

Huronview Family Council Meeting

May 10, 2016 Minutes

Attendance: Michael Boucher (Chair), Cheryl Bertrand, Lucy Sage, Maggie Visscher, Tony Davison, Linda Hatton, Pauline Thompson

Guest: Debra Corrie and Connie Townsend

Minute Taker: Lillian Zaborowski

Regrets: Rhea Hamilton- Seeger

1. Review of minutes of January 26, 2016 meeting

Mike welcomed everyone to the meeting. We went around the table and introduced ourselves. The Minutes to the last meeting were approved by consensus.

2. Administrator's Report.

- **Budget:** The budget has been approved for this year. Connie gave us an overview and the report will be added to the Minutes. One interesting fact that was mentioned is that the County gave the Homes \$3.2 million above what the government gives for funding. Staffing the Homes is almost 80% of the budget. There are about 275 staff between the two Homes. See the attachment for more details.
- **Capital Projects for 2016:** flooring, fire sprinkler water pipe replacement, sewage station, resident lounge furniture, upgrade to generator, new ceiling lifts, canopy for courtyard entrance.
- **MOHLTC Annual Inspection Report:** We had our inspection for 2015 in January 2016. We were left with one Compliance order and it was in regards to incomplete assessments. We had to have this corrected by the end of March, so we know the MOH will be back fairly soon to follow up. Dietary also had some issues with not consistently taking temperatures. There was one meal that did not have a second vegetable and we were written up for that. In addition, the MOH did not like our Falling Leaf Program (for residents at high risk for Falls) and felt that we were not following our own Policy well enough, so we have worked hard on that over the past few months.
- **Accreditation:** Our goal for this year is to be Accredited. We are doing it through CARF. There is a cost to go through the process but once we are accredited we will reap a small financial benefit as well. The Homes is currently working through the very thick workbook right now putting everything into place that we need to have. All our work needs to be done by July 1st and we hope to be surveyed in December.

3. Satisfaction Survey Follow up: Debra Corrie

Debra updated us on a few questions that were on the survey that had had the wording changed, such as knowing how to lodge a complaint, having your privacy respected, worrying about retaliation if a complaint is made, and if residents feel that they are treated with respect and courtesy. The results of the wording changes gave us very positive results. People seemed to understand the questions much better and answered in a positive way.

4. Transfer of Treasurer Duties. Lucy informed the group that there is about \$50 in the bank and the three people who have signing authority on the account no longer have a loved one in the Home. It was decided that Lucy and Pauline will go to the bank and take the money out, close the account, and give the funds to Lillian Zaborowski to hold onto until we need to print more brochures. If we would like to do some fund raising in the future, and possibly open a bank account again, that will be decided then.

5. Transfer of Chair to Cheryl. Cheryl was welcomed to the position of Chair of the Family Council. She gave a brief description of what the Family Council is all about and what some of interests may be for the coming year. Michael Boucher was thanked for all his hard work during the past few years of the Family Council.

6. Any other Business: no new business

7. Date of next meeting and Adjournment

The meeting was adjourned at 3:20 pm.

The next meeting will be Tues. June 7, 2016.