

## LIBRARY BOARD MINUTES

Goderich, Ontario  
November 17, 2016

The Huron County Library Board met in the Huron County Museum, Goderich on November 17, 2016. All members of the Board were present except Councillor MacLellan and Members Cairncross and McDonnell.

### 1. Call to Order

Chair Fergusson called the meeting to order at 9:00 a.m.

### 2. Motion to Accept the Agenda and Receive All Reports:

MOTION:

Moved by: Member Collyer and Seconded by: Member Jutzi

THAT:

The Library Board Agenda for November 17, 2016 be accepted and all the reports included in the Agenda, be received.

CARRIED

### 3. Declaration of Pecuniary Interest and the General Nature Thereof:

There were no declarations of pecuniary interest stated.

### 4. Minutes:

MOTION:

Moved by: Member Deichert and Seconded by: Warden Gowing

THAT:

The minutes of the Library Board meeting of October 26, 2016 be adopted as presented.

CARRIED

### 5. Presentation:

5.1 Senior Curator, Elizabeth French-Gibson, made a presentation titled Moving Forward, Together.

6. Board Member Issues: None.

### 7. Reports of the County Librarian:

Meighan Wark presented the following reports for the information of the Board.

7.1 Report for Information/Updating Purposes for September 2016:

MOTION:

Moved by: Member Collyer and Seconded by: Warden Gowing

THAT:

The September 2016 report for Information/Updating Purposes from County Librarian Meighan Wark dated November 17, 2016 be received as presented for information.

CARRIED

7.2 Report on Vision, Mission and Values Statement Workshop:

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MOTION:

Moved by: Member Deichert and Seconded by: Member Jutzi

THAT:

The report by County Librarian Meighan Wark dated November 17, 2016 titled Report on Vision, Mission and Values Statement Workshop be received as presented for information.

CARRIED

**8. Policy Review:**

8.1 Circulation Policy Update: (presented by Sharon Cox and Meighan Wark)

MOTION:

Moved by: Warden Gowing and Seconded by: Member Collyer

THAT:

The Huron County Library Board receives the report by Deputy County Librarian Sharon Cox and County Librarian Meighan Wark as presented for information;

AND FURTHER THAT:

The Huron County Library Board approves the updated Circulation Policy.

CARRIED

**9. Correspondence:** None.

**10. Accounts and Financial Statements:**

Accounts up to and including October 23, 2016 totaling \$26,420.80 were reviewed.

The financial statements for the period ending September 30, 2016 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD Actual	YTD Budget	YTD Actual	YTD Budget	YTD Actual	YTD Budget
Library	177,092	218,720	1,975,040	2,083,096	1,797,948	1,864,376

MOTION:

Moved by: Member Collyer and Seconded by: Warden Gowing

THAT:

The accounts up to and including October 23, 2016 and the financial statements for the period ending September 30, 2016, be received.

CARRIED

**11. Closed to the Public Session:**

MOTION:

Moved by: Member Deichert and Seconded by: Member Collyer

THAT:

The Library Board do now go into a Closed to the Public Session at 10:04 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees – CEO Performance Review;

AND FURTHER THAT:

County Clerk Susan Cronin remain in attendance.

CARRIED

MOTION:

Moved by: Member Deichert and Seconded by: Member Jutzi

THAT:

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The Library Board rise from the Closed to the Public Session at 10:45 a.m.

CARRIED

- Reporting Out – Chair Fergusson and Vice Chair Jutzi will review the CEO Performance Review with Meighan Wark immediately following the meeting.

**12. Tour of the Huron County Art Show:**

Senior Curator, Elizabeth French-Gibson will facilitate a tour of the Huron County Art Show at the Museum at a later date.

**13. Next Meeting:**

The next meeting of the Library Board will be Thursday December 15, 2016 at 9:00 a.m. in the Huron County Courthouse, Goderich, Ontario.

**13. Adjournment:**

MOTION:

Moved by: Member Jutzi and Seconded by: Member Collyer

THAT:

The Library Board meeting adjourn at 10:51 a.m.

CARRIED

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Chair Jim Fergusson