

**COMMITTEE OF THE WHOLE
DAY 2 – MEETING MINUTES**

Goderich, Ontario
June 20, 2018

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 20th day of June 2018.

1. Call To Order:

All members of Council were present. Chair Cole called the meeting to order at 9:00 AM

2. Approval of Agenda:

Chair Cole informed members that there was an addition to the agenda under section 14 Closed to the Public Session - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose with CAO Meighan Wark, Clerk Susan Cronin and Solicitor Greg Stewart remaining in attendance.

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor MacLellan

THAT:

The Committee of the Whole Day 2 Agenda for June 20, 2018 be accepted and all the reports included in the Agenda be received as amended.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

No declarations of pecuniary interest were stated.

4. Delegations/Petitions/Presentations:

4.1 County of Huron Growing Success:

Paul Blais, Executive Vice-President, MDB Insight, introduced a report prepared for the Economic Development Department titled Growing Success.

5. Councillor's Issues:

Councillor Morrison informed members that he attended the Great Lakes St. Lawrence Initiatives Conference. He also thanked the Municipality of South Huron for supporting Councillor Cole on her appointment to the Federation of Canadian Municipalities board. This appointment will benefit the County.

Councillor Gowing informed members that he attended the grand opening of Jessica's House on behalf of the Warden.

6. Consent Agenda – (Items 6.1 through 6.7):

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in one motion. Council members may request that one or more item be removed for further action.

6.1 Social and Property Services Update: (prepared by Barbara Hall and Michele Gaynor)

RECOMMENDED MOTION: Receive for information.

6.2 Homes for the Aged Update: (prepared by Connie Townsend)

RECOMMENDED MOTION: Receive for information.

6.3 Emergency Services Update: (prepared by Jeff Horseman)

RECOMMENDED MOTION: Receive for information.

6.4 Public Works Update: (prepared by Steven Lund)

RECOMMENDED MOTION: Receive for information.

6.5 Ec Dev Update: No report this month.

6.6 Huron County Economic Development Board Minutes – April 9, 2018: (prepared by Susan Cronin)

RECOMMENDED MOTION: Receive for information.

6.7 Accounts and Financial Statements:

Accounts up to and including May 24, 2018 were reviewed.

DEPARTMENT	ACCOUNT
Buildings	58,628.90
Social Housing	240,683.05
Homes for the Aged	181,966.47
Public Works	374,586.70
Emergency Services	49,229.34
Ec Dev	41,477.64

Financial statements for the period ending May 31, 2018 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Buildings	729,607	715,050	660,967	1,122,768	(68,640)	407,718
Social Housing	1,191,925	1,928,205	2,095,933	2,985,379	904,008	1,057,174
Social Services	5,001,802	7,349,040	6,896,055	9,004,213	1,894,253	1,655,173
Homes	4,838,835	5,992,180	6,720,454	7,179,705	1,881,619	1,187,525
Public Works	2,419,034	2,816,700	4,412,574	7,752,971	1,993,540	4,936,271
ES	2,578,981	2,618,470	4,270,294	5,272,420	1,691,313	2,653,950
Ec Dev	182,498	220,850	472,372	719,347	289,874	498,497
Ec Dev Board	-	-	48,568	88,100	48,568	88,100

ACTION:

THAT:

The accounts up to and including May 24, 2018 and the financial statements as of May 31, 2018 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Frayne

THAT:

Items 6.1 through 6.7 be approved with the actions as noted.

CARRIED

7. Social and Property Services: None.

8. Homes for the Aged:

8.1 Medical Pharmacy Contract Amending Agreement: (presented by Connie Townsend and Angela Steadman)

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 receives the report by Connie Townsend, Administrator, Huronview Home for the Aged, and Angela Steadman, Administrator, Huronlea Home for the Aged, dated June 20, 2018 titled Medical Pharmacy Contract Amending Agreement, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the Clerk to execute the amending agreement.

CARRIED

8.2 Formation of Huronlea Committee Re: Family Financial Donation: (presented by Connie Townsend and Angela Steadman)

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Steffler

THAT:

The Committee of the Whole Day 2 receives the report by Connie Townsend, Administrator, Huronview Home for the Aged, and Angela Steadman, Administrator, Huronlea Home for the Aged, dated June 20, 2018 titled Formation of Huronlea Committee Re: Family Financial Donation, as presented for information;

AND FURTHER THAT:

A committee be formed comprised of internal and external partners relating to the allocation of funds received from the estate of a past resident, John Moreland;

AND FURTHER THAT:

Councillor Vincent be appointed to represent County Council on the committee;

AND FURTHER THAT:

Correspondence be sent to acknowledge and thank the estate.

