

**COMMITTEE OF THE WHOLE
DAY 2 – MEETING MINUTES**

Goderich, Ontario
May 23, 2018

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 23rd day of May 2018.

1. Call To Order:

All members of Council were present. Councillor MacLellan departed at 11:15 AM. Chair Cole called the meeting to order at 10:13 AM

2. Approval of Agenda:

MOTION:

Moved By: Councillor Gowing and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 2 Agenda for May 23, 2018 be accepted and all the reports included in the Agenda be received as presented.

CARRIED

3. Declaration of Pecuniary Interest and the General Nature Thereof:

Councillor Gowing declared a pecuniary interest regarding agenda item 10.4 and the general nature of the interest is as follows: "I have relatives working for two of the engineering consulting firms".

4. Delegations/Petitions/Presentations: None.

5. Councillor's Issues:

Councillor MacLellan requested consideration of the County offering loans to the lower tiers.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 direct staff to prepare a report on the options of offering loans from the County to the lower tiers for infrastructure projects.

AN AMENDMENT TO THE MOTION WAS MADE PRIOR TO THE VOTE:

Moved By: Councillor MacLellan and Seconded By: Councillor Gowing

The following be added to the motion:

"for presentation to the Finance Committee."

CARRIED

The main motion was adopted as follows:

Moved by: Councillor Versteeg and Seconded by: Councillor Hessel

THAT:

The Committee of the Whole Day 2 direct staff to prepare a report for presentation to the Finance Committee on the options of offering loans from the County to the lower tiers for infrastructure projects.

CARRIED

6. Consent Agenda – (Items 6.1 through 6.7):

Items listed under the Consent Agenda are considered routine and may require discussion but no action on the part of Council. Consent Agenda items are received in one motion. Council members may request that one or more item be removed for further action.

6.1 Social and Property Services Update: (prepared by Barbara Hall and Michele Gaynor)

RECOMMENDED MOTION: Receive for information.

6.2 Homes for the Aged Update: (prepared by Connie Townsend)

RECOMMENDED MOTION: Receive for information.

6.3 Emergency Services Update: (prepared by Jeff Horseman)

RECOMMENDED MOTION: Receive for information.

6.4 Public Works Update: (prepared by Steve Lund)

RECOMMENDED MOTION: Receive for information.

6.5 Economic Development Update: (prepared by Cody Joudry)

RECOMMENDED MOTION: Receive for information.

6.6 Huron County Economic Development Board Minutes – March 12, 2018: (prepared by Susan Cronin)

RECOMMENDED MOTION: Receive for information.

6.7 Accounts and Financial Statements:

Accounts up to and including April 26, 2018 were reviewed.

DEPARTMENT	ACCOUNT
Buildings	74,854.48
Social Housing	541,568.49
Homes for the Aged	282,116.27
Public Works	688,207.48
Emergency Services	62,671.91
Ec Dev	80,237.27

Financial statements for the period ending March 31, 2018 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Buildings	449,838	429,030	564,792	654,237	114,954	225,207
Social Housing	534,865	1,156,923	1,589,666	1,767,423	1,054,801	610,500
Social Services	3,315,657	4,409,424	4,665,173	5,319,553	1,349,516	910,129

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Homes	3,598,606	3,595,308	4,240,161	4,367,543	641,555	772,235
Public Works	1,638,359	1,690,020	5,105,358	4,554,086	3,466,999	2,864,066
ES	1,547,960	1,571,082	2,637,743	2,906,905	1,089,783	1,335,823
Ec Dev	152,743	132,510	282,483	411,313	129,740	278,803
Ec Dev Board	-	-	20,790	52,860	20,790	52,860

ACTION:

THAT:

The accounts up to and including April 26, 2018 and the financial statements as of March 31, 2018 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Watt

THAT:

Items 6.1 through 6.7 be approved with the actions as noted.

CARRIED

7. Social and Property Services:

7.1 Huron’s Child Care Strategy for Expansion: (presented by Michele Gaynor)

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 receives the report by Michele, Gaynor, Social and Services Manager, dated May 23, 2018, titled Huron’s Child Care Strategy for Expansion, as presented for information.

