



Social Housing Directives

Policy No. 2013-20

SECTION	SUBJECT	PAGE 1 OF 1
Review of Continued RGI Eligibility	Timing of Reviews, Documents	January 2013

PURPOSE:

Rent-Geared-to-Income eligibility continues to be reviewed every 12 months or more frequently as determined by the Service Manager. The Service Manager determines what documents are required to review eligibility.

HOUSING SERVICES ACT:

For the purposes of subsection 52 (1) of the Act,

- (a) *The periodic basis referred to in that subsection is once in every 12-month period after the household began to receive rent-geared-to-income assistance; and*
- (b) *The other times referred to in that subsection are such other times as the Service Manager considers appropriate (367/11 s. 59).*

POLICY:

Rent-Geared-to-Income Households are required to provide written verification, every 12 months, with the anniversary date of their Rent-Geared-to-Income tenancy to the Service Manager of:

- i. The income of any member of the household from any source;
- ii. The interest of any member of the household in any asset and the value of the interest of any member of the household in any asset; and
- iii. A consent form signed by all members of the household over the age of 16, excluding those who are attending full time studies, for the purpose of the annual review eligibility.

APPROVED BY:

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