

## HURON COUNTY BOARD OF HEALTH

Clinton, Ontario  
November 8, 2018

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 8<sup>th</sup> day of November. Members of the Board present: Warden J. Ginn, M. Cole, P. Gowing, T. Hessel, D. Jewitt, R. Rognvaldson and R. Watt. Members of the Staff present: County Clerk Susan Cronin, Acting Medical Officer of Health Dr. Maarten Bokhout, Public Health Managers Tanya Sangster, Jean-Guy Albert, Christina Taylor and Barb Leavitt.

**1. Chair Tyler Hessel called the Board of Health meeting to order at 9:00 AM.:**

**2. Approval of Agenda and Reports:**

MOTION:

Moved by: Warden Ginn and Seconded by: Member Jewitt

THAT:

The Board of Health agenda for November 8, 2018 be accepted and all reports included in the agenda be received as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations stated.

**4. Minutes of Previous Session:**

MOTION:

Moved by: Member Watt and Seconded by: Warden Ginn

THAT:

The minutes of the Board of Health meeting of October 4, 2018 be adopted as circulated.

CARRIED

**5. Board Member Issues:** Chair Hessel thanked the members and staff for all their expertise and support during his term as Chair of the Board of Health. Member Gowing thanked Chair Hessel for his strong leadership as Chair.

**6. Administrative Issues:** Dr. Bokhout invited members to the Public Health Professionals Day on November 19, 2018. Members Cole, Ginn, Hessel, Jewitt and Rognvaldson will attend.

**7. Information Session:** None.

**8. Program Reports:**

8.1 Universal Influenza Immunization Program: (presented by Christina Taylor, Public Health Manager)

MOTION:

Moved By: Member Gowing and Seconded By: Member Rognvaldson

THAT:

The Board of Health accepts the report of Christina Taylor, Public Health Manager dated November 8, 2018, titled Universal Influenza Immunization Program, as presented for

information.

CARRIED

8.2 Q3 Risk Management Report: (presented by Dr. Bokhout, Acting Medical Officer of Health)

MOTION:

Moved By: Warden Ginn and Seconded By: Member Watt

THAT:

The Board of Health accepts the report of the Huron County Health Unit Management Team dated November 8, 2018, titled Q3 Risk Management Report, as presented for information.

CARRIED

8.3 2017-2018 School Health Report: (presented by Tanya Sangster, Public Health Manager)

MOTION:

Moved By: Member Gowing and Seconded By: Member Jewitt

THAT:

The Board of Health accepts the report of Tanya Sangster, Public Health Manager dated November 8, 2018, titled 2017-18 School Health Report, as presented for information.

CARRIED

8.4 Transition Team Risk Management Report: (presented by Dr. Bokhout, Acting Medical Officer of Health)

MOTION:

Moved By: Warden Ginn and Seconded By: Member Watt

THAT:

The Board of Health accepts the report of Dr. Bokhout, Acting Medical Officer of Health dated November 8, 2018, titled Transition Team Risk Management Report, as presented for information.

CARRIED

MOTION:

Moved By: Member Gowing and Seconded By: Member Jewitt

THAT:

The Board of Health approves the following recommendations:

- that HCHU and PDHU boards continue to engage with their local MPPs to keep them up-to-date with the amalgamation;
- that the Transition Team be directed to complete as much of the work plan as possible by March 31, 2019;
- that the Transition team be directed to consider entering into discussion with the new government at an appropriate time (once the new government has completed its initial review), with regard to the ongoing operational costs of the new amalgamated entity, specifically as it pertains to the 5.0 positions that are 100%-funded for each health unit;
- that the Senior Management teams of HCHU and PDHU be prepared to re-submit a one-time funding request in the amount of any unspent monies from the original 2018 request, with the business case explaining the need to support the completion of amalgamation in the 2019 fiscal year;

- that the Senior Management teams of HCHU and PDHU be prepared to manage the costs of any one-time amalgamation work remaining after March 31, 2019 for which funding is not received;
- that the Senior Management teams of HCHU and PDHU be prepared to manage the HR adjustments associated with any decreases to the ongoing operational budget arising from loss of the 100%-funded positions through attrition where possible.

CARRIED

**9. Acting Medical Officer of Health Update and Administration Update:**

9.1 Acting Medical Officer of Health Update: (presented by Dr. Maarten Bokhout, Acting Medical Officer of Health)

MOTION:

Moved By: Member Rognvaldson and Seconded By: Warden Ginn

THAT:

The Board of Health accepts the report of Dr. Maarten Bokhout, Acting Medical Officer of Health dated November 8, 2018, titled Acting Medical Officer of Health Update, as presented for information.

CARRIED

9.2 Administration Update: (presented by Dr. Maarten Bokhout, Acting Medical Officer of Health)

MOTION:

Moved By: Member Watt and Seconded By: Member Gowing

THAT:

The Board of Health accepts the report of the Huron County Health Unit Management Team, dated November 8, 2018, titled Administration Update, as presented for information.

CARRIED

**10. Correspondence:**

MOTION:

Moved by: Member Cole and Seconded by: Warden Ginn

THAT:

The Board of Health accepts correspondence not specifically dealt with, for information.

CARRIED

**11. Financial Statements:**

Financial statements for the period ending September 30, 2018 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
General Programs	3,893,651	3,798,102	4,712,587	4,868,475	818,936	1,070,373
County Programs	179,289	158,553	179,779	184,728	490	26,175
HB /HC	427,634	465,237	427,633	453,947	(1)	(11,290)

**MOTION:**

Moved by: Member Watt and Seconded by: Member Rognvaldson

**THAT:**

The financial statements as of September 30, 2018, be received as presented.

CARRIED

**12. Closed to the Public Session:**

**MOTION:**

Moved by: Warden Ginn and Seconded by: Member Watt

**THAT:**

The Board of Health do now go into a Closed to the Public Session at 9:30 AM under Section 239 of the Municipal Act, 2001 as amended; to discuss an item/items that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees – approval of Closed Session Minutes;

**AND FURTHER THAT:**

Clerk Susan Cronin remain in attendance.

CARRIED

**MOTION:**

Moved by: Member Gowing and Seconded by: Member Watt

**THAT:**

The Board of Health rise from the Closed to the Public Session at 9:32 AM.

CARRIED

- Reporting Out – procedural matter of approving previous closed session minutes.

**13. Next Meeting:**

The next meeting of the Board of Health will be on Thursday, December 13, 2018 at 9:00 AM in Seminar Room 2 at the Health & Library Complex, south of Clinton.

**14. Adjournment:**

**MOTION:**

Moved by: Member Watt and Seconded by: Member Gowing

**THAT:**

The Board of Health meeting adjourn at 9:33 AM.

CARRIED

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Warden Jim Ginn