



Accessibility Advisory Committee

Minutes - November 21, 2011

GODERICH, ONTARIO



HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE (HCAAC)

South of Clinton, Ontario
November 21st, 2011.

The Huron County Accessibility Advisory Committee met in the Auditorium of the Health and Library Complex, south of Clinton on the 21st of November, 2011. The meeting was called to order at 9:36 a.m. by Chair D. Frayne. Chair Frayne welcomed the members to the meeting. All members of the Committee were present except Members Tracey Carter and Amanda Wattam. Member Charlene O'Reilly arrived at 9:45 a.m.

Staff present were; Accessibility Co-ordinator Sandra Thompson, Social Services representative Robyn de Weerd, ODA Working Group representative Lynda Rotteau, Building Official representative Kirk Livingston and County Clerk Barb Wilson. Regrets were received from CAO Larry Adams and County Planner Claire Dodds.

Pecuniary Conflict of Interest:

There were no declarations of pecuniary conflict of interest.

Minutes:

MOTION:

Moved by: Member M. McCauley and Seconded by: Member C. Knapp:

THAT:

The minutes of the June 20th, 2011 Huron County Accessibility Advisory Committee; be approved.

CARRIED

5. Marian Doucette - BrowseAloud:

Marian Doucette, the County of Huron's web architect presented a technology that enables seeing impaired people to hear information that is posted on a web site.

MOTION:

Moved by: Member M. McCauley and Seconded by: Member B. Fisher:

THAT:

The Huron County Accessibility Advisory Committee (HCAAC) recommends to the County of Huron that HCAAC agree to pay for BrowseAloud for two years for all County sites in the amount of \$4,925; a one time contribution from the 2011 budget; be approved;

AND FURTHER THAT:

A contribution be made by the County of Huron for marketing of the BrowseAloud technology;

AND FURTHER THAT:

HCAAC receive priority for internet access for meeting materials in advance of future HCAAC meetings.

CARRIED

MOTION:

Moved by: Member M. McCauley and Seconded by: Member B. Hicks:

THAT:

HCAAC have the next priority in accessing the County's internet sites.

CARRIED

6. Update on TextNet Implementation:

Accessibility Co-ordinator Sandra Thompson reported that she has connected with Janet Dunleigh from the Canadian Hearing Society regarding the TextNet implementation. Sandra will work with Janet Dunleigh on a training package for TextNet. Accessibility Co-ordinator Thompson has also met with Kim Reid, Manager of IT and Jennifer Zoethout from the Huron County Library to work out some details for the implementation of TextNet. TextNet should be up and running by the end of 2011.

A suggestion from Member Fisher to add a banner that runs across the top of the County's web site giving information that this program is available was discussed. Chair Frayne will mention this suggestion in his report to County Council.

7. Integrated Accessibility Standard Regulation – Next Steps:

Accessibility Co-ordinator Sandra Thompson is working on the Integrated Accessibility Standard Regulation work plan. This work plan will be reviewed by HCAAC and needs to be implemented by January 1st, 2012.

8. A Practical Handbook on Accessible Graphic Design:

MOTION:

Moved by: Member M. McCauley and Seconded by: Member L. Falconer:

THAT:

The recommendation of HCAAC to the Council of the County of Huron that the "Accessibility – A Practical Handbook on Accessible Graphic Design" be shared with all departments within the County of Huron and the ODA Working Group for Huron County; be approved.

CARRIED

9. Customer Service Standard Guidelines for Businesses To Be Posted on Website:

Accessibility Co-ordinator Sandra Thompson reviewed the Customer Service Standards. This Standard becomes law on January 1st, 2012

MOTION:

Moved by: Member L. Falconer and Seconded by: Member C. Knapp:

THAT:

The recommendation of HCAAC to the Council of the County of Huron that the Customer Service Standard Guidelines for Businesses be posted on the County of Huron web site; be approved.

CARRIED

10. Update on Draft In-Vehicle Gas Station Signage:

Sandra Thompson, Accessibility Co-ordinator updated HCAAC on the In-Vehicle Gas Station signage. The signage will be erected by end of 2011.

11. Instituting an Awards Program:

Sandra Thompson, Accessibility Co-ordinator reviewed the possible implementation of an Awards Program to coincide with the National Access Awareness Week in the spring of 2012. The Special Events, Awareness & Community Education Committee will meet to bring the Awards Program forward for HCAAC to approve.

12. Possible Rick Hansen Event:

Sandra Thompson, Accessibility Co-ordinator reviewed the possible Rick Hansen Event for an event in 2013. The Special Events, Awareness & Community Education Committee will be working on the possibility of this event joining with Service Clubs in Goderich and/or Huron County.

13. Meeting Dates for 2012:

MOTION:

Moved by: Member L. Falconer and Seconded by: Member G. McLachlan:

THAT:

The recommendation of HCAAC to the Council of the County of Huron that the following meeting dates for HCAAC's 2012 meeting; be approved:

Monday January 16th, 2012; at 9:30 a.m.

Monday March 19th, 2012; at 9:30 a.m.

Monday June 11th, 2012; at 9:30 a.m.

Monday September 17th, 2012; at 9:30 a.m.

Monday November 26th, 2012; at 9:30 a.m.

CARRIED

14. Next Meeting January 16th, 2012 at 9:30 a.m.:

15. Possible Future Agenda Items:

- Invite the Building Officials to the January 16th HCAAC meeting (Sandra Thompson will follow up with invitations to the Building Officials to attend this meeting. Barb Wilson will ensure there is coffee and snacks for break)
- Kirk Livingston will review the changes in the Building Code at the March 19th HCAAC meeting

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- Committee Member Issues, New Business and/or Unfinished Business and an Update from the Sub Committees be included on upcoming Agendas

Member L. Falconer commented that the Building Plan Review & Physical Architectural Assessment Committee had reviewed the First Phase of the Township of North Huron's Downtown Revitalization Project. Member Falconer commented that the Township Council had listened to the Sub-Committee's recommendations and have done a good job.

Adjournment:

MOTION:

Moved by: Member G. McLachlan and Seconded: Member J. Austin:

THAT:

The HCAAC meeting do now adjourn at 11:21 a.m.

CARRIED

Chair Dave Frayne