



Accessibility Advisory Committee

Minutes - March 19, 2012

GODERICH, ONTARIO



HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)

Goderich, Ontario
March 19th, 2012.

The Huron County Accessibility Advisory Committee (HCAAC) met in the Court House Council Chambers, Goderich, on the 19th of March, 2012. The meeting was called to order at 9:40 a.m. by Chair P. Klopp. Chair Klopp welcomed the members to the meeting. All members of the Committee were present except members Tracey Carter, Lorie Falconer and Charlene O'Reilly. Chris Knapp arrived at 10:38 a.m. Member McCauley left the meeting at 11:45 a.m.

Staff present were; Accessibility Coordinator Sandra Thompson, CAO Larry Adams, County Planner Claire Dodds, ODA Working Group Representative Lynda Rotteau, and County Clerk Barb Wilson. Regrets were received from Social Services Representative Robyn de Weerd and Building Official representative Kirk Livingston. Also attending the meeting was a second year Master of Urban Planning student from the University of Guelph, Ryan Deska.

Pecuniary Conflict of Interest:

There were no declarations of pecuniary conflict of interest.

Presentation of Goderich's Master Plan:

Deputy Mayor of Goderich John Grace presented Goderich's Master Plan for the Downtown Rebuild. This downtown rebuild is a result from the tornado in August 2011.

Questions put to Deputy Mayor Grace from members of the Committee:

Parking –

- Accessibility parking; widen the spaces for wheelchairs at the corners of the intersection
- Accessible washrooms downtown
- Angle parking reversing into the space
- The treatment on the sidewalks allowing the seeing impaired to feel the difference between the sidewalk and the roadways
- Signage was recommended

MOTION:

Moved by: Member McCauley and Seconded by: Member McLachlan:

THAT:

The Huron County Accessibility Advisory Committee (HCAAC); request the Town of Goderich to give HCAAC the opportunity for early input into the Goderich Downtown Rebuild Plan.

CARRIED

Agenda:

MOTION:

Moved by: Member J. Austin and Seconded by: Member G. McLachlan:

THAT:

The HCAAC Agenda for March 19th, 2012; be accepted and all the Reports included in the Agenda; be received.

CARRIED

Minutes:

MOTION:

Moved by: Member E. Bezaire and Seconded by: Member B. Fisher:

THAT:

The minutes of the January 16th, 2012 Huron County Accessibility Advisory Committee; be approved.

CARRIED

Committee Member Issues:

Member Fisher inquired if there has been any action of the accessibility issues at the Blyth Library.

Member MacLellan reported that this issue was raised at a Library Board meeting. This issue is being addressed by the Township of North Huron.

Member McCauley inquired about the status of the Action Plan and raised an issue on the lack of continuity on the flow of our Agendas and the tracking list of items outstanding.

Accessibility Coordinator Sandra Thompson reported she has been using the tracking list of items outstanding, and at the present time there are no

outstanding issues. If there are outstanding issues, she will ensure they show up on the tracking list on the Agenda.

Member McCauley inquired about if the Strategic Plan will be discussed at a future meeting. Member McCauley also inquired about the status of the National Access Awareness Week.

Accessibility Coordinator Sandra Thomson reported that something will be done for 2012 in terms of National Access Awareness Week. A date needs to be established for the sub-committee to meet and discuss.

7. Report of the Accessibility Coordinator:

Sandra Thompson, Accessibility Coordinator presented the following reports; for the information of the Board.

7.1 Communication Plan:

The Communication Plan is for information only. The names in the Plan should be disregarded. Sandra needs to work with some department heads to allow this Communication Plan to move forward over the next nine months.

7.2 Procurement Guidelines & Checklist:

Sandra Thompson reported she will review these Guidelines and Checklist with Director of Human Resources Darcy Michaud and Treasurer David Carey.

7.3 Customer Service Training for Tenders (Contractors):

There needs to be some modification to the 2008 Customer Service Standard. This needs to be posted on the website to satisfy the Customer Service Training for Tenders.

7.4 Education and the need for more resources posted on the HCAAC website:

Sandra Thompson will be investigating the size on the County of Huron website for the Accessibility portion. The size of some of the documents that are required to be available are very large, for example the Customer Service Standard.

MOTION:

Moved by: Member B. Hicks and Seconded by: Member B. Fisher:

THAT:

Sandra Thompson be directed to consult with IT to determine if there is a need to increase the size of the Accessibility portion of the website.

CARRIED

NOTICE OF MOTION:

Moved by: Member McCauley:

THAT:

A contract position be investigated for all accessibility documents for the web site be reviewed and compacted allowing space on the Accessibility portion of the Huron County website.

7.5 Customer Service Training Brochure and e-Learning:

7.6 Serving Customers With Service Animals:

7.7 Making Your Workplace Accessible:

7.8 Planning An Accessible Meeting:

7.9 BrowseAloud Training Brochure:

7.10 Accessible Documents Training:

7.11 In The Zone document to be shared with County staff:

7.12 Pinto Review:

8. Accounts and Financial Statement:

Approval has been received from County Council that the unspent funds from the 2011 HCAAC Budget be brought forward into the 2012 budget to cover costs of BrowseAloud and TextNet.

9. Reports from the HCAAC Sub-Committees:

a) Building Plan Review & Physical Architectural Assessment Committee:

This Sub-Committee is meeting with Huron East to review Library renovations in Brussels following this meeting.

b) Special Events, Awareness & Community Education Committee:

A date will be set after this meeting for the Sub-Committee to meet.

c) Directive and Regulation Review Committee:

Nothing to report.

10. Lunch:

11. Presentation from Huron East CAO Brad Knight, regarding the Brussels Library renovations:

Brad Knight, CAO from Huron East showed pictures of the current Brussels Library. John Rutledge, Architect for the project was available to review the design of the addition to the Brussels Library.

12. New Business and/or Unfinished Business:

13. Items for the Next Meeting Agenda:

- a) National Access Awareness Week
- b) Awards Program
- c) Notice of Motion Web Master for Accessibility documents

14. Next Meeting:

The next meeting of the HCAAC will be Monday, June 11, 2012 at 9:30 a.m., in the Council Chambers of the Court House in Goderich.

Sandra Thompson agreed to notify the members of HCAAC with the date of the Town of Goderich Downtown Rebuild Plan meeting.

Adjournment:

MOTION:

Moved by: Member B. Fisher and Seconded: Member J. Austin:

THAT:

The HCAAC meeting; do now adjourn at 12:34 p.m.

CARRIED

Chair Paul Klopp