CARRIED

7.2 Ministry of Education Agreement Amendment – Expansion Plan: (presented by Michele Gaynor)

MOTION:

Moved By: Councillor Hessel and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 2 receives the report by Michele Gaynor, Social Services Manager, dated May 23, 2018, titled Ministry of Education Agreement Amendment – Expansion Plan, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the Clerk to execute the contracts and all other required documents.

CARRIED

7.3 Occupancy Agreement with Huron-Perth Catholic District School Board: (presented by Michele Gaynor)

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 receives the report by Michele Gaynor, Social Services Manager, dated May 23, 2018, titled Occupancy Agreement with Huron-Perth Catholic District School Board, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the Clerk to sign the Occupancy Agreements with the Huron-Perth Catholic District School Board.

CARRIED

7.4 2018 Child Care Service Agreement: (presented by Michele Gaynor)

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 receives the report by Michele Gaynor, Social Services Manager, dated May 23, 2018, titled 2018 Child Care Service Agreement, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the CAO to execute any and all required documentation for the provision of the child care and/or early years programs and services funded by the Ministry of Education.

CARRIED

7.5 Ministry of Education Agreement Amendment – Fee Stabilization Support: (presented by Michele Gaynor)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 2 receives the report by Michele Gaynor, Social and Property Services Manager, dated May 23, 2018, titled Ministry of Education Agreement Amendment – Fee Stabilization Support, as presented for information;

AND FURTHER THAT:

A By-law be prepared authorizing the Warden and the Clerk to execute the contracts and all other required documents.

CARRIED

7.6 Licence Agreement – Courthouse Temporary Sallyport: (presented by Barbara Hall)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 receives the report by Barbara Hall, Manager, Housing and Property Services, dated May 23, 2018, titled Licence Agreement – Courthouse Temporary Sallyport, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the Clerk to execute the Licence Agreement.

CARRIED

7.7 Annual Report Card 2017 – Housing and Homelessness Plan: (presented by Barbara Hall)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 receives the report by Barbara Hall, Manager, Housing and Property Services, dated May 23, 2018, titled Annual Report Card 2017 – Housing and Homelessness Plan, as presented for information;

AND FURTHER THAT:

Approval be granted authorizing the release of the Annual Report Card 2017 to the Ministry of Housing.

CARRIED

7.8 GreenON Social Housing Program: (presented by Barbara Hall)

MOTION:

Moved By: Councillor Vincent and Seconded By: Warden Ginn

THAT:

The Committee of the Whole Day 2 receives the report by Barbara Hall, Manager, Housing and Property Services, dated May 23, 2018, titled GreenON Social Housing Program, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden to execute the Transfer Payment Agreement.

CARRIED

8. Homes for the Aged:

8.1 Year End Report on Homes 2017 Strategic Plan: (presented by Connie Townsend)

MOTION:

Moved By: Councillor Morrison and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 receives the report by Connie Townsend, Huronview Administrator, dated May 23, 2018, titled Year End Report on Homes 2017 Strategic Plan, as presented for information.

CARRIED

9. Emergency Services:

9.1 2017 Ambulance Service Review: (presented by Jeff Horseman)

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 receives the report by Jeff Horseman, Chief, Emergency Services, dated May 23, 2018 titled 2017 Ambulance Service Review, as presented for information.

CARRIED

10. Public Works Department:

10.1 Tender Results for the Replacement of Culvert 86-12.7 and Recommendation to Award Contract HC 18-503: (presented by Cameron Harper)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 receives the report by Cameron Harper, Engineering Project Manager - Bridges, dated May 23, 2018, titled Tender Results for the Replacement of Culvert 86-12.7 and Recommendation to Award Contract HC 18-503, as presented for information;

AND FURTHER THAT:

The County accepts the tender submitted by Kurtis Smith Excavating in the amount of \$359,009.28 (inclusive of provisional items and net applicable tax), based on the anticipated scope of work;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and Clerk to execute the contracts and all other required documents.

