

LIBRARY BOARD MINUTES

Goderich, Ontario
December 21, 2017

The Huron County Library Board met in the Court House Council Chambers, Goderich on December 21, 2017. All members of the Board were present. Member McDonnell departed at 9:51 a.m.

1. Call to Order

Warden Jim Ginn called the meeting to order at 9:00 a.m.

2. Election of the Chair and Vice-Chair of the Library Board for 2018:

Warden Jim Ginn requested a Motion to nominate a Chair for the Library Board for 2018.

MOTION:

Moved by: Member Fergusson and Seconded by: Member Cairncross

THAT:

Member MacLellan be nominated as the Chair of the Library Board for 2018.

CARRIED

Warden Jim Ginn turned the Library Board meeting over to the newly elected Chair.

Chair MacLellan requested a Motion to nominate a Vice-Chair for the Library Board for 2018.

MOTION:

Moved by: Member Cairncross and Seconded by: Member Collyer

THAT:

Member Deichert be nominated as the Vice-Chair for the Library Board for 2018.

CARRIED

3. Motion to Accept the Agenda and Receive All Reports:

MOTION:

Moved by: Member Jutzi and Seconded by: Warden Ginn

THAT:

The Library Board Agenda for December 21, 2017 be accepted and all the reports included in the Agenda, be received.

CARRIED

4. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary interest stated.

5. Minutes of Previous Session:

MOTION:

Moved by: Member Deichert and Seconded by: Member Collyer

THAT:

The minutes of the Library Board meeting of November 22, 2017 be adopted as circulated.

CARRIED

6. Presentation: None.

7. Board Member Issues:

Member Deichert informed members that the Ingersoll library has removed late fees.

MOTION:

Moved by: Member Deichert and Seconded by: Member McDonnell

THAT:

The Library Board directs staff to prepare a report regarding options for late fees and the financial impact of these various policies.

CARRIED

Member Fergusson thanked staff and board members for his time as Chair of the Library Board.

8. Reports of the County Librarian:

8.1 Report for Information/Updating Purposes for December 21, 2017: (presented by Sharon Cox)

MOTION:

Moved by: Member Fergusson and Seconded by: Member Collyer

THAT:

The report from Acting Interim CEO, Sharon Cox, dated December 21, 2017, titled Library October 2017 reports for information/updating purposes for the Library Board Report of December 21, 2017, be accepted as presented for information.

CARRIED

8.2 IPM Costs Report: (presented by Sharon Cox)

MOTION:

Moved by: Member Deichert and Seconded by: Member McDonnell

THAT:

The report from Acting Interim CEO, Sharon Cox, dated December 21, 2017, titled IPM Costs Report, be accepted as presented for information.

CARRIED

8.3 Report from SOLS Trustee Council Meeting: (presented by Nicole Jutzi)

MOTION:

Moved by: Member McDonnell and Seconded by: Warden Ginn

THAT:

The report from Board Member, Nicole Jutzi, from the November 25, 2017 SOLS meeting, be accepted as presented for information.

CARRIED

9. Policy Review:

9.1 Huron County Library Strategic Plan 2018-2023: (presented by Sharon Cox). This Plan was received by the Library Board on November 23, 2017.

MOTION:

Moved by: Member Collyer and Seconded by: Member Cairncross

THAT:

The Huron County Library Strategic Plan 2018-2023 be approved and adopted.

CARRIED

10. Huron County Library 2018 Budget (Draft): (presented by Sharon Cox)

MOTION:

Moved by: Member Cairncross and Seconded by: Member McDonnell

THAT:

The Huron County Library Board directs staff to prepare a report outlining the details of the "Salary and Benefits" line of the 2018 Draft Budget.

CARRIED

MOTION:

Moved by: Member Deichert and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the 2018 budget and budget narrative, as presented for information;

AND FURTHER THAT:

The 2018 budget be brought to the January Library Board meeting for approval.

CARRIED

11. Correspondence:

12. Accounts and Financial Statements:

Accounts up to and including November 24, 2017 totaling \$31,185.25 and financial statements for the period ending October 31, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Library	207,198	234,830	2,602,702	2,741,010	2,395,504	2,506,180

MOTION:

Moved by: Member Cairncross and Seconded by: Warden Ginn

THAT:

The accounts up to and including November 24, 2017 and the financial statements for the period ending October 31, 2017, be received.

CARRIED

13. Closed to the Public Session: None.

14. Next Meeting:

The next meeting of the Library Board will be Thursday, January 24, 2017 at 9:00 a.m. in the Council Chambers, Goderich.

15. Adjournment:

MOTION:

Moved by: Member Jutzi and Seconded by: Member Fergusson

THAT:

The Library Board meeting adjourn at 10:05 a.m.

CARRIED

Chair Bernie MacLellan