

## HURON COUNTY BOARD OF HEALTH

Clinton, Ontario  
June 7, 2018

The Board of Health met in Seminar Room 2 at the Health and Library Complex south of Clinton on the 7<sup>th</sup> day of June. Members of the Board present: Warden J. Ginn, M. Cole, P. Gowing, T. Hessel, D. Jewitt, R. Rognvaldson and R. Watt. Staff present: County Clerk Susan Cronin, Acting Medical Officer of Health Maarten Bokhout, Public Health Managers Christina Taylor, Tanya Sangster and Barb Leavitt.

**1. Chair Tyler Hessel called the Board of Health meeting to order at 9:00 AM.:**

**2. Approval of Agenda and Reports:**

MOTION:

Moved by: Member Cole and Seconded by: Warden Ginn

THAT:

The Board of Health agenda for June 7, 2018 be accepted and all reports included in the agenda be received as amended.

CARRIED

**3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations stated.

**4. Minutes of Previous Session:**

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Gowing

THAT:

The minutes of the Board of Health meeting of May 10, 2018 be adopted as circulated.

CARRIED

**5. Board Member Issues:** None.

**6. Administrative Issues:** None.

**7. Information Session:** None.

**8. Program Reports:**

8.1 Amendment of County of Huron By-Law No. 2018-002: (presentation by Angela Willert, Senior Public Health Promoter and Patrick Landry, Public Health Inspector)

MOTION:

Moved by: Member Rognvaldson and Seconded by: Member Jewitt

THAT:

The Board of Health accepts the report of Angela Willert, Senior Public Health Promoter and Patrick Landry, Public Health Inspector dated June 7, 2018, entitled, Amendment of County of Huron By-Law No. 2018-002, as presented for information.

AND FURTHER THAT:

That the Board of Health recommend the County of Huron to amend the definition of "smoke or smoking" to include vapour products within County of Huron By-law No. 2018-002.

CARRIED

8.2 Staff Orientation Process: (presentation by Barb Leavitt, Public Health Manager)

MOTION:

Moved by: Member Jewitt and Seconded by: Warden Ginn

THAT:

The Board of Health accepts the report of the Huron County Health Unit Management Team dated June 7, 2018, entitled, Staff Orientation Process, as presented for information.

CARRIED

8.3 Health Equity: (presentation by Barb Leavitt, Public Health Manager)

MOTION:

Moved by: Member Rognvaldson and Seconded by: Warden Ginn

THAT:

The Board of Health accepts the report of Barb Leavitt, Public Health Manager dated June 7, 2018, entitled, Health Equity, as presented for information.

CARRIED

8.4 Board of Health's Self-Assessment: (presentation by Dr. Maarten Bokhout, Acting Medical Officer of Health)

MOTION:

Moved by: Member Watt and Seconded by: Member Cole

THAT:

The Board of Health accepts the report of Nancy Rennick, Acting Senior Manager dated June 7, 2018, entitled, Board of Health's Self-Assessment, as presented for information;

AND FURTHER THAT:

The Board of Health reviews and approves the attached Huron County Board of Health's Evaluation Questionnaire to be completed by the board members.

CARRIED

8.5 Direction regarding Ministry Audit: (presentation by Dr. Maarten Bokhout, Acting Medical Officer of Health)

MOTION:

Moved by: Member Watt and Seconded by: Member Gowing

THAT:

The Board of Health accepts the report of Dr. Maarten Bokhout, Acting Medical Officer of Health dated June 7, 2018, entitled, Direction regarding Ministry Audit, as presented for information;

AND FURTHER THAT:

The Board of Health gives direction to staff to contact the Ministry and request that the three audit recommendations identified in this report not be completed as scheduled.

CARRIED

**9. Acting Medical Officer of Health Update and Administration Update:**

9.1 Acting Medical Officer of Health Update: (presented by Dr. Maarten Bokhout)

MOTION:

Moved By: Member Jewitt and Seconded By: Warden Ginn

THAT:

The Board of Health requests the Transition committee consider and make a recommendation to the Board of Health regarding the Acting Medical Officer of Health

vacancy as of October 31, 2018.

CARRIED

MOTION:

Moved By: Member Rognvaldson and Seconded By: Member Gowing

THAT:

The Board of Health accepts the report of Dr. Maarten Bokhout, Acting Medical Officer of Health, dated June 7, 2018, titled Acting Medical Officer of Health Update, as presented for information.

CARRIED

9.2 Administration Update: (presented Nancy Rennick)

MOTION:

Moved By: Member Jewitt and Seconded By: Member Cole

THAT:

The Board of Health accepts the report of Nancy Rennick, Acting Senior Manager, dated June 7, 2018, titled Administration Update, as presented for information.

CARRIED

**10. Correspondence:**

MOTION:

Moved by: Member Watt and Seconded by: Warden Ginn

THAT:

The Board of Health accepts correspondence not specifically dealt with, for information.

CARRIED

**11. Accounts:**

Accounts up to and including May 24, 2018 were reviewed.

DEPARTMENT PROGRAM	ACCOUNT
General Health Programs	\$61,347.25

Financial statements for the period ending April 30, 2018 were reviewed.

HEALTH UNIT	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
General Programs	1,747,265	1,732,545	1,971,082	2,075,732	223,817	343,187
HB / HC	187,121	206,772	185,988	192,341	(1,133)	(14,431)
County Programs	65,388	70,468	74,474	78,420	9,086	7,952

MOTION:

Moved By: Member Cole and Seconded By: Warden Ginn

THAT:

The accounts up to and including May 24, 2018 and the financial statements as of April 30, 2018, be received as presented.

CARRIED

**12. Closed to the Public Session:** None.

**13. Next Meeting:**

The next meeting of the Board of Health will be on Thursday, August 2, 2018 at 9:00 AM in Seminar Room 2 at the Health & Library Complex, south of Clinton.

**14. Adjournment:**

MOTION:

Moved by: Member Watt and Seconded by: Member Cole

THAT:

The Board of Health meeting adjourn at 9:27 AM.

CARRIED

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Chair T. Hessel