

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Goderich, Ontario
June 5, 2017

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on June 5, 2017.

- 1. Chair Frayne called the meeting to order at 9:32 a.m. All members of the Committee were present except Debbie Kerley.**

Warden Ginn asked members to observe a moment of silence in remembrance of the sudden loss of Member Debbie Kerley's son, Lucas Braun.

Staff present: County Planner Carol Leeming, Chief Building Official Steve Fortier, ODA Working Group representative Carol Watson, Acting Accessibility Coordinator Tracy Nash and County Clerk Susan Cronin.

- 2. Approval of the Agenda:**

MOTION:

Moved by: Member Hicks and Seconded by: Warden Ginn

THAT:

The HCAAC Agenda for June 5, 2017 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

- 3. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

- 4. Minutes:**

MOTION:

Moved by: Member Groom and Seconded by: Member Jacques

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of March 20, 2017 be adopted as circulated.

CARRIED

- 5. Delegations/Petitions/Presentations: None.**

- 6. Committee Member Issues:**

Member Sawchuk informed members that she had a copy of the City of London and City of Guelph's Facility Accessibility Design Manual/Standard. Staff will forward a copy of Huron County's report to all members for comparison.

- 7. Reports of the Accessibility Coordinator:**

- 7.1 Update for June 2017:

Tracy Nash welcomed Carol Watson, Working Group Chair, to the committee.

MOTION:

Moved by: Member Jacques and Seconded by: Member Hicks

THAT:

The Accessibility Advisory Committee receives the report by Acting Accessibility Coordinator, Tracy Nash dated June 5, 2017 titled Update for June 2017, as presented for information.

CARRIED

7.2 Working Group – Terms of Reference: The Committee reviewed and this will be considered at the next Working Group meeting in the fall.

7.3 Sign of the Times – Accessibility Update. Ms. Nash presented the new Access Symbol. The updated access symbol sets a more empowering tone that recasts the image of a person with a disability with more energy, movement and freedom.

MOTION:

Moved by: Member Sawchuk and Seconded by: Warden Ginn

THAT:

The Accessibility Advisory Committee forwards this information to the Working Group and partner municipalities;

AND FURTHER THAT:

The Accessibility Advisory Committee supports the partner municipalities using the moving forward logo when replacing or installing accessible signage.

CARRIED

8. Reports of the HCAAC Subcommittees:

8.1 Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee.

8.1a) Terms of Reference:

8.1b) Process for Submitting Building Plans:

8.1c) Amendments to Public Request to the Building Plan Review, Site Plan & Physical Architectural Assessment Committee Document.

MOTION:

Moved by: Member Jacques and Seconded by: Member Groom

THAT:

The Accessibility Advisory Committee approves the:

- a) Terms of Reference for the Building Plan Review, Site Plan and Physical Architectural Assessment Committee;
- b) Amendments to the document titled Process for Submitting Building Plans to the Huron County Accessibility Advisory Committee for Review;
- c) Amendments to the document titled Public Request to the Building Plan Review, Site Plan and Physical Architectural Assessment Committee;

AND FURTHER THAT:

The above be posted on the Huron County website.

CARRIED

8.2 Directive and Regulation Review Subcommittee: None

8.3 Special Events, Awareness and Community Education Subcommittee

- International Plowing Match (IPM) 2017-Charlene O'Reilly updated members on the draft site and special areas of interest for the committee such as accessible washrooms, parking, ramps and available supports. Also, there will be information available on the IPM website.
 Tracy Nash reviewed the Huron/Perth Accessibility Committee booth. Perth County has been contacted and more volunteers are necessary. Julie Sawchuk will assist. Lazy Leggs Luca will be performing.
 Volunteers assisting with the IPM will not be paid a per diem or mileage.

MOTION:

Moved by: Member Sawchuk and Seconded by: Member Jacques

THAT:

The Accessibility Advisory Committee pay for the admittance passes for members when working in the Huron County Accessibility Advisory Committee booth.

CARRIED

- Members viewed the video Stop Gap news story with Julie Sawchuk.

9. New Business and/or Unfinished Business:

9.1 Accessibility Forum by Accessibility Directorate of Ontario, London:

Carol Leeming attended the Accessibility Forum on April 19, 2017 and presented a report.

One of the videos shown at the Forum was

https://www.youtube.com/watch?v=d8OTeGNL_hA&feature=youtu.be

(an example of AML's video description)

9.2 Huron County Accessibility Projects 2017 – Jeff Kerslake

- 45 Alfred Street, Wingham – This project went to tender and has been approved with work scheduled to start in June.
- 102-134 Sanders Street, Exeter – This project is still conceptual. The plan is to finalize the design in June, tender in July and start construction in September.
- Plans to upgrade accessibility within the Court House.

10. Correspondence:

MOTION:

Moved by: Member Jacques and Seconded by: Member Groom

THAT:

The Accessibility Advisory Committee accepts correspondence not specifically dealt with, for information.

CARRIED

11. Financial Statements:

The financial statements for the period ending March 31, 2017 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD	YTD Budget	YTD	YTD	YTD Actual	YTD
HCAAC	-	-	4,809	15,843	4,809	15,843

MOTION:

Moved by: Warden Ginn and Seconded by: Member Thomson

THAT:

The financial statements for the period ending March 31, 2017, be received.

CARRIED

12. Closed to the Public Session: None.

13. Items for the Next Meeting Agenda:

Member Sawchuk suggested media posts to increase awareness of the Committee. Staff will investigate possible ideas to present at the next meeting.

14. Next Meeting:

The next meetings are September 11 and November 6, 2017.

15. Adjournment:

MOTION:

Moved by: Member Hicks and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 11:16 a.m.

CARRIED

Chair David Frayne