



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - November 20, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
November 20th, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 20th day of November 2013.

1. CALL TO ORDER:

All members of Council were present except Councillor Klopp. Councillor Rintoul departed at 1:39 p.m. Councillor Shewfelt departed at 1:58 p.m. Chair Gowing called the meeting to order at 9:20 a.m.

2. DECLARATION OF PECUNIARY INTEREST:

There were no declarations of Pecuniary Interest.

3. APPROVAL OF AGENDA:

MOTION:

Moved By: Warden Robertson and Seconded By: Councillor Ginn

THAT:

The Committee of the Whole Day 2 Agenda for November 20th, 2013 be accepted and all reports included in the Agenda be received as presented.

CARRIED

4. DELEGATIONS:

4.1 Laura Overholt, representing HealthKick updated Committee Members on activities during 2013 as well as plans for 2014 such as youth engagement initiatives, work placements, skills development and community engagement. A video of the mock disaster training exercise from this summer with MedQUEST was viewed.

4.2 Daryl Cully and Dan Collins of Emergency Management and Training Incorporated presented the EMS Review Report.

Council recessed from 11:18 a.m. and reconvened at 11:25 a.m.

MOTION:

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Versteeg

THAT:

The Committee do now go into a "Closed to the Public Session" at 11:26 a.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

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- Personal matters about an identifiable individual, including municipal or local Board employees – EMS Review

AND FURTHER THAT:

CAO Brenda Orchard, Daryl Cully, and Dan Collins of Emergency Management and Training Incorporated remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Grace

THAT:

The Committee rise from the “Closed to the Public Session” at 12:22 p.m.

CARRIED

Council recessed from 12:23 p.m. and reconvened at 12:48 p.m.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Dietrich

THAT:

The Committee received the EMS Review Report by Daryl Cully and Dan Collins of Emergency Management and Training Incorporated as presented.

CARRIED

5. COUNCILLOR’S ISSUES:

Councillor Versteeg requested information from members regarding the OMPF reduction. This will be further reviewed during budget.

Councillor Vincent requested that the Huron Plowmen’s Association be included in the 2014 budget consideration.

6. CONSENT AGENDA (Items 6.1 through 6.9):

6.1 Museum and Gaol Information Report for October 2013: (presented by Meighan Wark)

ACTION: Received for information.

6.2 Emergency Services Update: (presented by Dave Lew)

ACTION: Received for information.

6.3 Social and Property Services Update: (presented by Dave Overboe)

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ACTION: Received for information.

6.4 Friends of the North Huron Museum to the Township of North Huron Council re: Alice Munro.

ACTION: Received for information.

6.5 Homes Information Update: (presented by Barb Springall)

ACTION: Received for information.

6.6 Requirement for Huronlea Administrator: (presented by Barb Springall)

ACTION: Received for information.

6.7 Huron Soil & Crop Improvement Association re: invitation to all councillors to attend the AGM on Thursday November 28, 2013 and requesting municipal representation to join the forum on Friday November 29, 2013.

ACTION: Received for information.

6.8 Accounts and Financial Statements.

Accounts up to and including October 24, 2013 were reviewed.

DEPARTMENT	ACCOUNT
Museum/Gaol	10,546.38
Buildings	54,291.60
Social Housing	306,860.71
EMS	71,242.74
Homes for the Aged	198,715.66
Council	5,771.71
Corporate	2,534,302.77

Financial statements for the period ending September 30, 2013 were reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum / Gaol		148,925	773,848	866,502	672,759	717,577
Huron Heritage	-	-	3,971	14,581	3,971	14,581
Buildings	967,422	1,021,629	1,020,385	1,385,356	52,963	363,727
Social	1,694,648	1,936,851	3,039,112	3,307,766	1,344,464	1,370,915

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	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Housing						
Social Services	6,880,393	7,828,590	9,237,753	10,058,958	2,357,360	2,230,368
EMS	2,894,284	2,840,754	5,746,874	6,053,824	2,852,590	3,213,070
Homes	7,428,547	7,236,780	8,636,840	8,968,946	1,208,293	1,732,166
Council	779	-	286,265	354,284	285,486	354,284
Corporate	24,679,597	24,479,252	3,305,867	3,720,354	(21,373,730)	(20,758,898)

ACTION:

THAT:

The accounts up to and including October 24, 2013 and the financial statements as of September 30, 2013 be received.