AND FURTHER THAT:

Transfer the surplus budget allowance to the Highway Reserve subject to favourable year-end results;

CARRIED

10.2 HC28-17 Huron County Road 4 and Josephine St Intersection Re-alignment:
(presented by Mike Hausser)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Donnelly

THAT:

The Committee of the Whole Day 2 receives the report by Mike Hausser, Manager of Public Works, dated May 4, 2018, titled HC28-17 Huron County Road 4 and Josephine St Intersection Re-Alignment, as presented for information;

AND FURTHER THAT:

The Committee of the Whole Day 2 awards the tender to Armstrong Paving and Materials Group Ltd. for Contract HC28-17 for the tendered price of \$207,400 Excluding Applicable Taxes;

AND FURTHER THAT:

An additional \$63,180 be allocated to costs including permits, survey, legal, and professional services, applicable taxes;

AND FURTHER THAT:

\$115,330 of additional funding to support this project be allocated from accumulated surplus within the Highways Reserve;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and Clerk to execute the contracts and all other required documents.

CARRIED

10.3 Aggregate De-Licensing of Varna Pit: (presented by Mike Hausser)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 receives the report by Mike Hausser, Manager of Public Works, dated May 4, 2018, titled Aggregate De-Licensing of Varna Pit, as presented for information;

AND FURTHER THAT:

The Committee of the Whole Day 2 considers alternative uses by the County or declares the property as surplus.

CARRIED

10.4 RFP HC 18-302 Consulting Engineering Services in 2018/2019 for the Urban Reconstruction of Seaforth Downtown: (presented by Steve Lund and Mike Hausser)

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Vincent

THAT:

The Committee of the Whole Day 2 receives the report by Steve Lund, County Engineer and Mike Hausser, Manager of Public Works, dated May 4, 2018, titled RFP HC 18-302 Consulting Engineering Services in 2018/2019 for the Urban Reconstruction of Seaforth Downtown, as presented for information;

AND FURTHER THAT:

The Committee of the Whole Day 2 awards the project to BM Ross & Associates Ltd. for the reference proposal at a cost of \$749,696.24 including HST subject to approval of the Municipality of Huron East;

AND FURTHER THAT:

An additional \$24,875 be allocated for site investigations and permits;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and Clerk to execute the contracts and all other required documents.

CARRIED

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Watt

THAT:

The Committee of the Whole Day 2 direct the Finance Committee review the current procurement policy regarding the process for awarding Request for Proposals.

CARRIED

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 direct staff to prepare a report regarding the feasibility of an in-house engineer that could be available to the lower tiers.

CARRIED

MOTION:

Moved By: Councillor Fergusson and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 direct the Finance Committee to discuss methodology to and development of a post project evaluation tool for completed engineered projects.

CARRIED

Council recessed at 11:08 AM and resumed at 11:18 AM.

11. Economic Development:

11.1 Summer Company Program Updates: (presented by Nicki Darbyson)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Morrison

THAT:

The Committee of the Whole Day 2 receives the report by Nicki Darbyson, Small Business Centre Coordinator, dated May 23, 2018, titled Summer Company Program Updates, as presented for information.

CARRIED

11.2 Invitation to Share Digital Map Information: (presented by Karri Sonke and Chris Watson)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Vincent

THAT:

The Committee of the Whole Day 2 receives the report by Kari Sonke, Manager of Geographic Information Systems and Chris Watson, Economic Development Officer, dated May 23, 2018, titled Invitation to Share Digital Map Information, as presented for information;

AND FURTHER THAT:

Partner municipalities be invited to either directly share or instruct their engineers to share available digital service information with the County's Geographic Information System (GIS) department for integration into the County's GIS.

CARRIED

11.3 Regional Tourism Organization 4 Inc. (RTO4) Memorandum of Understanding (MOU): (presented by Cody Joudry)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Gowing

THAT:

The Committee of the Whole Day 2 receives the report by Cody Joudry, Director of Economic Development, dated May 23, 2018, titled RTO4 MOU, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the Clerk to execute the Memorandum of Understanding (MOU) between the Corporation of the County of Huron and Regional Tourism Organization 4 Inc. (RTO4).

CARRIED

11.4 South West Integrated Fibre Technology (SWIFT) Agreement: (presented by Cody Joudry)

MOTION:

Moved By: Councillor Watt and Seconded By: Councillor Vincent

THAT:

The Committee of the Whole Day 2 receives the report by Cody Joudry, Director of Economic Development, dated May 23, 2018, titled SWIFT Agreement, as presented for information;

AND FURTHER THAT:

A by-law be prepared authorizing the Warden and the Clerk to execute the agreement and any other required documentation.

