



Library Board

Minutes - February 23, 2011

GODERICH, ONTARIO



LIBRARY BOARD

Goderich, Ontario
February 23rd, 2011

The Huron County Library Board met in the Court House Council Chambers, in Goderich on the 23rd of February, 2011. All members of the Board were present except for Member P. Menzies. Chair Barnim called the meeting to order at 9:00 a.m.

Declarations of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary conflict of interest.

MOTION:

Moved by: Member M. Deichert and Seconded by: Member T. Hessel:

THAT:

The minutes of the Library Board meeting of January 19th, 2011; be adopted as circulated.

CARRIED

Board Member's Issues:

Member P. Gandon verbally presented a Report from the Ontario Library Association's Super Conference in Toronto from February 2nd until February 5th, 2011. Member Gandon thanked Council for the opportunity to attend the Conference and reported it was a fantastic educational experience. He attended a session about hiring a CEO for the Library; detailing some of the pitfalls that should be avoided. One observation from Member Gandon is that 45 minutes each month for the Library Board meeting is not enough time to do a good job as a Library Board. He suggested that each member of the Library Board read the article entitled; "Cut to the Chase" which is produced by the Ontario Library Association.

MOTION:

Moved by: Member P. Gandon and Seconded by: Member T. Hessel:

THAT:

All Library Board Members receive a copy of the document entitled "Cut to the Chase: Ontario public library governance at-a-glance" produced by the Ontario Library Boards' Association.

CARRIED

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Member N. Vincent reported on one of the sessions he attended at the Ontario Library Association's Super Conference; how to approach universities about conducting research in Huron County.

Member T. Hessel suggested that each member of the Library Board complete a Survey entitled "Leadership by Design". The Survey is a seven page quiz giving each member an opportunity to state their strengths and weaknesses.

Clerk Wilson will email a copy of the Survey to all members within the next week and request the Survey be sent back to Beth Ross either in paper or electronically by March 16th, 2011. Beth Ross will walk in a Report at the March 23rd Library Board meeting with the results.

MOTION:

Moved by: Member T. Hessel and Seconded by: Member A. Versteeg:

THAT:

The Survey entitled "Leadership by Design"; be completed by all Library Board members and the results returned to the March Library Board meeting.

CARRIED

5. Report of the County Librarian:

County Librarian Beth Ross presented the following reports for the information of the Board.

5.1 Report for Information/Updating Purposes for December 2010:

5.2 Book Expenditure Report:

The Book Expenditure and Outstanding Book Order Report for the period ending January 31st, 2011 which showed total purchases to date of \$67,920, with outstanding orders totalling \$85,913.

MOTION:

Moved by: Member B. Siemon and Seconded by: Member A. Versteeg:

THAT:

The Reports by the County Librarian entitled Report for Information/Updating Purposes for December 2010 and the Book Expenditure Report; be received.

CARRIED

5.3 Southern Ontario Library Service Trustee Council Appointment:

Member B. Siemon nominated Member P. Gandon. Member Gandon agreed to accept the position

MOTION:

Moved by: Member B. Siemon and Seconded by: Member P. Chisholm:

THAT:

The Huron County Library Board; appoint Member P. Gandon to the Southern Ontario Library Service Trustee Council.

CARRIED

5.4 Ministry of Tourism and Culture Library Operating Grant:

MOTION:

Moved by: Member M. Deichert and Seconded by: Member J. McDonnell:

THAT:

The recommendation of Beth Ross, County Librarian; that the Huron County Library Board send a letter to the Honourable Carol Mitchell, Huron-Bruce M.P.P. indicating support of increasing the operating library grant to public libraries in Ontario; be approved;

AND FURTHER THAT:

The letter be sent to the appropriate Minister;

AND FURTHER THAT:

The letter should include the point that County Libraries formerly received a premium grant in acknowledgement of serving a wide geographic area.

CARRIED

6. Accounts and Financial Statement:

Accounts up to and including January 31st, 2011 totaling \$47,303.79; were reviewed.

MOTION:

Moved by: Member A. Versteeg and Seconded by: Member P. Gandon:

THAT:

The accounts up to and including January 31st, 2011; be received.

CARRIED

7. Library Budget:

Beth Ross, County Librarian, reviewed the 2011 Library Budget, as reported to the County Special Budget meeting of January 31st, 2011. There was some discussion and County Librarian Ross answered questions from the members.

MOTION:

Moved by: Member E. Nichols and Seconded by: Member: M. Deichert:

THAT:

The 2011 Library Budget; be approved as presented.

CARRIED

"Closed to the Public Session":

CEO Hiring Committee:

Director of Human Resources, Darcy Michaud reviewed for the Library Board the process that will be completed to hire a CEO for the Library Board. The process will involve six steps and it will be necessary for the Library Board to appoint a Hiring Committee consisting of the Warden, the Library Board Chair and Vice-Chair, two Library Board members, the CAO, the Director of Human Resources and if the Board chooses; the incumbent, County Librarian Beth Ross.

It will be necessary to review and update the job description for the CEO position and this will be completed for the March Library Board meeting.

Next Meeting:

The next meeting of the Library Board will be Wednesday March 23rd, 2011 at 9:00 a.m. in the Court House, Council Chambers, Goderich.

Adjournment:

MOTION:

Moved by: Member P. Gowing and Seconded by: Member D. Riach:

THAT:

The Library Board meeting adjourn at 9:45 a.m.

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Chair Brian Barnim