

**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE  
(HCAAC)**

Goderich, Ontario  
January 11, 2016

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on the 11<sup>th</sup> of January, 2016.

1. Warden Gowing called the meeting to order at 9:40 a.m. All members of the Committee were present except members Braun, Groom and O'Reilly.

Staff present: County Planner Carol Leeming, ODA Working Group representative Janice Hallahan, Chief Building Official Steve Fortier and County Clerk Susan Cronin. Members absent: Accessibility Coordinator Sandra Thompson.

**2. Election of the Chair and Vice-Chair for the HCAAC for 2016:**

Warden Gowing requested a motion to nominate a Chair for the HCAAC for 2016.

MOTION:

Moved by: Member Burnfield and Seconded by: Member Hicks

THAT:

Councillor David Frayne be nominated as the Chair of the HCAAC for 2016.

CARRIED

Warden Gowing turned the HCAAC meeting over to the newly elected Chair.

Chair Frayne requested a motion to nominate a Vice-Chair for the HCAAC for 2016.

MOTION:

Moved by: Warden Gowing and Seconded by: Member Jacques

THAT:

Member David Burnfield be nominated as the Vice-Chair for the HCAAC for 2016.

CARRIED

**3. Approval of the Agenda:**

MOTION:

Moved by: Warden Gowing and Seconded by: Member Burnfield

THAT:

The HCAAC Agenda for January 11, 2016 be accepted and all the reports included in the agenda be received, as presented.

CARRIED

**4. Declaration of Pecuniary Interest and the General Nature Thereof: None.**

**5. Minutes:**

MOTION:

Moved by: Member Hicks and Seconded by: Member Jacques

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of November 23, 2015 be adopted as circulated.

CARRIED

**6. Delegations/Petitions/Presentations:** None.

**7. Committee Member Issues:** None.

**8. Reports of the Accessibility Coordinator:**

8.1 2016 Requirements for Compliance:

MOTION:

Moved by: Member Jacques and Seconded by: Member Burnfield

THAT:

The HCAAC Building Plan Review, Site Plan and Physical Architectural Assessment Committee provide feedback, recommendations and information on requirements when conducting a Site Plan Review;

AND FURTHER THAT:

All departments of the Corporation of the County of Huron that are developing new or redeveloping old outdoor spaces consult with the HCAAC Building Plan Review, Site Plan and Physical Architectural Assessment Committee.

CARRIED

8.2 Repeal of Sections of the Ontarians with Disabilities Act (ODA):

MOTION:

Moved by: Member Hicks and Seconded by: Warden Gowing

THAT:

The Huron County Accessibility Advisory Committee receive the report prepared by Coordinator Sandra Thompson entitled "Repeal of Sections of the Ontarians with Disabilities Act (ODA)", as presented for information.

CARRIED

8.3 HCAAC Working Group Update: Janice Hallahan informed members that the next meeting is to be held in the spring. If any issues arise Sandra Thompson deals with them on a one to one basis.

8.4 Universal Design Update: This document was approved at Huron County Council and forwarded to each partner municipality where it will be presented and considered. The hope is for all Huron County municipalities to approve the document by April 2016.

**9. Reports of the HCAAC Sub-Committees:**

9.1 Special Events, Awareness and Community Education Committee:

- National Access Awareness Week Discussion – Debbie Braun is confirming dates for May/June and will be reporting at the March 2016 meeting.

9.2 Legislative Review Committee:

- Best Option for Screen Readers ensuring compliance

MOTION:

Moved by: Member Jacques and Seconded by: Member Burnfield

THAT:

The Huron County Accessibility Advisory Committee Legislative Committee in consultation with IT prepares a report reviewing the options for the County's screen reader.

CARRIED

**10. New Business and/or Unfinished Business:**

Chair Frayne informed members that a review of the Exeter Legion is being organized.

**11. Accounts and Financial Statements:**

Accounts up to and including December 17, 2015 totalling \$2,256.62 were reviewed.

The financial statements for the period ending October 31, 2015 were reviewed.

|      | REVENUE |            | EXPENDITURES |        | COUNTY CONTRIBUTION |        |
|------|---------|------------|--------------|--------|---------------------|--------|
|      | YTD     | YTD Budget | YTD          | YTD    | YTD                 | YTD    |
| HCAA | -       | -          | 37,121       | 51,950 | 37,121              | 51,950 |

The financial statements for the period ending November 30, 2015 were reviewed.

|       | REVENUE |            | EXPENDITURES |        | COUNTY CONTRIBUTION |        |
|-------|---------|------------|--------------|--------|---------------------|--------|
|       | YTD     | YTD Budget | YTD          | YTD    | YTD                 | YTD    |
| HCAAC | -       | -          | 43,365       | 57,145 | 43,365              | 57,145 |

MOTION:

Moved By: Member Jacques and Seconded By: Member Burnfield

THAT:

The accounts up to and including December 17, 2015 and the financial statements for the period ending October 31, 2015 and November 30, 2015, be received.

CARRIED

**12. Closed to the Public Session:** None.

**13. Items for the Next Meeting Agenda:** MP Office Accessibility (Member Thomson), Special Events (Member Braun).

**14. Next Meetings:**

The next meetings are March 14, June 13, September 12 and November 14, 2016.

**15. Adjournment:**

MOTION:

Moved by Member Burnfield and seconded by Member Jacques

THAT:

The HCAAC meeting adjourn at 10:00 a.m.

CARRIED

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Chair David Frayne