



# Accessibility Advisory Committee

Minutes - September 16, 2013

GODERICH, ONTARIO



## **HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)**

Goderich, Ontario  
September 16<sup>th</sup>, 2013

The Huron County Accessibility Advisory Committee met in the Court House Council Chambers, Goderich, on the 16<sup>th</sup> of September 2013.

- 1.** Chair Gowing called the meeting to order at 9:33 a.m. and welcomed the members to the meeting. All members of the Committee were present **except Members Hicks, Knapp and O'Reilly.**

Staff present was: Accessibility Coordinator Sandra Thompson, County Planner Arthur Churchyard, Temporary Planner Mitchell Avis, Goderich CBO Jim Spence, Social Services Policy and Resource Coordinator Erin Schooley and Clerk Susan Cronin.

### **2. Pecuniary Interest:**

There were no declarations of pecuniary interest.

### **3. Agenda:**

MOTION:

Moved by: Member McLachlan and Seconded by: Member Austin

THAT:

The HCAAC Agenda for September 16<sup>th</sup>, 2013 be accepted and all the Reports included in the Agenda be received.

CARRIED

### **4. Minutes:**

MOTION:

Moved by: Warden Robertson and Seconded by: Member Fisher

THAT:

The minutes of the June 17<sup>th</sup>, 2013 Huron County Accessibility Advisory Committee be adopted as presented.

CARRIED

### **5. Committee Member Issues:**

Chair Gowing introduced Erin Schooley from Huron County Social Services. Ms. Schooley sat in the vacant Social Services position temporarily.

**6. Report of the Accessibility Co-ordinator:**

6.1 Sandra Thompson reviewed the 2014 Objectives of the Huron County Accessibility Advisory Committee.

MOTION:

Moved by: Member McCauley and Seconded by: Member Braun

THAT:

The HCAAC recommend to the Council of Huron County that the report dated September 16, 2013 entitled 2014 Objectives of the Huron County Accessibility Advisory Committee be approved as presented.

CARRIED

6.2 Sandra Thompson reviewed the Summary of Accommodation in Employment of the AODA Integrated Accessibility Standard Compliance Requirements.

MOTION:

Moved by: Member Falconer and Seconded by: Member Austin

THAT:

The Summary of Accommodation in Employment of the AODA Integrated Accessibility Standard Compliance Requirements be forwarded to County Council for review and consideration for inclusion in Huron County Policies and Procedures.

CARRIED

6.3 Sandra Thompson and Mitchell Avis reviewed the Huron County Universal Design and Accessibility Guideline – Rationale and Application. There was discussion regarding the process for approval of this guideline. Input will be obtained from Senior Management Team, Lower Tiers and Chief Building Officials prior to presentation to Huron County Council. A draft will be presented at the next HCAAC meeting.

**7. Accounts and Financial Statements:**

Accounts up to and including August 15, 2013 totaling \$2,626.81 were reviewed.

The financial statements for the period ending July 31, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
HCAAC	779	-	32,210	35,259	31,431	32,259

MOTION:

Moved by: Warden Robertson and Seconded by: Member Braun

THAT:

The accounts up to and including August 15, 2013 and the financial statements for the period ending July 31, 2013, be received.

CARRIED

## **8. Reports from the HCAAC Sub-Committees:**

### 8.1 Building Plan Review & Physical Architectural Assessment Committee

Site plans for the following were reviewed since the last meeting:

- Kirkton Pool
- Kirkton Hall & Library
- Zurich Library
- Exeter Hospital Parking
- Bayfield Beach Boardwalk
- Sobeys & LCBO

Follow up visits for the following sites were conducted:

- Wingham Hospital
- Maitland River Elementary School

Sandra Thompson will issue correspondence to North Huron CBO Black regarding some minor concerns at the Wingham Hospital and Maitland River Elementary School. There was discussion regarding the volume of work and more requests for review. Requests and staff resources will be monitored. Awareness of the HCAAC is positive. There was discussion regarding the 2014 budget process. Clerk Cronin will forward a copy of the Budget Timeline Chart prepared by John Cummings, Treasurer to Sandra Thompson. Sandra Thompson will contact Mr. Cummings for further information.

### 8.2 Special Events, Awareness & Community Education Committee

Sandra Thompson submitted a sponsorship request to Westcast in the amount of **\$10,000 for next year's National Access Awareness Week** with the focus being on our youth and working with the schools.

### 8.3 Directive and Regulation Review Committee:

Nothing to report.

**9. New Business and/or Unfinished Business:**

- 9.1 Height of the Signs on the Square – Clerk Cronin stated that the Huron County Facilities Manager and Goderich Public Works Department have been notified. Further information is pending.
- 9.2 BIA Speaking Engagements – Debbie Braun and her boys are speaking at around 3 events per year.
- 9.3 Individual Emergency Plan Policy & Accommodation Policy
- 9.4 2013 International Plowing Match – Sandra Thompson visited the site and had some concerns regarding mobility at the venue. Passes will be distributed to those who have volunteered to work at the booth.
- 9.5 International Day for Persons with Disabilities on December 3 with the Avon **Maitland District School Board called “In Your Shoes Event” for grade 6** students – Sandra Thompson will be obtaining details from Perth County Accessibility Coordinator.
- 9.6 Huron County Active Transportation Meeting – Site Plan Review Committee will be involved in this project.
- 9.7 Integrated Accessibility Standard Presentations – Sandra Thompson presented an update to Huron County Clerks and Treasurers Association in July and the Dental Association in August.
- 9.8 Training Module – Employment Module – members of the Committee reviewed this module - <http://www.accessforward.ca/trainingResources/ohrc>
- 9.9 Committee Member Resignation & Recruitment Plan  
MOTION:  
Moved by: Member Fisher and Seconded: Member McLachlan  
THAT:  
The HCAAC accepts, with regret, the resignation of Robyn de Weerd.  
CARRIED

Members of the Committee stated concerns regarding the Community Notification System. **Some members couldn't understand the voice on the system and one couldn't complete the process.** Clerk Cronin will notify EMS of these issues.

**10. Items for the Next Meeting Agenda:**

- Annual Accessibility Plan

- Multi Year Accessibility Plan
- Compliance Report

**11. Next Meeting:**

The next meeting of the HCAAC will be Monday November 18<sup>th</sup>, 2013 at 9:30 a.m., in the Council Chambers of the Court House in Goderich.

**12. Adjournment:**

MOTION:

Moved by: Member Austin and Seconded: Member McLachlan

THAT:

The HCAAC meeting adjourns at 11:16 a.m.

CARRIED

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Chair Paul Gowing