

**COMMITTEE OF THE WHOLE  
DAY 1 – MEETING MINUTES**

Goderich, Ontario  
September 12, 2018

The Committee of the Whole Day 1 met in the Court House Council Chambers in Goderich on the 12<sup>th</sup> day of September 2018.

**1. Call to Order:**

All members of Council were present except Councillor Cole. Chair Vincent called the meeting to order at 9:00 AM.

**2. Approval of the Agenda:**

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 1 Agenda for September 12, 2018 be accepted and all reports included in the Agenda be received as presented.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof: None.**

No declarations of pecuniary interest were stated.

**4. Delegations/Petitions/Presentations: None.**

**5. Councillor's Issues:**

Councillor Frayne requested a schedule from the Public Works department for the grass cutting that will require election signs to be moved.

**6. Consent Agenda – Items 6.1 through 6.7:**

**6.1 Delegated Consents under the Planning Act: (prepared by Lisa Finch)**

The authority to grant undisputed consents is delegated to the Director of Planning under By-law No. 2017-051. The report lists the applications which received provisional consent approval since the last report. County Council is notified for information and appeal purposes only.

RECOMMENDED MOTION:

THAT:

The recommendation of Lisa Finch, Land Division Administrator, that no objections be lodged further to the Delegated Consents submitted with the report of September 12, 2018 be approved.

**6.2 Zoning By-laws: (prepared by Sandra Weber)**

Zoning By-laws and amendments are circulated to the County from local municipalities. These by-laws are reviewed for conformity with the County Official Plan and with the local Official Plan. The By-laws are listed in the report.

RECOMMENDED MOTION:

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THAT:

The recommendation of Sandra Weber, Director of Planning, that no objections be lodged to the Zoning By-laws submitted with the report of September 12, 2018, be approved.

6.3 Forest Conservation: Notices of Intent: (prepared by Dave Pullen)

RECOMMENDED MOTION: Receive for information.

6.4 Planning Department Budget Variance Report: (prepared by Sandra Weber)

RECOMMENDED MOTION: Receive for information.

6.5 Museum and Gaol Update Report July 2018: (prepared by Elizabeth French-Gibson)

RECOMMENDED MOTION: Receive for information.

6.6 Cultural Programs Monthly Report: (prepared by Rick Sickinger)

RECOMMENDED MOTION: Receive for information.

6.7 Accounts and Financial Statements (prepared by Veronica Stevenson):

Accounts for July 23rd, 2018 through August 26th, 2018 were reviewed.

Department	Amount
Planning	\$17,813
Museum & Gaol	\$16,791
Council	\$1,406
Corporate	\$2,175,582

Financial Statements for the month ending July 31st, 2018 were reviewed.

Department	Revenue		Expenditures		County Contribution	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Planning	\$182,439	\$143,493	\$1,140,349	\$1,337,029	\$957,910	\$1,193,536
IT and GIS	\$227,681	\$238,133	\$1,182,994	\$1,377,683	\$955,313	\$1,139,550
Museum / Gaol	\$106,524	\$117,096	\$809,416	\$957,300	\$702,892	\$840,204
Huron Heritage	\$0	\$0	(\$19,380)	\$14,581	(\$19,380)	\$14,581
Council	\$0	\$0	\$234,525	\$343,322	\$234,525	\$343,322
Corporate	\$26,195,362	\$26,153,491	\$3,037,103	\$3,155,377	(\$23,158,259)	(\$22,998,114)

Consent Agenda

MOTION:

Moved By: Councillor Versteeg and Seconded By: Warden Ginn

THAT:

Items 6.1 through 6.7 be approved with the actions as noted.

CARRIED

**7. Consents under the Planning Act:**

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The authority to grant or refuse to grant consents is delegated to the Committee of the Whole under By-law 2017-051. Decisions become effective upon a carried motion of the Committee of the Whole. County Council is notified for information and appeal purposes only.

- 7.a. File C017-18 – Doug Culbert for Max, Barbara, Christoph, and Michael Kuhl, Part Lot 11, Concession 13, Lots 11 & 12, Concession 14 (Hay), Municipality of Bluewater: (presented by Craig Metzger)

This application proposes to sever a vacant 82 hectare parcel of land from a farm while retaining a vacant 26 hectares. The application conforms to the Bluewater and Huron County Official Plans and is consistent with the Provincial Policy Statement, 2014. The Ausable Bayfield Conservation Authority is concerned that the application fragments the hazard lands and suggests the proposed lot line be moved 10 metres from the watercourse. The Municipality of Bluewater has recommended that the application be approved with conditions. The Department is recommending approval with conditions

