

## LIBRARY BOARD MINUTES

Goderich, Ontario  
March 13, 2019

The Huron County Library Board met in the Court House Council Chambers, Goderich on March 13, 2019. All members of the Board were present. Warden Ginn departed at 9:50 AM.

### 1. Call to Order

Chair Glen McNeil called the meeting to order at 9:01 AM.

### 2. Motion to Accept the Agenda and Receive All Reports:

MOTION:

Moved by: Member Cairncross and Seconded by: Member Jutzi

THAT:

The Library Board Agenda for March 13, 2019 be accepted and all the reports included in the Agenda, be received.

CARRIED

### 3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary interest stated.

### 4. Minutes of Previous Session:

MOTION:

Moved by: Member Collyer and Seconded by: Member Dietrich

THAT:

The minutes of the Library Board meeting of February 13, 2019 be adopted as circulated.

CARRIED

### 5. Presentation:

#### 5.1 Presentation of Excel Certificate to Monique Baan (Presented by Beth Rumble)

Chair Glen McNeil and Director of Cultural Services Beth Rumble presented Branch Assistant Monique Baan with an Excel Certificate from the Southern Ontario Library Service.

MOTION:

Moved by: Warden Ginn and Seconded by: Member Dietrich

THAT:

The Huron County Library Board presents Monique Baan, Branch Assistant, with the Excel Certificate from the Southern Ontario Library Service.

CARRIED

#### 5.2 Huron County Library Technology (Presented by Shannon Kammerer)

MOTION:

Moved by: Member Kester and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the presentation by Shannon Kammerer, Information Services Librarian, dated March 13, 2019, titled Huron County Library Technology, as presented for information.

CARRIED

5.3 Southern Ontario Library Service Webinar on Governance Fundamentals  
(Presented by Beth Rumble)

MOTION:

Moved by: Member Jutzi and Seconded by: Member Kester

THAT:

The Huron County Library Board receives the presentation by the Southern Ontario Library Service, dated March 13, 2019, titled Governance Fundamentals, as presented for information.

CARRIED

**6. Board Member Issues:**

Member Smith reported she attended the OLA Super Conference in Toronto from January 30 – February 2, 2019.

**7. Reports of the County Librarian:**

7.1. Library January 2019 Reports for Information/updating purposes (Presented by Beth Rumble)

MOTION:

Moved by: Member Cairncross and Seconded by: Member Collyer

THAT:

The Huron County Library Board accepts the report by Beth Rumble, County Librarian, dated March 13, 2019 titled January 2019 Reports for Information/updating purposes, as presented for information.

CARRIED

7.2. Community Hub Narratives (Presented by Beth Rumble)

MOTION:

Moved by: Member Smith and Seconded by: Member Dietrich

THAT:

The Huron County Library Board accepts the report from Beth Rumble, County Librarian, dated March 13, 2019, titled Community Hub Narratives, as presented for information.

CARRIED

**8. Policy Review:**

8.1 Human Resources Policy Update (Presented by Beth Rumble)

The Board requested that the term 'professional' be replaced with 'business casual attire' and that the policy be brought back at the next meeting for consideration.

MOTION:

Moved by: Member Dietrich and Seconded by: Member Collyer

THAT:

The Huron County Library Board accepts the report from Beth Rumble, County Librarian, dated March 13, 2019, titled Human Resources Policy, as presented for information;

AND FURTHER THAT:

The Huron County Library Board directs Beth Rumble, County Librarian, to make requested amendments to the Human Resources Policy.

CARRIED

8.2 County of Huron Human Resource, Treasury, Administrative and IT Policies  
(Presented by Beth Rumble)

MOTION:

Moved by: Member Kester and Seconded by: Member Collyer

THAT:

The Huron County Library Board accepts the report from Beth Rumble, County Librarian, dated March 13, 2019, titled County of Huron Human Resource, Treasury, Administrative and IT Policies, as presented for information;

AND FURTHER THAT:

The County of Huron Human Resource, Treasury, Administrative and IT Policies be brought to the April Library Board meeting for approval.

CARRIED

8.3 Board-CEO Partnership Policy (Presented by Beth Rumble)

MOTION:

Moved by: Member Dietrich and Seconded by: Member Cairncross

THAT:

The Huron County Library Board accepts the report from Beth Rumble, County Librarian, dated March 13, 2019, titled Board-CEO Partnership Policy, as presented for information;

AND FURTHER THAT:

The Board-CEO Partnership Policy be brought to the April Library Board meeting for approval.

CARRIED

9. **Correspondence:** None.

10. **Accounts and Financial Statements:** Financial statements will be available when Year-end is finalized.

12. **Closed to the Public Session:** None.

13. **Next Meeting:**

The next meeting of the Library Board will be Wednesday April 10, 2019 at 9:00 AM in the Council Chambers, Goderich.

14. **Adjournment:**

MOTION:

Moved by: Member Dietrich and Seconded by: Member Kester

THAT:

The Library Board meeting adjourn at 10:24 AM.

CARRIED

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Chair Glen McNeil