

## LIBRARY BOARD MINUTES

Goderich, Ontario  
November 22, 2017

The Huron County Library Board met in the Museum Lounge, Goderich on November 22, 2017. All members of the Board were present except Member MacLellan. Warden Ginn arrived at 9:05 a.m.

### 1. Call to Order

Chair Fergusson called the meeting to order at 9:00 a.m.

### 2. Motion to Accept the Agenda and Receive All Reports:

MOTION:

Moved by: Member Collyer and Seconded by: Member McDonnell

THAT:

The Library Board Agenda for November 22, 2017 be accepted and all the reports included in the Agenda, be received.

CARRIED

### 3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary interest stated.

### 4. Minutes of Previous Session:

MOTION:

Moved by: Member Deichert and Seconded by: Member Cairncross

THAT:

The minutes of the Library Board meeting of October 25, 2017 be adopted as circulated.

CARRIED

### 5. Presentation: None.

### 6. Board Member Issues:

Member Cairncross requested clarification on signage currently in libraries regarding touching the books. Acting Librarian Sharon Cox informed members that a book audit was taking place and staff were requesting users to reshelv books back to the location they were removed from.

Member Cairncross requested that staff include the location of the meeting in the subject line of the email agenda notification when the meeting is not held at the Court House.

### 7. Reports of the County Librarian:

7.1 Report for Information/Updating Purposes for November 2017: (presented by Sharon Cox)

MOTION:

Moved by: Member Jutzi and Seconded by: Member Collyer

THAT:

The report from Acting Interim CEO, Sharon Cox, dated November 22, 2017, titled Library September 2017 reports for information/updating purposes for the Library Board Report of November 22, 2017, be accepted as presented for information.

CARRIED

7.2 Library Board Advocacy Committee: (presented by Sharon Cox)

MOTION:

Moved by: Member Cairncross and Seconded by: Warden Ginn

THAT:

The report from Acting Interim CEO, Sharon Cox, dated November 22, 2017, titled Library Board Advocacy Committee, be accepted as presented for information;

AND FURTHER THAT:

The 2017 Advocacy priority be carried forward into 2018 and that a Friends of the Library workshop and information session be planned for May or June 2018;

AND FURTHER THAT:

The Board provide direction concerning holding an Advocacy Workshop at a future Board meeting.

CARRIED

7.3 Huron County Library Strategic Plan 2018-2023: (presented by Sharon Cox):

MOTION:

Moved by: Member Deichert and Seconded by: Member Cairncross

THAT:

The report from Acting Interim CEO Sharon Cox dated November 22, 2017, titled Huron County Library Strategic Plan 2018-2023, be accepted as presented for information;

AND FURTHER THAT:

The Strategic Plan be brought forward to the December meeting for adoption.

CARRIED

8. **Policy Review:** None.

9. **Correspondence:** None.

10. **Accounts:**

Accounts up to and including October 24, 2017 totaling \$29,908.81 and the financial statements for the period ending September 30, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Library	186,054	211,347	2,360,297	2,466,909	2,174,243	2,255,562

MOTION:

Moved by: Member Collyer and Seconded by: Member McDonnell

THAT:

The accounts up to and including October 24, 2017 and the financial statements for the period ending September 30, 2017, be received.

CARRIED

Staff will prepare a report on the International Plowing Match regarding the Library involvement.

11. **Closed to the Public Session:** None.

**12. Next Meeting:**

The next meeting of the Library Board will be Thursday, December 21, 2017 at 9:00 a.m. in the Council Chambers, Goderich.

**13. Adjournment:**

MOTION:

Moved by: Member Jutzi and Seconded by: Warden Ginn

THAT:

The Library Board meeting adjourn at 9:40 a.m.

CARRIED

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Chair Jim Fergusson