



Social Housing Directives

Policy No. 2013-11

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Wait List	Forms and Documentation	January 2013

PURPOSE:

The Service Manager determines guidelines for the collection of information and documents required to verify income and assets of applicants for rent-geared-to-income assistance.

HOUSING SERVICES ACT:

An application to the Service Manager must include the information and documents required by the Service Manager and must be in a form authorized by the Service Manager (367/11 s. 46).

POLICY:

Applicants are required to provide written verification to the Service Manager of:

- i. The income of any member of the household from any source
- ii. The interest of any member of the household in any asset and the value of the interest of any member of the household in any asset
- iii. A signed consent form by all members of the household over the age of 16, excluding those who are attending full time studies, for the purpose of the determining eligibility for Rent-Geared-to-Income assistance.

APPROVED BY:

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