



Accessibility Advisory Committee

Minutes - March 1, 2010

GODERICH, ONTARIO



**HURON COUNTY ACCESSIBILITY ADVISORY COMMITTEE
(HCAAC)**

Goderich, Ontario
March 1st, 2010

The Huron County Accessibility Advisory Committee (HCAAC) met in the Court House Council Chambers, in Goderich on the 1st of March, 2010. All members of the Board were present except for Glen McLachlan. Warden Dykstra called the meeting to order at 9:35 a.m.

Election of the Chair of the Huron County Accessibility Advisory Committee:

Warden Dykstra requested a Motion to nominate a Chair of the Huron County Accessibility Advisory Committee for 2010.

Member B. Fisher nominated Dorothy Kelly as the Chair of the Huron County Accessibility Advisory Committee for 2010.

MOTION:

Moved by: Member B. Fisher and Seconded by: Member E. Bezaire:

THAT:

Member Dorothy Kelly be nominated as the Chair of the Huron County Accessibility Advisory Committee for 2010.

CARRIED

Warden Dykstra then turned the Huron County Accessibility Advisory Committee meeting over to Chair D. Kelly.

Chair Kelly asked for a Motion to nominate a Vice Chair of the Huron County Accessibility Advisory Committee for 2010.

Member B. Fisher nominated Member Lori Falconer as the Vice Chair of the Huron County Accessibility Advisory Committee.

Member Falconer agreed to act as Vice Chair.

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MOTION:

Moved by: Member Bob Fisher and Seconded by: Member Lisa Harper:

THAT:

Member L. Harper be nominated as the Vice Chair of the Huron County Accessibility Advisory Committee for 2010.

CARRIED

Declaration of Pecuniary Conflict of Interest and the General Nature Thereof:

There were no pecuniary conflicts of interest.

Minutes:

MOTION:

Moved by: Member L. Falconer and Seconded by: Member M. McCauley:

THAT:

The minutes of the November 9th, 2009 Huron County Accessibility Advisory Committee be adopted as circulated;

AND FURTHER THAT:

As requested by Member McCauley, a follow up action list be attached to the minutes each time.

CARRIED

Business Arising from the Minutes:

a) Request for Accessibility Co-ordinator Clemons to bring forward in 2010 the weeks that are recognized for accessibility; in order for the Committee to do their job properly:

- January: Alzheimer Awareness Month and January 4th is World Braille Day
- February: First week in February is White Cane Week
- May: May 30th until June 5, 2010 is National Access Week
- October: Autism Awareness month; October 3-9 2010 - Mental Illness Awareness Week; October 10th, Mental Health Day

- December: December 1 - World A.I.D.S Day; December 3 - International Day of Disabled Persons

There was a great deal of discussion surrounding Accessibility Week (fourth week in May). There were many suggestions by the members of the Committee to make Huron County residents more aware of the Huron County Accessibility Advisory Committee.

The consensus of the members was to for Bob Fisher, Sally McMullen, Sarah Clemons and Glen McLachlan to meet the end of March and try organize some media spots with the radio and the newspaper highlighting Accessibility Week the end of May.

Lynda Rotteau advised there is a possibility The Lieutenant Governor of Ontario, the Honourable David C. Onley will be coming to Goderich to take part in the official grand opening of the Goderich Municipal Building on May 1st. Lynda would like to make arrangements with the Committee members to view prior to the official grand opening.

b) Request that the handbook from the Province of Ontario about being a member of an Accessibility Advisory Committee be made available to all members of HCAAC. It was confirmed that everyone has received the handbook. If there is anyone who requires another one, please advise Sarah Clemons.

c) Direction given to HCAAC Co-ordinator Clemons to advertise on the County of Huron Website and in the newspaper for members interested in being a member of the Huron County Accessibility Advisory Committee. Accessibility Co-ordinator Sarah Clemons reported there have been two respondents to the advertisements. The closing date is the first week in April.

d) Discussion regarding the 2010 Budget for the Huron County Accessibility Advisory Committee. There was a brief discussion regarding the 2010 Budget process and the Committee members would like more input into the upcoming Budget. Member McCauley requested the preliminary 2011 Budget information be brought forth at the September HCAAC meeting.

Members Issues:

There were no Members issues.

New and or Other Business:

a) Findings of the Strategic Planning Exercise:

After a great deal of discussion the consensus was for a Sub Committee to meet with Sally McMullen and Sarah Clemons to discuss the priorities in the Strategic Planning Exercise. Sally McMullen intends to review the Strategic Exercise with CAO Adams and find a date that will accommodate him to meet with the Sub Committee or Sally will get his input and bring it to the meeting. Sally will confirm the date for this meeting and will send everyone clarification about the date, time and place.

b) Huron County Tourism Brochure Swap in April 21st:

After a great deal of discussion the members of the Committee agreed to be part of the Brochure Swap. Sarah Clemons will have a video that she used for accessible training for all Huron County employees, Councillors and volunteers. This video will be a brief informative session.

c) Tour of the Goderich Town Hall:

Lynda Rotteau has generously offered to take the members of the Committee on a tour of the new Goderich Municipal Building. The date is set for Thursday April 15th at 9:30 a.m.

d) Crediton Site Plan Review:

Due to Glen McLachlan being absent, the members of the Committee requested this item be brought forth on the next Agenda.

e) Interim Report of Activities from HCAAC Co-ordinator:

This Report is attached to these minutes as Schedule "A".

f) Compliance with the AODA Accessible Customer Service Standard:

Accessibility Co-ordinator Clemons confirmed that compliance has been met with the Customer Service Standard as of January 1st, 2010.

g) HCAAC Co-ordinator to update the Committee on the Standards: Information and Communication next standard, process of being finalized,

- Employment – in process of being finalized, create equal opportunity for all employees, released for public review

- Built Environment – July to October, 2009, now revising the public input, finalization to be submitted to the Province
- Transportation – final proposed standard released to the Province

This Update is attached to these minutes as Schedule "B".

Accounts and Financial Statements:

The Accounts up to and including February 26th, 2010 totaling \$21.02 were reviewed.

The financial statements for the period ending December 31st, 2009 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Accessibility Committee	0	0	\$35,718	\$55,318	\$35,718	55,3180

MOTION:

Moved by: Member L. Harper and Seconded by: Member J. Austin:

THAT:

The accounts up to and including February 26th, 2010 and the financial statements for the period ending December 31st, 2009; be received.

CARRIED

Correspondence:

9.1 Clerk's Guide to Conducting Accessible Elections

9.2 Candidate's Guide to Accessible Elections – requested this document be posted as a link on the County's web site.

There was a great deal of discussion regarding a newsletter from the Committee. The consensus from the members of the Committee was to defer this idea until the Strategic Plan is completed.

Next Meeting:

The next meeting is Monday June 7th, 2010 at 9:30 a.m. in the Council Chambers, Court House in Goderich and a tour of the Goderich Municipal Building on April 15th at 9:30 a.m.

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Adjournment:

MOTION:

Moved by: Member L. Harper and Seconded by: Member E. Bezaire:

THAT:

The Huron County Accessibility Advisory Committee do now adjourn at 11:10
a.m.

CARRIED

Chair Dorothy Kelly