



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - September 18, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
September 18th, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 18th day of September 2013.

1. CALL TO ORDER:

All members of Council were present except Councillor Jewitt. Councillor Ginn departed at 11:25 a.m. Councillor Klopp departed at 11:40 a.m. Councillor Rintoul departed at 2:05 p.m. Councillor Hessel departed at 2:35 p.m. Councillor Grace departed at 2:55 p.m. Councillor Versteeg departed at 3:00 p.m. Councillor MacLellan departed at 3:05 p.m. Chair Gowing called the meeting to order at 9:02 a.m.

2. DECLARATION OF PECUNIARY INTEREST:

There were no declarations of Pecuniary Interest.

3. APPROVAL OF AGENDA:

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Rintoul

THAT:

The Committee of the Whole Day 2 Agenda for September 18th, 2013 be accepted and all reports included in the Agenda be received as presented.

CARRIED

4. DELEGATIONS:

John Grace gave an update on the Southwest Economic Alliance (SWEA). The SWEA Assembly 2013 was held in Goderich highlighting the Rural Intelligence–Broadband Connectivity. Members were informed of the benefits of the SWIFT plan as a means of connecting downtowns to farm gates. The membership structure of SWEA is currently being reviewed. SWEA continues to strive to achieve four key objectives: Academic and Research Sector Engagement, Economic Development, Intelligent Region, and Private Sector Engagement.

5. COUNCILLOR'S ISSUES:

Warden Robertson was directed by the CAO to put a Notice of Motion forward with regards to consideration of a Clothing Allowance for the Warden.

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Councillor Klopp requested a report clarifying process/requirements with regards to Term of Warden, Plumbing Inspections, Septic Inspections, Size of Council etc.

6. CONSENT AGENDA (Items 6.1 through 6.9):

6.1 Emergency Services Update for September 2013 - presented by Dave Lew.

ACTION: Received for information.

6.2 Museum and Gaol Information Report for July and August 2013 - presented by Meighan Wark.

ACTION: Received for information.

6.3 Homes Information Update - presented by Barb Springall.

ACTION: Received for information.

6.4 Social and Property Services Update - presented by Dave Overboe.

ACTION: Received for information.

6.5 Ministry of Health and Long-Term Care re: Amendments to Regulation 79/10 under the Long-Term Care Homes Act, 2007.

ACTION: Received for information.

6.6 Correspondence from Sage Family re: Appreciation and Donation to Activation Department at Huronview.

ACTION: Received for information.

6.7 Ausable Bayfield Conservation Authority Board of Directors Meeting Minutes for July 18, 2013.

ACTION: Received for information.

6.8 Accounts and Financial Statements.

Accounts up to and including August 15, 2013 will be reviewed.

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DEPARTMENT	ACCOUNT
Museum/Gaol	11,440.11
Buildings	53,562.24
Social Housing	270,064.35
EMS	52,257.41
Homes for the Aged	194,427.96
Council	2,664.47
Corporate	2,106,784.75

Financial statements for the period ending July 31, 2013 will be reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum / Gaol	101,089	148,925	773,848	866,502	672,759	717,577
Huron Heritage	-	-	3,971	14,581	3,971	14,581
Buildings	967,422	1,021,629	1,020,385	1,385,356	52,963	363,727
Social Housing	1,694,648	1,936,851	3,039,112	3,307,766	1,344,464	1,370,915
Social Services	6,880,393	7,828,590	9,237,753	10,058,958	2,357,360	2,230,368
EMS	2,894,284	2,840,754	5,746,874	6,053,824	2,852,590	3,213,070
Homes	7,428,547	7,236,780	8,636,840	8,968,946	1,208,293	1,732,166
Council	779	-	286,265	354,284	285,486	354,284
Corporate	24,679,597	24,479,252	3,305,867	3,720,354	(21,373,730)	(20,758,898)

ACTION:

THAT:

The accounts up to and including August 15, 2013 and the financial statements as of July 31, 2013 be received.

6.9 Correspondence from Janis (Morritt) Vodden re: Events at Blyth Library

ACTION: Received for information.

Item 6.9 will be reviewed by the Library Board. Staff will issue correspondence.

Consent Agenda:

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Hessel

THAT:

Items 6.1 through 6.9 be approved with the actions as noted.

CARRIED

7. CULTURAL SERVICES:

7.1 Museum Hours - presented by Claire Carter and Meighan Wark.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Versteeg

THAT:

The recommendation of Claire Carter, Business Development Manager and Meighan Wark, Director of Cultural Services, that the Huron County Museum change its hours of operation in 2014 to close on Mondays and to modify its hours on Thursdays to remain open until 8:00 p.m., be approved;

AND FURTHER THAT:

There may be exceptions to the Monday closures such as for the purpose of school visits or to open on those statutory holidays when the Museum would normally open to the public.

CARRIED

7.2 Museum Education and Interpretation Policy - presented by Meighan Wark.

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Hessel

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the Education and Interpretation Policy be adopted by the Huron County Museum and Historic Gaol (HCMHG), be approved.

