



Library Board

Minutes - November 21, 2013

GODERICH, ONTARIO



LIBRARY BOARD MINUTES

Goderich, Ontario
November 21, 2013

The Huron County Library Board met in the Council Chambers, in Goderich on the 21st of November, 2013. All members of the Board were present.

1. Call to Order

Chair Hessel called the meeting to order at 9:00 a.m.

2. Declarations of Pecuniary Interest and the General Nature Thereof

There were no declarations of pecuniary interest stated.

3. Approval of Agenda

Chair Hessel informed members that there was an addition to the agenda under 9.2 - 2014 Budget.

MOTION:

Moved by: Member Versteeg and Seconded by: Member Menzies

THAT:

The Library Board Agenda for October 23, 2013 as amended be accepted and all the reports included in the Agenda be received as presented.

CARRIED

4. Minutes

A request was made to rename the "Miscellaneous Administration" account.

MOTION:

Moved by: Member Deichert and Seconded by: Member Chisholm

THAT:

The minutes of the Library Board meeting of October 25, 2013 be adopted as presented.

CARRIED

5. Presentations – Helen Gianoulis reviewed activities and programs of the West Team Libraries such as Teddy Bear Sleepover, Taste of Huron, Communitrees, TED Talks, Author Visits, New Bayfield Library, Family History and Genealogy Display, Goderich 10th Anniversary Tea, Honoring the Elders Workshop, and October Odysseys.

6. Board Member's Issues

Member Menzies informed members that she spoke at the Clinton K-ettes on the Huron County Libraries and role of the Library Board.

Chair Hessel thanked members for being elected as chair.

7. Reports of the County Librarian

7.1 Report for Information/Updating Purposes for September 2013 - presented by Meighan Wark

Library Board Minutes
Wednesday, November 21, 2013

MOTION:

Moved by: Member McDonnell and Seconded by: Member Chisholm

THAT:

The September report for Information/Updating Purposes from the County Librarian be accepted as presented.

CARRIED

7.2 Request from Reuben R. Sallows Gallery - presented by Jennifer Zoethout and Meighan Wark

MOTION:

Moved by: Member Versteeg and Seconded by: Member Nichols

THAT:

The recommendation of Jennifer Zoethout, Branch Services Librarian, and Meighan Wark, County Librarian, that library staff create a letter of understanding with the Reuben R. Sallows Gallery outlining the duties of library staff in relation to the Gallery, be approved.

CARRIED

8. Policy Review - Library Hours Policy - presented by Jennifer Zoethout

MOTION:

Moved by: Member Menzies and Seconded by: Member Versteeg

THAT:

The recommendation of Jennifer Zoethout, Branch Services Librarian, that the outlined Hours Policy (Appendix A) be adopted by the Library Board.

CARRIED

9. Accounts

Accounts up to and including October 24, 2013 totaling \$20,421.99 were reviewed.

The financial statements for the period ending September 30, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	197,869	239,526	2,148,705	2,125,269	1,950,836	1,885,743

MOTION:

Moved by: Member Nichols and Seconded by: Warden Robertson

THAT:

The accounts up to and including October 24, 2013 and the financial statements for the period ending September 30, 2013, be received.

CARRIED

9.2 2014 Budget – Meighan Wark reviewed the draft budget.

MOTION:

Moved by: Member McDonnell and Seconded by: Member Deichert

THAT:

A Special Session of the Huron County Library Board be held on December 10, 2013 at 9:00 a.m. in the Committee Room at the Court House, Goderich.

CARRIED

10. Correspondence:

Library Board Minutes
Wednesday, November 21, 2013

10.1 Library Services Centre (LSC) Notice of Annual General Meeting, Friday **November 29, 2013 and request for nominations to LSC's board.**

10.2 Federation of Ontario Public Libraries requesting support and membership.

MOTION:

Moved by: Member Menzies and Seconded by: Member Nichols

THAT:

The Library Board receive the correspondence for information.

CARRIED

11. Closed to the Public Session

MOTION:

Moved by: Member Deichert and Seconded by: Member Gandon

THAT:

The Library Board do now go into a "Closed to the Public Session at 9:56 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees – CEO Performance Review;

AND FURTHER THAT:

County Clerk Susan Cronin remain in attendance.

CARRIED

MOTION:

Moved by: Member Menzies and Seconded by: Member Chisholm

THAT:

The Library Board rise from the "Closed to the Public Session" at 10:10 a.m.

CARRIED

Chair Hessel updated the CEO on amendments to the Performance Appraisal as per Closed to the Public Session.

12. Next Meeting

The next meeting of the Library Board will be Tuesday December 10, 2013 in the Committee Room at the Court House, Goderich and Friday December 13, 2013 at 9:00 a.m. in the Council Chambers, Goderich.

13. Adjournment

MOTION:

Moved by: Warden Robertson and Seconded by: Member Gandon

THAT:

The Library Board meeting adjourn at 10:15 a.m.

CARRIED

Chair Tyler Hessel