



Library Board

Minutes - May 19, 2010

GODERICH, ONTARIO



LIBRARY BOARD

Goderich, Ontario
May 19th, 2010

The Huron County Library Board met in the Court House Council Chambers, in Goderich. All members of the Board were present except for Members Campbell and Fairles. Chair G. Robertson called the meeting to order at 9:01 a.m.

Declarations of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary conflict of interest stated by any members with regard to the items on the Agenda.

MOTION:

Moved by: Member B. Siemon and Seconded by: Member D. Kelly:

THAT:

The minutes of the Library Board meeting of April 21st, 2010; be adopted as circulated.

CARRIED

Board Member's Issues:

Member B. Siemon questioned if there has been any air quality testing completed in the libraries. In County Librarian Beth Ross's absence, Deputy County Librarian Sharon Cox advised that to the best of her knowledge there has been no air quality testing completed. She will advise County Librarian Beth Ross of Member Siemon's concern and report back to the Committee.

5. Report of the County Librarian:

Sharon Cox, Deputy County Librarian, presented the report for the information of the Board.

5.1 Library Reports for Information/Updating Purposes for March 2010:

5.2 Book Expenditure Report:

The Book Expenditure and Outstanding Book Order Report for the period ending April 30th which showed total purchases to date of \$163,014, with outstanding

orders totalling \$96,145, leaving the approximate amount in the uncommitted book budget of \$219,001.

5.3 Report of the Southern Ontario Library Services Trustee Council Representative:

Board Member Cheryl Heath reported of a meeting held in Hanover on May 1st; however she was unable to attend due to work commitments. Board Member Heath presented the report of the May 1st Southern Ontario Library Services meeting that will be available from the Clerk for members of the Board that would like to review them.

MOTION:

Moved by: Member Dykstra and Seconded by: Member Menzies:

THAT:

The Reports by the County Librarian entitled Library Report for Information/Updating Purposes for March 2010, Book Expenditure Report and the Report of the Southern Ontario Library Services Trustee Council Representative; be received.

CARRIED

6. Library Policy Review:

Sharon Cox and Meighan Wark, Branch Services Librarian reviewed the following four Policies with the Library Board.

6.1 Friends of the Library Policy:

Sharon Cox advised all four Policies that are to be reviewed are closely related.

MOTION:

Moved by: Member J. Fergusson and Seconded by: Member D. Kelly:

THAT:

The Library Board approves the Friends of the Library Policy for the Huron County Library.

CARRIED

6.2 Library Book Sale Policy:

David Carey, County Treasurer and Acting CAO was in attendance at the meeting and requested that any books that are property of the County are required to be recorded as disposal of fixed assets.

Library Board Minutes
Wednesday May 19th, 2010.
Page 3 of 4

MOTION:

Moved by: Member B. Siemon and Seconded by: Member P. Chisholm:

THAT:

The Library Board approves the Library Book Sale Policy for the Huron County Library;

AND FURTHER THAT:

The following revision is to be included:

That the County of Huron, Treasury Policies and Procedures – Disposal of Tangible Capital Assets FN 6.05 be referenced in the Book Sale Policy; to ensure that the disposal of books is recorded in the County's asset ledger."

CARRIED

6.3 Volunteer Policy:

MOTION:

Moved by: Member C. Heath and Seconded by: Member M. Demaray:

THAT:

The Library Board approves the Volunteer Policy for the Huron County Library.

CARRIED

6.4 *Draft Fundraising Policy*

MOTION:

Moved by: Member B. Siemon and Seconded by: Member E. Nichols:

THAT:

The Library Board approves the Fundraising Policy for the Huron County Library;

AND FURTHER THAT:

The following revision is to be included:

Under Regulations #2. Implementation and Scope:

2.2 "Recognition of financial donations will be made through a letter from the County Librarian or designate, and a receipt for income tax purposes, where the donation is greater than \$20.00, and where appropriate."

CARRIED

7. Accounts and Financial Statements:

Accounts up to and including April 30th, 2010 totaling \$16,697.95 were reviewed.

Library Board Minutes
Wednesday May 19th, 2010.
Page 4 of 4

The financial statement for the period ending March 31st, 2010 was reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	\$66,004	\$71,131	\$579,616	\$646,769	\$513,612	\$575,638

MOTION:

Moved by: Member P. Chisholm and Seconded by: Member D. Kelly:

THAT:

The accounts up to and including April 30th, 2010; and the financial statement for the period ending March 31st, 2010; be received.

CARRIED

Next Meeting:

The next meeting of the Library Board will be Wednesday June 16th, 2010 at 9:00 a.m. in the Court House, Council Chambers, Goderich.

Member J. Fergusson inquired if the Webinars that are mentioned in the Southern Ontario Library Service report; Item #8 – SOLS Training: b) Webinars; was available for Board Members to be involved in. Meighan Wark will confirm from SOLS for Board Member Fergusson.

Adjournment:

MOTION:

Moved by: Member P. Chisholm and Seconded by: Member J. Fergusson:

THAT:

The Library Board meeting adjourn at 9:30 a.m.

CARRIED

Chair G. Robertson