



Accessibility Advisory Committee

Minutes - June 22, 2015

GODERICH, ONTARIO



**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Goderich, Ontario
June 22, 2015

The Huron County Accessibility Advisory Committee met in the Council Chambers, Court House, Goderich, on the 22nd of June, 2015. All members of the Committee were present. Member Charlene O'Reilly arrived at 10:02 a.m.

Staff present; County Clerk Susan Cronin, Accessibility Coordinator Sandra Thompson, ODA Working Group representative Janice Hallahan and Chief Building Official Steve Fortier. County Planner Claire Dodds was absent.

- 1. Chair Frayne called the meeting to order at 9:33 a.m.**
- 2. Approval of the Agenda:**

MOTION:

Moved by: Warden Gowing and Seconded by: Member Hicks

THAT:

The HCAAC Agenda for June 22, 2015 be accepted and all reports included in the Agenda be received as presented.

CARRIED

- 3. Declaration of Pecuniary Interest: None.**
- 4. Minutes:**

MOTION:

Moved by: Member Jacques and Seconded by: Member Braun

THAT:

The minutes of the Huron County Accessibility Advisory Committee meeting of April 20, 2015 be adopted as circulated.

CARRIED

- 5. Delegations/Petitions/Presentations: None.**
- 6. Committee Member Issues:**

6.1 Huron County Accessible Housing:

Member Shawn Thomson informed members of his concern in locating accessible affordable housing in Huron County. Warden Gowing will request a report from staff on this topic.

6.2 YMCA:

Member Shawn Thomson outlined concerns regarding the accessibility of the hot tub and sauna at the YMCA. Accessibility Coordinator Sandra Thompson will issue correspondence with recommendations.

7. Reports of the Accessibility Coordinator:

7.1 Accessible Communications Document & Summary for review and feedback:

MOTION:

Moved by: Member Burnfield and Seconded by: Member Braun

THAT:

The HCAAC approve the amended Accessible Communications Document;

AND FURTHER THAT:

The Accessibility Coordinator circulate the Draft Accessible Communications Document to Huron County Senior Management Team for feedback and recommendations;

AND FURTHER THAT:

The Accessibility Coordinator present the Draft Accessible Communications document to Huron County Council for approval as Huron County Corporate Standards.

CARRIED

7.2 Accessible Communications Policy for review and feedback:

MOTION:

Moved by: Member Braun and Seconded by: Member Jacques

THAT:

The HCAAC approve the amended Draft Accessible Communications Policy;

AND FURTHER THAT:

The Accessible Coordinator present the Draft Accessible Communications Policy to the Huron County Senior Management Team for review and feedback;

AND FURTHER THAT:

The Accessibility Coordinator present the Draft Accessible Communications Policy to Huron County Council for approval.

CARRIED

7.3 Accessibility Contracts & Tenders & Memo:

MOTION:

Moved by: Member Groom and Seconded by: Member O'Reilly

THAT:

The HCAAC approve the presented update to Contract & Tender policies as it relates to accessibility and approve the memo to accompany;

AND FURTHER THAT:

The Accessibility Coordinator to review with Huron County Treasurer and all Huron County partner municipalities.

CARRIED

7.4 Taxi By-law Update:

MOTION:

Moved by: Member Thomson and Seconded by: Member O'Reilly

THAT:

The HCAAC approve the updated requirements to the Accessible Taxi Standards;

AND FURTHER THAT:

The Accessibility Coordinator to share with all Huron County partner municipalities.

CARRIED

7.5 Bayfield's Blue Community Banquet and Trail Walk Update:

Member Jacques attended the trail walk and had some concerns but she will be investigating further before reporting to the Committee.

7.6 Brochure Swap Request for Accessibility Compliance Workshop Discussion:

MOTION:

Moved by: Member Hicks and Seconded by: Member Braun

THAT:

This request will be forwarded to the Special Events, Awareness & Community Education Committee for review and recommendations.

CARRIED

7.7 Website Accessibility Tab:

MOTION:

Moved by: Member Burnfield and Seconded by: Member Groom

THAT:

The HCAAC approve the proposed website accessibility tab as presented as a starting point for the Accessibility Coordinator to have discussion with Scott Currie, Communications Coordinator.

CARRIED

8. Reports of the HCAAC Sub-Committees:

Sandra Thompson reviewed the following with the Committee:

8.1 Special Events, Awareness & Community Education Committee:

- National Access Awareness Week Update
- December 3rd International Day for the Disabled Discussion

8.2 Building Plan Review, Site Plan & Physical Architectural Assessment Committee:

- Building Accessibility Excellence Assessor

9. New Business and/or Unfinished Business:

- Sandra Thompson will present the "Stop Gap Ramp" report to the Committee at the next meeting. This will also be presented to partner municipalities.
- Janice Hallahan advised that she is organizing a meeting with the Working Group.
- Laurie Jacques informed members that she will be investigating concerns raised regarding the entrance to the Wingham Health Unit.
- Charlene O'Reilly updated members about the Huron-Perth Special Needs Committee. This will be a great resource and outlet for information.
- David Burnfield distributed a CNIB card that illustrates sight impairment.

10. Accounts and Financial Statements:

Accounts up to and including: April 23, 2015 totalling \$5,583.65 and May 21, 2015 totalling \$ 2,256.62 were reviewed.

The financial statements for the period ending April 30, 2015 were reviewed.

MOTION:

Moved by: Member Jacques and Seconded by: Member Thomson

THAT:

The accounts up to and including: April 23, 2015 totalling \$5,583.65 and May 21, 2015 totalling \$ 2,256.62 and the financial statements for the periods ending March 31, 2015 and April 30, 2015, be received.

CARRIED

11. Closed to the Public Session: None.

12. Items for the Next Meeting Agenda: None.

13. Next Meetings:

The next meetings will be September 14, 2015 and November 9, 2015.

14. Adjournment:

MOTION:

Moved by: Member Hicks and Seconded by: Member Braun

THAT:

The HCAAC meeting adjourn at 10:59 a.m.

CARRIED

Chair David Frayne