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor MacLellan

THAT:

The Committee of the Whole Day 1 approves the recommendation by Craig Metzger, Senior Planner, that Consent application C017-18 by Doug Culbert on behalf of Max, Barbara, Christoph, and Michael Kuhl requesting the severance of a parcel of land for agricultural use, described as Part Lot 11, Concession 13, Lots 11 & 12, Concession 14 (Hay), Municipality of Bluewater, be approved with conditions.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

Consent application C017-18 by Doug Culbert on behalf of Max, Barbara, Christoph, and Michael Kuhl. Public comments were received on the issues of property boundaries and the proposed new property line as well as comments from the Ausable Bayfield Conservation Authority on hazard land fragmentation. Although all of these comments were thoroughly considered, they did not influence the decision to approve the application.

CARRIED

**8. Planning and Development:** None.

**9. Cultural Services:** None.

**10. Administration, Policies and Other Issues:**

- 10.1 2019 Land Ambulance Response Time Performance Plan: (presented by Jeff Horseman).

MOTION:

Moved by: Councillor Hessel and Seconded by: Councillor Van Diepenbeek

THAT:

The Council of the County of Huron receives the report by Jeff Horseman, Chief Emergency Services, dated September 12, 2018, titled 2019 Land Ambulance Response Time Performance Plan as presented for information;

AND FURTHER THAT:

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The Council of the County of Huron directs staff to set the 2019 Land Ambulance Response Time Plan targets to remain the same as those set in the 2018 Land Ambulance Response Time Performance Plan.

CARRIED

10.2 Human Resources Policy Review: (presented by Lara Vanstone)

MOTION:

Moved by: Councillor Versteeg and Seconded by: Councillor Watt

THAT:

The Council of the County of Huron receives the report by Lara Vanstone, Director of Human Resources, titled Human Resources Policy Review, dated September 12, 2018 as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the recommendations of Lara Vanstone, Director of Human Resources for the changes to the Human Resources Policies as outlined.

CARRIED

10.3 Updating Delegation of Authority By-laws: (presented by Susan Cronin)

MOTION:

Moved by: Councillor Gowing and Seconded by: Councillor Hessel

THAT:

The Committee of the Whole Day 1 approves the report by Susan Cronin, County Clerk titled Updating Delegation of Authority By-laws as presented;

AND FURTHER THAT:

The presented by-laws be prepared for approval at a Special Session of Council September 19, 2018.

CARRIED

10.4 Code of Conduct for Members of Council, Boards and Committees: (presented by Susan Cronin)

MOTION:

Moved by: Councillor Steffler and Seconded by: Warden Ginn

THAT:

The Committee of the Whole Day 1 accepts the report from Susan Cronin, County Clerk titled Code of Conduct for Members of Council, Boards and Committees;

AND FURTHER THAT:

Each member of County Council endorses Page 22 Member Acknowledgement.

CARRIED

10.5 County Calendar 2018-2019 – Notice of Meetings: (presented by Susan Cronin)

MOTION:

Moved by: Councillor Hessel and Seconded by: Councillor MacLellan

THAT:

The Council of the County of Huron accepts the report by Susan Cronin, County Clerk titled County Calendar 2018-2019 - Notice of Meetings as presented;

AND FURTHER THAT:

The amended 2018 Calendar and the proposed 2019 Calendar reflecting two (2) Council meetings per month, commencing in October 2018, be approved as presented.

CARRIED

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10.6 Electronic Signature Policy: (presented by Meighan Wark)

MOTION:

Moved by: Councillor Frayne and Seconded by: Councillor Gowing

THAT:

The Committee of the Whole Day 1 approves the Electronic Signature Policy as presented.

CARRIED

11. **Correspondence:** None.

12. **Closed to the Public Session:**

MOTION:

Moved by: Councillor Hessel and Seconded by: Warden Ginn

THAT:

The Committee do now go into a Closed to the Public Session at 9:28 AM under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees;

AND FURTHER THAT:

CAO Meighan Wark remains in attendance.

CARRIED

MOTION:

Moved by: Councillor Gowing and Seconded by: Councillor MacLellan

THAT:

The Committee rise from the Closed to the Public Session at 10:19 AM.

CARRIED

- Reporting Out – CAO Wark stated that Council received a report for information.

13. **Next Meeting:**

The next meeting of Committee of the Whole Day 1 will be in Goderich on Wednesday, October 3, 2018 at 9:00 AM.

14. **Adjournment:**

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Watt

THAT:

The meeting adjourn at 10:20 AM.

CARRIED

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Councillor Neil Vincent

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Clerk Susan Cronin