



Social Housing Directives

Policy No. 2013-23

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Special Needs Housing	Selection System	January 2013

PURPOSE:

The Special Needs Housing Administrator must have a system for selecting households that includes a Wait List for each Special Needs Housing Provider.

HOUSING SERVICES ACT:

A Special Needs Housing Administrator's system for selecting households must include a Wait List for each housing project and the system must include rules that provide for the following:

1. *Upon the Administrator determining that a household is eligible for Special Needs Housing, the household shall be added to the Wait List for each project for which the household has indicated a preference.*
2. *A household shall also be added to a Wait List if the household,*
 - i. *Is occupying Special Needs Housing in the Administrator's housing projects; and*
 - ii. *Has applied to be added to the Wait List because the household wishes to be transferred to a unit in the housing project to which the Wait List relates (367/11 s. 75 & s. 76).*

POLICY:

The Service Manager is the Special Needs Housing Administrator for Huron County.

Special Needs Housing means housing intended for use by a household with one or more members who require accessibility modifications or provincially funded support services in order to live independently in their community.

The Special Needs Housing Administrator will keep a Wait List for each Housing Provider that has Special Needs units.

Applicants with documented requirements for Special Needs Housing will be selected as follows:

1. Special Provincial Priority applicants in need of Special Needs Housing.



2. Special Needs household that are receiving Rent-Geared-to-Income assistance that cease to meet occupancy standards.
3. All other Special Needs Housing applicants by date of application including those wishing to transfer from one Housing Provider to another Housing Provider in the Service Manager's area.
4. A lower priority household may be offered a unit if all higher priority households have not accepted an offer within a reasonable time.

An applicant for Special Needs Housing can indicate Housing Provider preference.

APPROVED BY:

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