

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Goderich, Ontario  
January 29, 2018

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on January 29, 2018.

- 1. Warden Jim Ginn called the Huron County Accessibility Advisory Committee (HCAAC) meeting to order at 9:30 AM. All members of the Committee were present except Member Groom. Member O'Reilly arrived at 9:49 AM. Warden Ginn departed at 9:40 AM.**

Staff present: County Planner Carol Leeming, Chief Building Official Steve Fortier, Acting Accessibility Coordinator Tracy Nash, Deputy Clerk/Communications Coordinator Jenna Ujiye and County Clerk Susan Cronin.

- 2. Election of the Chair for the Huron County Accessibility Advisory Committee for 2018:**

Warden Ginn requested a Motion to nominate a Chair for the Huron County Accessibility Advisory Committee for 2018.

MOTION:

Moved by: Member Hicks and Seconded by: Member Kerley

THAT:

Councillor Dave Frayne be nominated as the Chair of the Huron County Accessibility Advisory Committee for 2018.

CARRIED

Warden Ginn turned the HCAAC meeting over to Chair Frayne.

Chair Frayne requested a Motion to nominate a Vice-Chair for the Huron County Accessibility Advisory Committee for 2018.

MOTION:

Moved by: Member Jacques and Seconded by: Member Sawchuk

THAT:

Member Debbie Kerley be nominated as the Vice-Chair of the Huron County Accessibility Advisory Committee for 2018.

CARRIED

- 3. Approval of the Agenda:**

MOTION:

Moved by: Member Jacques and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee Agenda for January 29, 2018 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

- 4. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

**5. Minutes:**

MOTION:

Moved by: Member Sawchuk and Seconded by: Member Thomson

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of November 6, 2017 be adopted as circulated.

CARRIED

**6. Delegations/Petitions/Presentations:** None.

**7. Committee Member Issues:**

- Each member spoke on “what they bring to the Accessibility Committee”.
- Chair Frayne informed members that he attended a session at the Rural Ontario Municipal Association Conference on the Ministry’s focus on summer employment opportunities for persons with varying abilities.

**8. Reports of the Accessibility Coordinator:**

8.1 Update for January 29, 2018:

Members viewed the video of the Special Events and Awareness Committee by Scott Miller.

MOTION:

Moved by: Member Kerley and Seconded by: Member Jacques

THAT:

The Accessibility Advisory Committee receives the report by Acting Accessibility Coordinator, Tracy Nash, dated January 29, 2018, titled Update for January 29, 2018, as presented for information.

CARRIED

8.2 Accessibility Advisory Committee Terms of Reference:

MOTION:

Moved by: Member Hicks and Seconded by: Member Sawchuk

THAT:

The Accessibility Advisory Committee receives the report by Acting Accessibility Coordinator, Tracy Nash, dated January 29, 2018, titled Accessibility Advisory Committee Terms of Reference, as presented for information;

AND FURTHER THAT:

The Terms of Reference for the Huron County Accessibility Advisory Committee January 2018, be approved as presented.

CARRIED

8.3 Member Crystal Groom Resignation:

MOTION:

Moved by: Member O’Reilly and Seconded by: Member Hicks

THAT:

The Accessibility Advisory Committee receives the report by Acting Accessibility Coordinator, Tracy Nash, dated January 29, 2018, titled Member Crystal Groom Resignation, as presented for information.

CARRIED

**9. Reports of the HCAAC Subcommittees:**

9.1 Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee:

9.1a) Report from November 22, 2017 meeting

9.2 Directive and Regulation Review Subcommittee:

9.3 Special Events, Awareness and Community Education Subcommittee:

9.3a) Report from November 27, 2017 meeting

9.3b) Changes made to HCAAC brochure – staff will investigate and members will forward ideas on alternate wording of “What is a Disability” section. The brochure will be deferred to the next meeting.

**10. New Business and/or Unfinished Business:**

Member O’Reilly reviewed a request for support from Dream Big 2018 hosted by Foundations Huron and held in Clinton. The Special Events, Awareness and Community Education Subcommittee will review the request prior to the March meeting.

Chair Frayne informed members that the accessible washrooms in Victoria Park in Exeter are proceeding.

Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee have been asked to present to the Huron County Chief Building Officials Committee.

**11. Correspondence:** None.

**12. Financial Statements:**

Accounts up to and including: November 30, 2017 totalling \$1,149.21 and December 22, 2017 totalling \$75.30 and the financial statements for the period ending November 30, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
HCAAC	-	-	37,144	58,091	37,144	58,091

MOTION:

Moved by: Member Jacques and Seconded by: Member Kerley

THAT:

The accounts up to and including November 30, 2017 and December 22, 2017 and the financial statements for the period ending November 30, 2017, be received.

CARRIED

**13. Closed to the Public Session:** None.

**14. Items for the Next Meeting Agenda:**

Updates from:

- Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee:
- Directive and Regulation Review Subcommittee:
- Special Events, Awareness and Community Education Subcommittee
  - Dream Big 2018 request for support
  - Updated Huron County Accessibility Advisory Committee Brochure
  - Education Awareness Week
  - Merit Awards
  - Recruitment Orientation package
- Request to move meeting times from 9:30 AM to 10:00 AM for the 2019 Committee
- Review budget program line – consider request from Member Sawchuk

**15. Next Meeting:**

The next meetings are March 19, June 4, September 10 and November 5, 2018.

**16. Adjournment:**

MOTION:

Moved by: Member Sawchuk and Seconded by: Member Hicks

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 10:41 AM.

CARRIED

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Chair David Frayne