



Library Board

Minutes - September 25, 2013

GODERICH, ONTARIO



LIBRARY BOARD MINUTES

Goderich, Ontario
September 25, 2013

The Huron County Library Board met in the Wingham Public Library, in Wingham on the 25th of September, 2013. All members of the Board were present except Member Nichols. Member McDonnell departed at 10:13 a.m.

1. Call to Order

Chair Hessel called the meeting to order at 8:58 a.m.

2. Declarations of Pecuniary Interest and the General Nature Thereof

There were no declarations of pecuniary interest.

3. Approval of Agenda

Chair Hessel stated that there was an addition to the agenda under Section 11 correspondence received regarding Blyth Library. Also Section 10 Closed to Public Session will be considered at 4.2 as some members may depart early.

MOTION:

Moved by: Member Versteeg and Seconded by: Member Chisholm

THAT:

The Library Board Agenda for September 25th, 2013 be accepted as amended and all the reports included in the Agenda be received.

CARRIED

4. Minutes

MOTION:

Moved by: Member Deichert and Seconded by: Member Gandon

THAT:

The minutes of the Library Board meeting of August 28th, 2013 be adopted as presented.

CARRIED

4.2 Closed to the Public Session:

MOTION:

Moved by: Warden Robertson and Seconded by: Member Menzies

THAT:

The Library Board do now go into a "Closed to the Public Session" at 9:00 a.m. under Section 239 of the *Municipal Act, 2001 as amended*; to discuss an item that

Library Board Minutes
Wednesday, September 25th, 2013

relates to personal matters about an identifiable individual - CEO performance appraisal process;

AND FURTHER THAT:

Clerk Susan Cronin remain in attendance.

CARRIED

MOTION:

Moved by: Warden Robertson and Seconded by: Member Menzies

THAT:

The Library Board rise from the "Closed to the Public Session" at 9:15 a.m.

CARRIED

MOTION:

Moved by: Member McDonnell and Seconded by: Member Menzies

THAT:

The Library Board accept the Huron County CEO Appraisal Form as presented.

CARRIED

5. Presentations

5.1 Paula Mackie gave a tour of the Wingham Library to the Board.

5.2 Jennifer Zoethout gave a presentation on the history of the Wingham Library.

MOTION:

Moved by: Member Chisholm and Seconded by: Member Menzies

THAT:

The Library Board receive the presentations and thank the staff for the presentations of the Wingham Library.

CARRIED

6. Board Member's Issues

Member Gandon informed members that the issue of the doorbell at the Blyth Library is being looked into.

Member Chisholm requested an update on the Kirkton Library. Staff reported that due to the extensive rain on the weekend there was some water damage from leaking at the Kirkton Library. Approximately 500 books were lost. A full report is pending.

7. Reports of the County Librarian

Library Board Minutes
Wednesday, September 25th, 2013

7.1 Report for Information/Updating Purposes July 2013. Meighan Wark, County Librarian provided a general update.

MOTION:

Moved by: Member Chisholm and Seconded by: Member Gandon

THAT:

The July report for Information/Updating Purposes from the County Librarian be accepted as presented.

CARRIED

7.2 Brussels Library Shelving Quotations presented by Sharon Cox and Meighan Wark

MOTION:

Moved by: Warden Robertson and Seconded by: Member McDonnell

THAT:

The recommendation by Sharon Cox, Deputy County Librarian and Meighan Wark, County Librarian, that the quotation by Carr McLean in the amount of \$24,765.92 (not including taxes) for the Palmieri Durecon shelving for the Brussels Library, be approved.

CARRIED

7.3 Microfilm Reader/Printer Quotations - Report by Sharon Cox and Meighan Wark

MOTION:

Moved by: Member Diechert and Seconded by: Member McDonnell

THAT:

The recommendation by Sharon Cox, Deputy County Librarian and Meighan Wark, County Librarian, that three UScan microfilm reader/printers be purchased from Microimage Technologies Ltd. with the OCR software license option;

AND FURTHER THAT:

The computer specifications for the UScan unit be forwarded to the Huron County IT Department for the sourcing of the necessary computer components.

CARRIED

7.4 Brussels Circulation Desk - Report by Jennifer Zoethout.

MOTION:

Moved by: Member McDonnell and Seconded by: Member Menzies

THAT:

Library Board Minutes
 Wednesday, September 25th, 2013

The recommendation by Jennifer Zoethout, Branch Services Librarian, that the quotation by Carr McLean in the amount of \$11,662.39 (not including taxes) for the circulation desk for the Brussels Branch, be approved.

CARRIED

8. Policy Review - none.

9. Accounts

Accounts up to and including August 22, 2013 totaling \$12,424.40 were reviewed.

The financial statements for the period ending July 31, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	143,425	186,298	1,658,171	1,652,987	1,514,746	1,466,689

MOTION:

Moved by: Member Versteeg and Seconded by: Member Gandon

THAT:

The accounts up to and including August 22, 2013 and the financial statements for the period ending July 31, 2013, be received as presented.

CARRIED

10. Closed to the Public Session – considered earlier.

Library Board Minutes
Wednesday, September 25th, 2013

11. Next Meeting

Meighan Wark reviewed correspondence received regarding concerns about the Blyth Library. A response has been sent to Janis (Morritt) Vodden outlining policies that are in place for accountability at all Huron County Libraries.

MOTION:

Moved by: Member Chisholm and Seconded by: Warden Robertson

THAT:

The Library Board receive and file correspondence received from Janis (Morritt) Vodden outlining concerns at the Blyth Library.

CARRIED

The next meeting of the Library Board will be Wednesday, October 23, 2013 at 9:00 a.m. in the Council Chambers, Goderich.

12. Adjournment

MOTION:

Moved by: Member Chisholm and Seconded by: Member Versteeg

THAT:

The Library Board meeting adjourn at 10:21 a.m.

CARRIED

Chair Tyler Hessel