CARRIED

8. SOCIAL SERVICES:

8.1 Funding Agreement with the Ministry of Community and Social Services - presented by Dave Overboe.

MOTION:

Moved By: Warden Robertson and Seconded By: Councillor Grace

THAT:

The recommendation of Dave Overboe, Director of Social and Property Services, that a By-law be approved authorizing the renewal of the annual funding between the Ministry of Community and Social Services and the County of Huron, be approved.

CARRIED

- 8.2 P.T. (HS) 2013-04–Drive and Walk Way Repairs - presented by Barbara Hall. A report will be presented outlining where drive and walk way repairs are being done.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Dietrich

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that P.T. (HS) 2013-04 be awarded to the qualified, **low bidder Art's Landscaping, Nursery and Garden Centre Ltd.**, for the supply of all labour, materials and equipment for the Drive and Walk Way Repairs at multiple Housing apartment building sites, be approved.

CARRIED

- 8.3 Courthouse Generator - presented by Barbara Hall for information only. Landscape and esthetics will be considered as this project moves forward.

9. EMERGENCY SERVICES:

- 9.1 2013 Vehicle Refurbishing - presented by David Lew. There was discussion requesting a report on the ambulance replacement schedule of other rural counties.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Klopp

THAT:

The recommendation of Dave Lew, Chief, Emergency Medical Services, that County Council approve the refurbishment of one ambulance for 2013 with the company Emergency Vehicle Restoration (EVR), be approved.

CARRIED

- 9.2 Performance Measures - presented by David Lew.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Klopp

THAT:

The Council of Huron County maintain status quo with regards to the Performance Measures Canadian Triage and Acuity Scale (CTAS) levels of:

CTAS 1 8min 35%	-	CTAS 2 17min 50%	-	CTAS 3 17min 50%	-	CTAS 4 120min 50%	-	CTAS 5 120min 50%	-
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Motion to table was introduced prior to a vote on the motion.

MOTION:

Moved By: Councillor Hessel and Seconded by: Councillor Versteeg

THAT:

The motion regarding Performance Measures Canadian Triage and Acuity Scale (CTAS) be tabled until after the presentation of the report from EMS Review.

CARRIED

10. HOMES FOR THE AGED:

10.1 Not For Profit Agency Room Rentals - presented by Barb Springall.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Ginn

THAT:

The recommendation of Barb Springall, Homes Administrator, that Huron County approves the Administrator to waive the room rental fees for the Brain Injury Association monthly meetings, be approved;

AND FURTHER THAT:

Huron County approves the Administrator to waive the room rental fees for OneCare Exercise Program.

CARRIED

Council recessed at 10:09 a.m. and reconvened at 10:28 a.m.

11. ADMINISTRATION, POLICIES & OTHER ISSUES:

11.1 Policy 3.1 Vacation & Vacation Pay - presented by Brenda Orchard. Under **3.1.6 approval "in writing" will be added.**

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Steffler

THAT:

The recommendation by Brenda Orchard, CAO, that Council approves the amendments to Policy 3.1 Vacation and Vacation Pay, be approved with added amendments.

CARRIED

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11.2 Policy 5.9 Driver's License - presented by Brenda Orchard. There was discussion regarding consistency of the policy by all departments and the third party involvement in 5.9.8.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Ginn

THAT:

The recommendation by Brenda Orchard, CAO, that Council approves the **amendments to Policy 5.9. Driver's License, be approved** with amendments.

Motion to table was introduced prior to a vote on the motion.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Klopp

THAT:

The report by Brenda Orchard, CAO, regarding **Policy 5.9 Driver's License, be TABLED** until October 9th, 2013 Committee of the Whole Day 1 Meeting.

CARRIED

11.3 Policy 4.4 Retirement Gifts and Employee Recognition - presented by Brenda Orchard.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Grace

THAT:

The recommendation by Brenda Orchard, CAO, that Council forward the Retirement Gifts and Employee Recognition Policy 4.4 to the Cuff Committee for further consideration.

CARRIED

11.4 Emergency Medical Services (EMS) Years of Service - presented by Dave Lew.

MOTION:

Moved By: Councillor Dowson and Seconded By: Warden Robertson

THAT:

The report on the Emergency Medical Services (EMS) Years of Service tabled at the COTW Day 2 August 14, 2013, be raised from the table.

CARRIED

This report will be forwarded to the Cuff Committee with the Retirement Gifts and Employee Recognition Policy 4.4 for further consideration.

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Council recessed from 11:09 a.m. and reconvened at 12:02 p.m.

12. "CLOSED TO THE PUBLIC SESSION":

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor Dowson

THAT:

The Committee do now go into a "closed to the public session" at 12:02 p.m. under Section 239 of *the Municipal Act, 2001 as amended*; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local Board employees – SMT Salary Review

AND FURTHER THAT:

CAO Brenda Orchard and Tom Gazda, Gazda, Houlne & Associates remain in attendance.

CARRIED

At 3:05 p.m. quorum was lost and the meeting ended.

Chair Councillor P. Gowing

Clerk Susan Cronin