CARRIED

8.2 Homes Sprinkler Water Line Replacement: (presented by Connie Townsend and Angela Steadman)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 receives the report by Connie Townsend, Administrator, Huronview Home for the Aged, and Angela Steadman, Administrator, Huronlea Home for the Aged, dated June 20, 2018 titled Homes Sprinkler Water Line Replacement, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the recommendation to move \$1,143,560.00 out of the Homes for the Aged reserve account to be forwarded to the Homes budget for the approximate estimated project cost, received from Allan Avis Architects Inc.;

AND FURTHER THAT:

The Homes for the Aged receive approval in principle for the project costs as set out in the proposal received from Allan Avis Architects Inc.

CARRIED

9. Emergency Services:

9.1 Public Access Defibrillator (PAD) Replacement: (presented by Jeff Horseman)

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 receives the report by Jeff Horseman, dated June 20, 2018 titled Public Access Defibrillator (PAD) Replacement, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the disposal of the aging PAD's using Option # 1 as presented in the report;

AND FURTHER THAT:

The proceeds received for the disposal of the used PAD's be utilized to purchase a further replacement PAD.

CARRIED

10. Public Works Department:

10.1 HC 18-601 – 2018 Guiderails: (presented by Steven Lund and Imran Khalid)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 2 receives the report by Steven Lund, County Engineer and Imran Khalid, Engineering Projects Manager - Roads, dated June 4, 2018 titled HC 18-601 – 2018 Guiderails, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron awards the tender to Elliott Fence Inc. for Contract 18-601 for the tendered price of \$149,297 (Net HST);

AND FURTHER THAT:

The surplus budget allowance be transferred to the Highway Reserve subject to favourable year end results;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and Clerk to execute the contracts and all other required documents.

CARRIED

10.2 RFP HC 18-311 – Pavement Preservation Using in Depth Asphalt Rejuvenator: (presented by Steven Lund and Imran Khalid)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Frayne

THAT:

The Committee of the Whole Day 2 receives the report by Steven Lund, County Engineer and Imran Khalid, Engineering Projects Manager - Roads, dated June 20, 2018 titled

RFP HC 18-311 – Pavement Preservation Using In Depth Asphalt Rejuvenator, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron awards the tender to Superior Road Products for Contract HC 18-311 for the tendered price of \$193,344 (Net HST);

AND FURTHER THAT:

An additional \$4,000 be allocated for contract administration and inspection costs;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and Clerk to execute the contracts and all other required documents.

CARRIED

10.3 Temporary Road Closure By-law Report: (presented by Steven Lund)

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Steffler

THAT:

The Committee of the Whole Day 2 receives the report by Steven Lund, County Engineer, dated June 20, 2018 titled Temporary Road Closure By-law Report, as presented for information;

AND FURTHER THAT:

A by-law be prepared delegating approval to County Engineer/Director of Operations and/or the Manager of Public Works to temporarily close roads for the purposes of Special Events, Construction and Emergencies;

AND FURTHER THAT:

County of Huron Bylaw 18-1994 be repealed.

CARRIED

10.4 Huron County – Mid-Huron Recycling Board Household Hazardous Waste (HHW) Agreement: (presented by Steven Lund)

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 2 receives the report by Steven Lund, County Engineer, dated June 20, 2018 titled Huron County – Mid-Huron Recycling Board Household Hazardous Waste (HHW) Agreement Report, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron renews the Household Hazardous Waste Agreement until June 30, 2028;

AND FURTHER THAT:

A by-law be drafted authorizing the Warden and Clerk to execute the agreement and all required documentation.

CARRIED

11. Economic Development:

11.1 Huron County Economic Development Board's Partnership Guide: (presented by Cody Joudry)

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 receives the report by Cody Joudry, Director of Economic Development, dated June 20, 2018 titled Huron County Economic Development Board's Partnership Guide, as presented for information.

