



Library Board

Minutes - January 23, 2014

GODERICH, ONTARIO



LIBRARY BOARD MINUTES

Goderich, Ontario
January 23, 2014

The Huron County Library Board met in the Court House Council Chambers, in Goderich on the 23rd of January 2014. All members of the Board were present except Members MacLellan, Nichols and Chisholm.

1. Call to Order

Chair Dietrich called the meeting to order at 9:02 a.m.

2. Declarations of Pecuniary Interest and the General Nature Thereof

There were no declarations of pecuniary interest stated.

3. Motion to Accept the Agenda and Receive All Reports:

MOTION:

Moved by: Member McDonnell and Seconded by: Member Menzies

THAT:

The Library Board Agenda for January 23, 2014 be accepted and all the reports included in the Agenda be received as presented.

CARRIED

4. Minutes: The motion to appoint Eric Nichols as Vice Chair was moved by Member Deichert.

MOTION:

Moved by: Member Deichert and Seconded by: Member Gandon

THAT:

The minutes of the Library Board meeting of December 10, 2013 be adopted with amendments.

CARRIED

5. Presentations – Jennifer Zoethout, Branch Services Librarian introduced Branch Managers from Huron County Libraries: Paula Mackie, Anne Dodington, Helen Gianoulis, Jenni Boles, and Michelle Carter. Jennifer Zoethout gave a brief update from each library.

6. Board Member's Issues

Member Gandon requested clarification on the email alert system for patrons that have put a book on hold. Meighan Wark reviewed the automated process.

Member McDonnell informed members that the doorbell at the Wingham library has not been moved outside for easier access by patrons. Meighan Wark will contact North Huron.

Member Deichert informed members that framing has started at the Zurich library project.

7. Reports of the County Librarian

7.1 Report for Information/Updating Purposes for November 2013 - presented by Meighan Wark

MOTION:

Moved by: Member McDonnell and Seconded by: Member Menzies

THAT:

The November report for Information/Updating Purposes from the County Librarian be accepted as presented.

CARRIED

7.2 Food for Fines 2013 - prepared by Meighan Wark

MOTION:

Moved by: Member Deichert and Seconded by: Member Gandon

THAT:

The report entitled Foods for Fines 2013 from the County Librarian be accepted as presented.

CARRIED

7.3 Reuben R. Sallows Gallery - prepared by Jennifer Zoethout and Meighan Wark

MOTION:

Moved by: Warden Steffler and Seconded by: Member McDonnell

THAT:

Library Board Minutes
Thursday January 23, 2014

The recommendation of Jennifer Zoethout, Branch Services Librarian and Meighan Wark, County Librarian, that the Board sign the letter of understanding with the Reuben R. Sallows Gallery outlining the duties of library staff in relation to the Gallery, be approved

CARRIED

8. Policy Review

8.1 Library Health and Safety Policy:

MOTION:

Moved by: Member Deichert and Seconded by: Member McDonnell

THAT:

The recommendation of Jennifer Zoethout, Branch Services Librarian, that the Huron County Library Board review and approve the Health and Safety Policy, be approved.

CARRIED

9. Accounts

Accounts up to and including December 12, 2013 totaling \$29,646.00 were reviewed. Meighan Wark will get clarification for the Board with regards to \$5833 in Special Events account.

The financial statements for the period ending November 30, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	256,351	292,754	2,585,024	2,597,551	2,328,673	2,304,797

MOTION:

Moved by: Warden Steffler and Seconded by: Member Gandon

THAT:

The accounts up to and including December 12, 2013 and the financial statements for the period ending November 30, 2013, be received.

CARRIED

10. Closed to the Public Session - none

Library Board Minutes
Thursday January 23, 2014

11. Next Meeting

The next meeting of the Library Board will be Thursday February 20, 2014 at 9:00 a.m. in the Council Chambers at the Court House, Goderich.

12. Adjournment

MOTION:

Moved by: Member McDonnell and Seconded by: Member Menzies

THAT:

The Library Board meeting adjourn at 9:45 a.m.

CARRIED

Chair Jim Dietrich