CARRIED

12. Administration, Policies & Other Issues:

12.1 Municipalities for Climate Innovation Program, Climate Change Staff Grant Application: (presented by Jenna Ujiye)

MOTION:

Moved By: Councillor Frayne and Seconded By: Councillor Steffler

THAT:

The Committee of the Whole Day 2 receives the report by Jenna Ujiye, Deputy Clerk and Communications Coordinator, dated May 23, 2018, titled Municipalities for Climate Innovation Program, Climate Change Staff Grant Application, as presented for information;

AND FURTHER THAT:

The Committee of the Whole Day 2 supports the Municipalities for Climate Innovation Program, Climate Change Staff Grant Application.

CARRIED

12.2 Finance Policy Amendments: (presented by Michael Blumhagen)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day2 receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, dated May 23, 2018, titled Finance Policy Amendments, as presented for information;

AND FURTHER THAT:

The amendments to FN 2.01 Procurement Policy and FN 2.05 Travel Guidelines be approved.

CARRIED

12.3 Tax Policy – Changes to Vacant Unit Rebate Program: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Gowing

THAT:

The Committee of the Whole Day 2 receives the report by Michael Blumhagen, Treasurer and Director of Corporate Services, dated May 23, 2018, titled Tax Policy – Changes to Vacant Unit Rebate Program, as presented for information;

AND FURTHER THAT:

The Committee of the Whole Day 2 approves a by-law amending By-law No 2018-018 with the phase out the vacant unit rebate program as approved by Ontario Regulation 325/01.

CARRIED

12.4 2017 – Year End Financial Review: (presented by Michael Blumhagen)

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Fergusson

THAT:

The Committee of the Whole Day 2 receives the report by Michael Blumhagen, dated May 23, 2018, titled 2017 – Year End Financial Review, as presented for information;

AND FURTHER THAT:

The County distributes the 2017 unallocated surplus balance of \$2,152,423 as follows: \$1,937,134 to the General Reserve for Contingencies and \$215,289 to the Winter Maintenance Reserve.

CARRIED

12.5 Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman, County of Huron: (presented by Meighan Wark)

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 2 receives the report by CAO Meighan Wark, dated May 23, 2018, titled Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman for the County of Huron, as presented for information;

AND FURTHER THAT:

Huron County Council supports and endorses the Request for Proposal for the services of Integrity Commissioner, Closed Meeting Investigator and Municipal Ombudsman for the County of Huron;

AND FURTHER THAT:

The results of the RFP be reported back to Huron County Council once complete.

CARRIED

12.6 Revised Code of Conduct: (presented by Meighan Wark)

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Donnelly

THAT:

The Committee of the Whole Day 2 receives the report by CAO Meighan Wark, dated May 23, 2018, titled Revised Code of Conduct, as presented for information;

AND FURTHER THAT:

Huron County Council approves the Code of Conduct for Members of County Council and Council's Local Board and Committee Members;

AND FURTHER THAT:

The 2018 Huron County Council Code of Conduct supersedes all previous versions of the Code of Conduct.

CARRIED

12.7 Use of Municipal Resources Policy: (presented by Susan Cronin)

MOTION:

Moved By: Warden Ginn and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 receives the report by Clerk Susan Cronin, dated May 23, 2018, titled Use of Municipal Resources Policy, as presented for information;

AND FURTHER THAT:

The Council of the County of Huron endorses the Use of Municipal Resources Policy as presented.

CARRIED

13. Correspondence:

MOTION:

Moved By: Councillor Gowing and Seconded By: Councillor Morrison

THAT:

The Council of the County of Huron accepts correspondence not specifically dealt with, for information.

CARRIED

14. Closed to the Public Session: None.

15. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday, June 20, 2018 at 9:00 AM.

16. Adjournment:

MOTION:

Moved By: Councillor Gowing and Seconded By: Warden Ginn

THAT:

The meeting adjourn at 11:28 AM.

CARRIED

Chair Maureen Cole

Clerk Susan Cronin