

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Goderich, Ontario
January 9, 2017

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on January 9, 2017.

- 1. Warden Ginn called the meeting to order at 9:40 a.m. All members of the Committee were present except Julie Sawchuk, Barbara Hicks and Charlene O'Reilly.**

Staff present: County Planner Carol Leeming, Technical Services Manager Jeff Kerslake, Acting Accessibility Coordinator Tracy Nash and County Clerk Susan Cronin.

- 2. Warden Ginn introduced Acting Accessibility Coordinator Tracy Nash. Julie Sawchuk was unable to attend.**
- 3. Election of the Chair and Vice-Chair for the Huron County Accessibility Advisory Committee for 2017:**

Warden Ginn requested a motion to nominate a Chair for the HCAAC for 2017.

MOTION:

Moved by: Member Kerley and Seconded by: Member Groom

THAT:

Councillor David Frayne be nominated as the Chair of the HCAAC for 2017.

CARRIED

Warden Ginn turned the HCAAC meeting over to the newly elected Chair.

Chair Frayne requested a motion to nominate a Vice Chair for the HCAAC for 2017.

MOTION:

Moved by: Member Frayne and Seconded by: Member Jacques

THAT:

Member Debbie Kerley be nominated as the Vice Chair for the HCAAC for 2017.

CARRIED

- 4. Approval of the Agenda:**

MOTION:

Moved by: Warden Ginn and Seconded by: Member Jacques

THAT:

The HCAAC Agenda for January 9, 2017 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

- 5. Declaration of Pecuniary Interest and the General Nature Thereof:**

There were no declarations of pecuniary interest stated.

- 6. Minutes:**

MOTION:

Moved by: Member Groom and Seconded by: Member Jacques

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of November 14, 2016 be adopted as circulated.

CARRIED

7. Delegations/Petitions/Presentations:

7.1 Barrier Free Access Design for Wheelchairs: (presented by Steve Fortier and Debbie Kerley) – Deferred to the next meeting

8. Committee Member Issues: None.

9. Reports of the Accessibility Coordinator:

9.1 Best Option for Screen Readers Ensuring Compliance - Tracy Nash and Susan Cronin. Clerk Cronin informed members that the County software license for BrowseAloud was renewed for 1 year. Tracy Nash and Susan Cronin will investigate options and report back to the committee.

9.2 National Access Awareness Week Update – Verbal report by Debbie Kerley. Member Kerley will contact Luca “Lazylegz” Patuelli as a guest speaker and the schools to book a date. Tracy Nash will assist in the event.

9.3 International Plowing Match (IPM) 2017 – Update from Charlene O’Reilly and Tracy Nash. Tracy Nash is meeting with the IPM Subcommittee and Julia Opie, Accessibility Coordinator for the County of Perth in February. A report will be presented at the next meeting outlining plans for the IPM 2017.

9.4 Appoint a representative to the Emergency Management Committee:

MOTION:

Moved by: Member Kerley and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee approves Tracy Nash as the representative to the Emergency Management Committee.

CARRIED

9.5 Report on Planned Projects for 2017 Huron County Projects - Jeff Kerslake, Technical Services Manager, reviewed the upcoming Huron County projects. The Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee will review plans when they are available.

Courthouse:

- Replace South exterior door with accessible version, and several interior doors on all floors to be made accessible
- Refurbish the North elevator

Planning & Development:

- Renovate the first floor, once MPAC vacates

Housing:

45 Alfred St, Wingham:

- Parking lot expansion, comes with accessible parking

85 West, Goderich:

- Upgrade elevator

85 West St, Goderich or 134 Sanders St, Exeter:

- Renovate one ground floor unit, to be fully accessible.

46 Blake St, Goderich:

- Add on a fully accessible addition to the existing family unit

10. Reports of the HCAAC Sub-Committees:

10.1 Sub-Committee Vacancies:

MOTION:

Moved by: Warden Ginn and Seconded by: Member Kerley

THAT:

The Huron County Accessibility Advisory Committee approves HCAAC member, Julie Sawchuk, to the Building Plan Review, Site Plan and Physical Architectural Assessment Subcommittee.

CARRIED

MOTION:

Moved by: Member Frayne and Seconded by: Member Groom

THAT:

The Huron County Accessibility Advisory Committee approves the following HCAAC member Barbara Hicks to the Directive and Regulation Review Subcommittee.

CARRIED

11. New Business and/or Unfinished Business:

11.1 Correspondence from Bob Fisher dated December 21, 2016 re: Accessibility issue at the Egmondville Bridge at the corner of County Roads 3 and 12 in Huron East.

MOTION:

Moved by: Member Kerley and Seconded by: Member Jacques

THAT:

The Huron County Accessibility Advisory Committee refer the correspondence from Bob Fisher dated December 21, 2016 re: Accessibility issue at the Egmondville Bridge at the corner of County Roads 3 and 12 in Huron East, to the Huron County Public Works department.

CARRIED

12. Accounts and Financial Statements:

Accounts up to and including November 3, 2016 totalling \$171.16 were reviewed.

The financial statements for the period ending October 31, 2016 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD	YTD Budget	YTD	YTD	YTD	YTD
HCAA	-	-	20,020	51,110	20,020	51,110

The financial statements for the period ending November 30, 2016 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	YTD	YTD Budget	YTD	YTD	YTD	YTD
HCAA	-	-	21,410	56,221	21,410	56,221

MOTION:

Moved By: Member Kerley and Seconded By: Member Jacques

THAT:

The accounts up to and including November 3, 2016 and the financial statements for the periods ending October 31, 2016 and November 30, 2016.

CARRIED

13. Closed to the Public Session: None.

14. Items for the Next Meeting Agenda:

- Best Option for Screen Readers ensuring compliance
- National Access Awareness Week Update
- IPM 2017
- Matt Lee, REACH to make presentation
- Barrier Free Access Design for Wheelchairs

15. Next Meetings:

The next meetings are March 13 (to be rescheduled), June 5, September 11 and November 6, 2017.

16. Adjournment:

MOTION:

Moved by: Member Jacques and Seconded by: Member Groom

THAT:

The Huron County Accessibility Advisory Committee meeting adjourn at 10:20 a.m.

CARRIED

Chair David Frayne