

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Goderich, Ontario
November 6, 2017

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on November 6, 2017.

1. **Chair Frayne called the meeting to order at 9:34 a.m. All members of the Committee were present. Member O'Reilly arrived at 9:56 a.m. Member Jacques departed at 11:10 a.m.**

Staff present: County Planner Carol Leeming, Chief Building Official Steve Fortier, ODA Working Group representative Carol Watson, Acting Accessibility Coordinator Tracy Nash, Technical Services Manager Jeff Kerslake and County Clerk Susan Cronin.

2. **Approval of the Agenda:**

MOTION:

Moved by: Member Hicks and Seconded by: Member Kerley

THAT:

The HCAAC Agenda for November 6, 2017 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

3. **Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

4. **Minutes:**

MOTION:

Moved by: Member Jacques and Seconded by: Member Thomson

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of September 11, 2017 be adopted as circulated.

CARRIED

5. **Delegations/Petitions/Presentations:** None.

6. **Committee Member Issues:** None.

7. **Reports of the Accessibility Coordinator:**

- 7.1 Update for November 6, 2017:

MOTION:

Moved by: Warden Ginn and Seconded by: Member Groom

THAT:

The Accessibility Advisory Committee receives the report by Acting Accessibility Coordinator, Tracy Nash, dated November 6, 2017, titled Update for November 2017, as presented for information.

CARRIED

- 7.2 Award of Merit for Barrier-Free Design: The Special Events, Awareness and Community Education Subcommittee will review the award program including the name and number of awards to be presented on behalf of the Huron County Accessibility Advisory Committee.

MOTION:

Moved by: Member Jacques and Seconded by: Member Kerley

THAT:

The Accessibility Advisory Committee accepts the report by Acting Accessibility Coordinator, Tracy Nash, dated November 6, 2017 titled Award of Merit for Barrier-Free Design;

AND FURTHER THAT:

The nomination form for the Award of Merit for Barrier-Free Design be posted on the Huron County Website and forwarded to the Working Group and partner Municipalities.

CARRIED

- 7.3 2018 Annual Accessibility Plan for Huron County:

MOTION:

Moved by: Member Hicks and Seconded by: Member Kerley

THAT:

The Accessibility Advisory Committee recommends to the Council of the County of Huron to approve the amended 2018 Annual Accessibility Plan for the County of Huron as required under the AODA;

AND FURTHER THAT:

A copy be sent to the Ministry of Economic Development, Trade and Employment and posted on the Huron County website as directed in the Integrated Accessibility Standard under the AODA.

CARRIED

- 7.4 Multi-Year Accessibility Plan Update:

MOTION:

Moved by: Member Jacques and Seconded by: Member Groom

THAT:

The Accessibility Advisory Committee recommends to the Council of the County of Huron to approve the Multi-Year Accessibility Plan Update for the County of Huron as required under the AODA;

AND FURTHER THAT:

A copy be sent to the Ministry of Economic Development, Trade and Employment and posted on the Huron County website as directed in the Integrated Accessibility Standard under the AODA.

CARRIED

The committee recessed at 10:31 a.m. and resumed at 10:37 a.m.

- 7.5 Working Group Terms of Reference Amendment:

MOTION:

Moved by: Member Jacques and Seconded by: Member O'Reilly

THAT:

The Accessibility Advisory Committee receives the report by Acting Accessibility Coordinator, Tracy Nash, dated November 6, 2017, titled Working Group Terms of Reference Amendment as presented for information;

AND FURTHER THAT:

The Accessibility Advisory Committee approves the Amended AODA Working Group Terms of Reference.

CARRIED

7.6 Township of North Huron Document re: Stop Gap program/Liability:

MOTION:

Moved by: Member Jacques and Seconded by: Member Groom

THAT:

The Accessibility Advisory Committee receives the Township of North Huron Document re: Stop Gap program/Liability for information.

CARRIED

8. Reports of the HCAAC Subcommittees:

Acting Accessibility Coordinator Nash will organize a meeting with each subcommittee to review: Terms of Reference, Goals and Priorities and Plans to reach these Goals. A report will be presented by each subcommittee to the HCAAC for consideration.

8.1 Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee:

8.2 Directive and Regulation Review Subcommittee:

8.3 Special Events, Awareness and Community Education Subcommittee:

8.3a) Updated Huron County Accessibility Advisory Committee Brochure: Each member will provide ideas and amendments to the Acting Accessibility Coordinator.

MOTION:

Moved by: Member O'Reilly and Seconded by: Member Sawchuk

THAT:

The Special Events, Awareness and Community Education Subcommittee will review the Brochure and present amendments at the next Accessibility Advisory Committee meeting.

CARRIED

8.3b) Celebrate Ontario 150 Canadian Council on Rehabilitation and Work promotional books - Acting Accessibility Coordinator will order books for the Huron County museum, libraries, schools and members.

8.3c) Thank you from Luca "Lazylegz" Patuelli.

8.3d) International Day of People with Disabilities December 4, 2017 - The Special Events, Awareness and Community Education Subcommittee will review.

8.3e) Nomination for the David C. Onley Award.

MOTION:

Moved by: Member Kerley and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee nominate Charlene O'Reilly for the David C. Onley Award - Role Model Category.

CARRIED

8.3f) IPM-Accomplishments/Slideshow.

8.3g) National Access Awareness Week May 27 - June 2, 2018. The Special Events, Awareness and Community Education Subcommittee will review and present suggestions at the next meeting.

9. New Business and/or Unfinished Business:

9.1 Presentation and request for financial support by Julie Sawchuk, to attend the Rick Hansen Foundation Accessibility Certification Program.

MOTION:

Moved by: Member O'Reilly and Seconded by: Member Hicks

THAT:

The Huron County Accessibility Advisory Committee add \$2,000.00 for Committee member Training/Education to the 2018 Budget request.

CARRIED

10. Correspondence: None.

11. Financial Statements:

Accounts up to and including August 31, 2017 totalling \$6,105.60 and October 24, 2017 totalling \$685.21 were reviewed.

The financial statements for the period ending September 30, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD	YTD Budget	YTD	YTD	YTD Actual	YTD
HCAAC	-	-	28,758	47,529	28,758	47,529

MOTION:

Moved by: Member Thomson and Seconded by: Warden Ginn

THAT:

The accounts up to and including August 31, 2017 and October 24, 2017 and the financial statements for the period ending September 30, 2017, be received.

CARRIED

12. Closed to the Public Session: None.

13. Items for the Next Meeting Agenda:

It has been suggested that each member briefly describe what they feel they have to offer to this Committee, and what goals the Committee should strive for in the upcoming year. Please prepare for this and we will add it to the January agenda.

Updates from:

- Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee:
- Directive and Regulation Review Subcommittee:
- Special Events, Awareness and Community Education Subcommittee

Updated Huron County Accessibility Advisory Committee Brochure: Each member will provide ideas and amendments to the Acting Accessibility Coordinator.

14. Next Meeting:

The next meeting to be determined.

15. Adjournment:

MOTION:

Moved by: Member Hicks and Seconded by: Member Sawchuk

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 11:49 a.m.

CARRIED

Chair David Frayne