

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Goderich, Ontario  
January 14, 2019

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on January 14, 2019.

- 1. Warden Jim Ginn called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 10:06 AM. All members of the Committee were present.**

Staff present: County Planner Carol Leeming, Working Group Chair Rebekah Msuya-Collison and County Clerk Susan Cronin.

- 2. Election of the Chair for the Huron County Accessibility Advisory Committee for 2018:**

Warden Ginn requested a Motion to nominate a Chair for the Huron County Accessibility Advisory Committee for 2019.

MOTION:

Moved by: Member Fisher and Seconded by: Member Sawchuk

THAT:

Warden Jim Ginn be nominated as the Chair of the Huron County Accessibility Advisory Committee for 2019.

CARRIED

Warden Ginn requested a Motion to nominate a Vice-Chair for the Huron County Accessibility Advisory Committee for 2019.

MOTION:

Moved by: Member McLachlan and Seconded by: Member Jacques

THAT:

Member Bob Fisher be nominated as the Vice-Chair of the Huron County Accessibility Advisory Committee for 2019.

CARRIED

- 3. Motion to Accept the Agenda and Receive All Reports:**

MOTION:

Moved by: Member Sawchuk and Seconded by: Member O'Reilly

THAT:

The Huron County Accessibility Advisory Committee Agenda for January 14, 2019 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

- 4. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

- 5. Approval of the Minutes:**

**MOTION:**

Moved by: Member O'Reilly and Seconded by: Member Sawchuk

**THAT:**

The minutes of the Huron County Accessibility Advisory Committee meeting of November 5, 2018 be adopted as circulated.

CARRIED

**6. Delegations/Petitions/Presentations:** None.

**7. Committee Member Issues:**

Member Falconer informed members that the Goderich Mall has outdated accessibility signage. Clerk Cronin will send correspondence clarifying the current signage options.

Members discussed contact cards and copies of the brochure for members of the committee to distribute. The brochure will be presented at the next meeting and rolled out after approval.

**8. Reports of the Accessibility Coordinator:**

8.1. HCAAC 2019 Orientation (presented by Susan Cronin)

**MOTION:**

Moved by: Member Kerley and Seconded by: Member Sebastian

**THAT:**

The Huron County Accessibility Advisory Committee receive the report by Susan Cronin, County Clerk dated January 14, 2019 titled HCAAC 2019 Orientation for information.

CARRIED

8.2. HCAAC Terms of Reference (presented by Susan Cronin)

**MOTION:**

Moved by: Member Sawchuk and Seconded by: Member Jacques

**THAT:**

The Huron County Accessibility Advisory Committee accept the report from Susan Cronin, County Clerk dated January 14, 2019 titled HCAAC Terms of Reference for information.

CARRIED

8.3. Review of the 2019 Goals & Objectives (presented by Susan Cronin)

**MOTION:**

Moved by: Member O'Reilly and Seconded by: Member Sawchuk

**THAT:**

The Huron County Accessibility Advisory Committee accept the report from Susan Cronin, County Clerk dated January 14, 2019 titled HCAAC 2019 Priorities and Objectives as presented for information.

CARRIED

**9. Reports of the HCAAC Sub-Committees:**

- 9.1. Appointment to the Special Events, Awareness and Community Education Committee (presented by Susan Cronin)

MOTION:

Moved by: Member O'Reilly and Seconded by: Member Fisher

THAT:

Members Kerley, Sawchuk and Jacques be appointed to the Special Events, Awareness and Community Education Committee.

CARRIED

- 9.2. Appointment to the Building Plan Review, Site Plan and Physical Architectural Assessment Committee (presented by Susan Cronin)

MOTION:

Moved by: Member Jacques and Seconded by: Member Sebastian

THAT:

Members Sawchuk, Kerley and O'Reilly be appointed to the Building Plan Review, Site Plan and Physical Architectural Assessment Committee;

AND FURTHER THAT:

Members Fisher and McLachlan be appointed as alternates to the Building Plan Review, Site Plan and Physical Architectural Assessment Committee.

CARRIED

- 9.3. Appointment to the Directive and Regulation Review Committee (presented by Susan Cronin)

MOTION:

Moved by: Member Falconer and Seconded by: Member Sawchuk

THAT:

Members O'Reilly and Sebastian be appointed to the Directive and Regulation Review Committee.

CARRIED

**10. New Business and/or Unfinished Business:**

- 10.1. Code of Conduct for Members of Council, Boards and Committees (presented by Susan Cronin)

MOTION:

Moved by: Member Kerley and Seconded by: Member O'Reilly

THAT:

The Huron County Accessibility Advisory Committee accepts the report from Susan Cronin, County Clerk titled Code of Conduct for Members of Council, Boards and Committees;

AND FURTHER THAT:

Each new member of the Huron County Accessibility Advisory Committee endorses Page 22 Member Acknowledgement.

CARRIED

**11. Correspondence:**

MOTION:

Moved by: Member Falconer and Seconded by: Member Kerley

THAT:

The Accessibility Advisory Committee accepts correspondence not specifically dealt with, for information.

CARRIED

**12. Accounts and Financial Statements:**

12.1. Financial Statements: (prepared by Lisa Harvey)

Financial Statements for the month ending November 30th, 2018 were reviewed.

| Department    | Revenue    |            | Expenditures |            | County Contribution |            |
|---------------|------------|------------|--------------|------------|---------------------|------------|
|               | YTD Actual | YTD Budget | YTD Actual   | YTD Budget | YTD Actual          | YTD Budget |
| Accessibility | \$0        | \$0        | \$20,608     | \$58,753   | \$20,658            | \$58,753   |

MOTION:

Moved by: Member Falconer and Seconded by: Member Kerley

THAT:

The financial statements as of November 30th, 2018 be received.

CARRIED

**13. Closed to the Public Session:** None.

**14. Items for the Next Meeting Agenda:**

Orientation

Updates from:

- Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee:
- Directive and Regulation Review Subcommittee:
- Special Events, Awareness and Community Education Subcommittee

**15. Next Meeting:**

The next meeting of the Accessibility Advisory Committee will be in Goderich on Monday, March 18, 2019 at 10:00 AM.

**16. Adjournment:**

MOTION:

Moved by: Member O'Reilly and Seconded by: Member Jacques

THAT:

The meeting adjourn at 11:21 AM.

CARRIED

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Chair Jim Ginn