:

The Huron County Accessibility Advisory Committee Agenda for March 18, 2019 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

- 3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

- 4. Approval of the Minutes:**

MOTION:

Moved by: Member Jacques and Seconded by: Member Fisher

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of January 14, 2019 be adopted as circulated.

CARRIED

- 5. Delegations/Petitions/Presentations: None.**

- 6. Committee Member Issues:**

Member Sawchuk requested some changes to the washroom facilities in the Courthouse. Staff will contact property services.

Member O'Reilly informed members that April 3, 2019 was Family Caregiver Day.

- 7. Reports of the Accessibility Coordinator:**

- 7.1. HCAAC 2019 Orientation (presented by Susan Cronin). Six Forward Access videos were reviewed.**

**MOTION:**

Moved by: Member Sawchuk and Seconded by: Member O'Reilly

**THAT:**

The Huron County Accessibility Advisory Committee receive the report by Susan Cronin, County Clerk dated March 18, 2019 titled HCAAC 2019 Orientation for information.

CARRIED

**8. Reports of the HCAAC Sub-Committees:**

- 8.1. Update Building Plan Review, Site Plan & Physical Architectural Assessment Committee (presented by Carol Leeming)

**MOTION:**

Moved by: Member O'Reilly and Seconded by: Member Sebastian

**THAT:**

The Huron County Accessibility Advisory Committee accept the report by Carol Leeming, County Planner dated March 18, 2019 titled Update Building Plan Review, Site Plan & Physical Architectural Assessment Committee for information.

CARRIED

8.2. Reports of the HCAAC Sub-Committees

Reports from:

Special Events, Awareness & Community Education Committee

- Members with the Building Plan Review committee to pick a site and will contact Scott Miller for promotion of National Access Awareness Week.

Building Plan Review, Site Plan and Physical Architectural Assessment Committee

- Staff will organize a site plan review of the Courthouse with staff and all committee members on June 17, 2019 immediately following the next meeting.

Directive and Regulation Review Committee

- Members O'Reilly and Sebastian updated members on their meeting on legislative review.

**9. New Business and/or Unfinished Business:**

Members of the Committee will attend the Ontario Ministry for Seniors and Accessibility: Accessibility Advisory Committee 101: Orientation Webinar on March 27, 2019 at 12:45 PM in the Council Chambers, Courthouse, Goderich (or other locations).

There was discussion regarding emergency procedures/planning. Staff will contact the Human Resources for a report at a future meeting.

**10. Correspondence:**

**MOTION:**

Moved by: Member O'Reilly and Seconded by: Member Kerley

**THAT:**

The Huron County Accessibility Advisory Committee accepts correspondence not specifically dealt with, for information.

CARRIED

**11. Financial Statements:** Financial Statements will be available when Year-end is finalized.

**12. Closed to the Public Session:** None.

**13. Items for the Next Meeting Agenda:**

Updates from:

- Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee:
- Directive and Regulation Review Subcommittee:
- Special Events, Awareness and Community Education Subcommittee

**14. Next Meeting:**

The next meeting of the Accessibility Advisory Committee will be in Goderich on Monday, June 17, 2019 at 10:00 AM.

**16. Adjournment:**

MOTION:

Moved by: Member Kerley and Seconded by: Member Jacques

THAT:

The meeting adjourn at 11:32 AM.

CARRIED

---

Chair Jim Ginn