CARRIED

11.2 RFP for Broadband Services: (presented by Cody Joudry)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Frayne

THAT:

The Committee of the Whole Day 2 receives the report by Cody Joudry, Director of Economic Development, dated June 20, 2018 titled RFP for Broadband Services, as presented for information.

CARRIED

11.3 Ec Dev Websites: (presented by Cody Joudry)

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 2 receives the report by Cody Joudry, Director of Economic Development, dated June 20, 2018 titled Ec Dev Websites, as presented for information.

CARRIED

12. Administration, Policies & Other Issues:

12.1 Prudent Investment Standards: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, dated June 20, 2018 titled Prudent Investment Standards, as presented for information.

CARRIED

12.2 Cash Holding and Investment Portfolio as of March 31, 2018: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Fergusson

THAT:

The Committee of the Whole Day 2 receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, dated June 20, 2018 titled Cash Holding and Investment Portfolio as of March 31, 2018, as presented for information.

CARRIED

12.3 Amendment of County of Huron By-Law No. 2018-002: (presented by Angela Willert)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Gowing

THAT:

The Committee of the Whole Day 2 receives the report by Angela Willert, Senior Public Health Promoter, dated June 20, 2018 titled Amendment of County of Huron By-Law No. 2018-002, as presented for information;

AND FURTHER THAT:

The County of Huron amends the definition of “smoke or smoking” to include vapour products within County of Huron By-law 2018-002, a Smoke Free By-law which involves a smoking ban on all County-owned properties including some provisions for exemptions; AND FURTHER THAT:

The current definition which is:

“Smoke or smoking” means smoking or holding lighted products, such as but not limited to tobacco, marijuana, herbal products,

Be changed to:

“Smoke or smoking” means smoking or holding of lighted tobacco, lighted cannabis; lighted, heated, or otherwise activated smoking equipment; or the smoking or holding of any other lighted or heated non-tobacco substance.

CARRIED

12.4 Forestry and Ecological Assessment of the Varna Pit Property: (presented by Dave Pullen)

The Varna Pit property was historically used by the Public Works Department for aggregates and storage of materials. The site is no longer required by Public Works and the Department is in the process of removing the aggregate licence. A Forestry and Ecological Assessment has been completed on the property and a summary of the findings is provided in a report. It is recommended that Council consider the option of transferring the property into the inventory of County Forest properties for the provision of ecological goods and services, low impact forest management, and passive recreational activities.

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Steffler

THAT:

The Committee of the Whole Day 2 receives the report by Dave Pullen, Forest Conservation Officer, dated June 20, 2018 titled Forestry and Ecological Assessment of the Varna Pit Property;

AND FURTHER THAT:

The Council of the County of Huron considers the option of transferring the Varna Pit property into the inventory of County Forest properties for the provision of ecological goods and services, low impact forest management, and passive recreational activities.

CARRIED

12.5 Human Resources Policy Review: (presented by Lara Vanstone)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Vincent

THAT:

The Committee of the Whole Day 2 receives the report by Lara Vanstone, Director of Human Resources, dated June 20, 2018 titled Human Resources Policy Review, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron approves the recommendations for the changes to the Human Resources Policies as outlined in the report.

CARRIED

13. Correspondence:

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Ginn

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

14. Closed to the Public Session:

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Gowing

THAT:

THAT:

The Committee do now go into a Closed to the Public Session at 11:03 AM under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
2. Labour relations or employee negotiations – Ontario Nurses' Association (ONA) – Homes;
3. Personal matters about an identifiable individual, including municipal or local Board employees – CAO performance review;

AND FURTHER THAT:

Clerk Susan Cronin has delegated the Clerk's authorities to Solicitor Greg Stewart for Item 3;

AND FURTHER THAT:

CAO Meighan Wark (Item 1 and 2), Clerk Susan Cronin (Item 1 and 2), Lara Vanstone, Director of Human Resources (Item 2), Jane Anderson, Senior Manager of Human Resources (Item 2), and Solicitor Greg Stewart (Items 1, 2 and 3) remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Gowing

THAT:

The Committee rise from the Closed to the Public Session at 12:20 PM.

CARRIED

15. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday, August 8, 2018 at 9:00 AM.

16. Adjournment:

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Gowing

THAT:

The meeting adjourn at 12:22 PM.

CARRIED

Chair Maureen Cole

Clerk Susan Cronin