



Library Board

Minutes - March 27, 2013

GODERICH, ONTARIO



LIBRARY BOARD MINUTES

Goderich, Ontario
March 27, 2013

The Huron County Library Board met at the Bayfield Library, in Bayfield on the 27th of March, 2013. All members of the Board were present except member Nichols.

1. Call to Order

Chair T. Hessel called the meeting to order at 8:57 a.m.

2. Declarations of Pecuniary Conflict of Interest and the General Nature Thereof

There were no declarations of pecuniary conflict of interest.

3. Approval of Agenda

MOTION:

Moved by: Councillor Versteeg and Seconded by: Warden Robertson

THAT:

The Library Board Agenda for March 27, 2013 be accepted and all the reports included in the Agenda be received.

CARRIED

4. Minutes

MOTION:

Moved by: Member Deichert and Seconded by: Member Gandon

THAT:

The minutes of the Library Board meeting of February 27, 2013 be adopted as presented.

CARRIED

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5. Presentations

- 5.1 Tour of Bayfield Library. Meighan Wark reviewed the background to the construction of the renovated facility as well as the resources that are available. Chair Hessel reviewed some of the architectural features.
- 5.2 Meighan Wark and Chair Hessel presented the Excel Certificate to Jennifer Boles, Branch Manager, Exeter and Kirkton Libraries. Ms. Boles has been accepted and will be continuing her education in this field.
- 5.3 Shannon Kammerer, Information Services Librarian, gave a presentation on the Huron County Library E-Resources as well as efforts used to inform the public of the availability of these resources.

6. Board Member's Issues:

Chair Hessel updated members on the Zurich Library project. Architects will be interviewed next week.

Member McDonnell thanked all who arranged this meeting at a different location.

Councillor Versteeg requested an update on the \$70,000 that was allocated to the Bayfield Library. Meighan Wark stated that most of this amount has been used however there are shared costs with the lower tiers that have not yet been allocated.

Warden Robertson informed members of the Board that the Association of Municipalities of Ontario Annual Conference will conflict with the scheduled August 2013 meeting.

MOTION:

Moved by: Warden Robertson and Seconded by: Member McDonnell

THAT:

The Huron County Library Board Meeting scheduled meeting of August 21, 2013 be changed to August 22, 2013 at 9:00 a.m.

CARRIED

7. Reports of the County Librarian

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7.1 Library Information/Updating Report.

Meighan Wark provided a general update highlighting the following:

- January Activities at the Library Branches-monthly Statistics
- Library Development
- Staff Development
- Virtual Library

7.2 Review of Maintenance Grants

Meighan Wark updated members that Council approved branch maintenance grant increase of an additional \$53,500 as requested.

MOTION:

Moved by: Member Deichert and Seconded by: Member Gandon

THAT:

The report from the County Librarian be accepted for information.

CARRIED

7.3 Letter to County Council re: Cuff Recommendations. Meighan Wark reviewed that the Cuff Report outlined two recommendations: 19 b) We recommend that the members of Council not hold executive positions on the Board given that their primary table for discussion and decision-making is at Council; and 19 c) We recommend that the Library Board appoint a secretary to the Board, with the option of appointing the County Clerk if that is acceptable to the County.

MOTION:

Moved by: Member Deichert and Seconded by: Member McDonnell

THAT:

The Huron County Library Board writes a letter to County Council outlining the following expectations for recommendations 19 (b) in the 2012 Cuff Report:

19 (b) The Huron County Library Board consist of a minimum of 1 public member who holds the position of Chair or Vice Chair.

CARRIED

MOTION:

Moved by: Member Deichert and Seconded by: Member Menzies

THAT:

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The County Clerk be appointed as Secretary to the Huron County Library Board.

CARRIED

8. Policy Review

- 8.1 Report from Meighan Wark, County Librarian, re: Updated Human Resources Policy. A correction of the word delivery to deliver (section 4.1) will be made. Clarification was made that the reclassification of Circulation Clerk to Branch Assistant.

MOTION:

Moved by: Member McDonnell and Seconded by: Member Chisolm

THAT:

The Huron County Library Board reviewed and approved the Human Resources, Huron County Library policy as amended.

CARRIED

9. Accounts

Accounts up to and including February 28, 2013 totaling \$43,500.02 will be reviewed.

MOTION:

Moved by: Member Chisholm and Seconded by: Warden Robertson

THAT:

The accounts up to and including February 28, 2013 be received.

CARRIED

10. Closed to the Public Session

There was no closed session to the public.

11. Next Meeting

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Meighan Wark updated members of the Brussels Library Project. Staff will be moving from the Library to the Brussels' School by the Construction start date of April 15, 2013. The estimated completion date is the end of August 2013.

Warden Roberston stated that it was a good idea to host meetings at various libraries and that it should be a continued practice.

MOTION:

Moved by: Warden Robertson and Seconded by: Member McDonnell

THAT:

The inclusion into the policy that the Huron County Library Board meetings be held in two (2) different library facilities in Huron County per year.

CARRIED

The next meeting of the Library Board will be Wednesday, April 24, 2013, at 9:00 a.m. in the Council Chambers, Goderich.

12. Adjournment

MOTION:

Moved by: Member Menzie and Seconded by: Member Gandon

THAT:

The Library Board meeting adjourn at 10:26 a.m.

CARRIED

Chair Tyler Hessel

Secretary Susan Cronin