



Library Board

Minutes - August 10, 2011

GODERICH, ONTARIO



LIBRARY BOARD

Goderich, Ontario
August 10th, 2011

The Huron County Library Board met in the Court House Council Chambers, in Goderich on August 10th, 2011. All members of the Board were present except for Members Vincent and Riach. Chair Barnim called the meeting to order at 9:00 a.m.

Chair Barnim requested a moment of silence in memory of Past Warden Ken Oke, who passed away on August 4th, 2011.

Declarations of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary conflict of interest.

MOTION:

Moved by: Member P. Menzies and Seconded by: Member P. Gowing:

THAT:

The Library Board Agenda for August 10th, 2011; be accepted and all the reports included in the Agenda; be received.

CARRIED

MOTION:

Moved by: Member M. Deichert and Seconded by: Member B. Siemon:

THAT:

The minutes of the Library Board meeting of June 15th, 2011; be adopted as circulated.

CARRIED

Board Member's Issues:

Member Siemon reported he had checked a damaged book out from the library. He questioned if there was a policy to check new books when they arrive prior to putting on the shelves.

Deputy Librarian Sharon Cox reported that there are approximately 10 boxes of new books per week. If a printing error is caught by either staff or someone who is reading the book, the book is returned for credit and a new book sent in

its place. There is not a problem returning the books with printing errors to the printers.

Member Menzies questioned the depth of the drop off bins and if the books are damaged when they are dropped off.

Deputy Librarian Sharon Cox advised that the depth of the drop off boxes is required to allow for the numbers of books that are dropped off. As an example over the course of a long weekend, staff must go into the Library to empty the drop off box because they are so full.

6. Report of the County Librarian:

Meighan Wark presented the following reports for the information of the Board.

6.1 Information and Updating Report for the months of May & June, 2011:

Deputy Librarian, Sharon Cox introduced the summer students working at the County Library.

Jennifer (Armour) Cousteils and Katie Mathonia are the Summer Literacy Coordinators. They have approximately 350 children taking part in their summer program at the Library called "Splash".

Stacie Van Miltenburg is also working at the Library this summer. She is helping at the Library with the baby book bundles, book sales, read away fines program and various other projects.

6.2 Book Expenditure Report:

The Book Expenditure and Outstanding Book Order Report for the period ending July 31st, 2011 which showed total purchases to date of \$238,697, with outstanding orders totalling \$75,680, leaving the approximate amount in the uncommitted book budget of \$179,371.

6.3 Library Board Development – Follow-up to "Leadership by Design Toolkit":

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7. Accounts and Financial Statement:

Accounts up to and including July 29th, 2011 totaling \$42,415.86; were reviewed.

The financial statement for the period ending June 30th, 2011; were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Library	143,990	146,898	1,326,951	1,316,130	1,182,961	1,169,232

MOTION:

Moved by: Member P. Chisholm and Seconded by: Member P. Gandon:

THAT:

The accounts up to and including July 29th, 2011 and the financial statement for the period ending June 30th, 2011; be received.

CARRIED

"Closed to the Public Session":

There was not a Closed to the Public Session.

Next Meeting:

The next meeting of the Library Board will be Wednesday September 21st, 2011 at 9:00 a.m. in the Court House, Council Chambers, Goderich.

Adjournment:

MOTION:

Moved by: Member E. Nichols and Seconded by: Member A. Versteeg:

THAT:

The Library Board meeting adjourn at 9:21 a.m.

CARRIED

Chair Brian Barnim