6.9 Correspondence from Perth County re: Consideration of Amalgamation – Huron and Perth Health Units

ACTION: Received for information.

Consent Agenda:

MOTION:

Moved By: Warden Robertson and Seconded By: Councillor Ginn

THAT:

Items 6.1 through 6.9 be approved with the actions as noted.

CARRIED

7. CULTURAL SERVICES:

7.1 Study Recommendation - presented by Meighan Wark.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Hessel

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, to accept the proposal submitted by Lundholm Associates Architects in relation to the development of an Archives, Corporate Records Museum Storage Feasibility Study in the amount of \$22,000 (excluding HST), be approved;

AND FURTHER THAT:

A By-law be prepared and the Warden and Clerk be authorized to sign the Client/Consultant Agreement with Lundholm Associates Architects.

CARRIED

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7.2 Alcohol Risk Management Policy - presented by Meighan Wark.

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor Hessel

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, and Brenda Orchard, CAO, that the Alcohol Risk Management Policy be adopted by the Corporation of the County of Huron, be approved;

AND FURTHER THAT:

A By-law be prepared.

CARRIED

7.3 Storage Study Costs to Reserve Account - presented by Meighan Wark.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Steffler

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the funds from the 2013 Museum budget associated with the Archives, Corporate Records and Museum Storage Study be moved to a reserve account, be approved.

CARRIED

8. SOCIAL SERVICES:

8.1 FCC AgriSpirit Fund 2013 Grant - presented by Dave Overboe.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Grace

THAT:

The recommendation of Dave Overboe, Director of Social and Property Services, that the County of Huron through the Social and Property Services enter into a funding agreement with Farm Credit Canada and Huron Business Development Corporation in order to access a \$ 5000.00 grant, be approved;

AND FURTHER THAT:

A by-law be approved authorizing the signing of the attached agreement.

CARRIED

8.2 Agreement to Amend – Affordable Housing Program Contribution Agreement - presented by Barbara Hall.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Hessel

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THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that **County Council provide approval for the “Agreement to Amend – Contribution Agreement” in reference to the Affordable Housing Program Contribution Agreement 2007-02** to be signed by the Warden and County Clerk, be approved.

CARRIED

8.3 Short Form Tender – Janitorial, Snow Removal and Landscape Maintenance - presented by Barbara Hall.

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor Vincent

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that S.F.T (HPS) 2014-01 be awarded to the qualified bidder – Gerald Rodges, for the janitorial, snow removal and landscape and site maintenance at 85 West Street and 250 Picton Street, Goderich for the time frame January 1, 2014 to December 31, 2014, be approved.

CARRIED

8.4 Long-Term Affordable Housing and Homelessness Plan for the County of Huron - presented by Barbara Hall.

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor Jewitt

THAT:

The recommendation of Barbara Hall, Social Services Manager, that County Council provide approval for the Long-Term Affordable Housing and Homelessness Plan for the County of Huron, be approved.

CARRIED

8.5 Lease Extension Agreement – 38 North Street, Goderich - presented by Barbara Hall.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Vincent

THAT:

The recommendation of Barbara Hall, Social Services Manager, that County Council provide approval for the Lease Extension and Amending Agreement with the Ontario Infrastructure and Lands Corporation for the rental property located at 38 North Street, Goderich, to be signed by the Warden and Chief Administrative Officer, be approved;

AND FURTHER THAT:

A By-law be prepared to authorize the signing of this Agreement.

CARRIED

9. EMERGENCY SERVICES:

9.1 Photo Identification Cards for Use in Disasters - presented by David Lew, Chief, Emergency Medical Services.

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Dietrich

THAT:

The recommendation of Dave Lew, Chief, Emergency Medical Services, that a unique photo identification card be produced by Social and Property Services for all personnel within the County of Huron and the local municipalities to be carried by those personnel in times of disaster, be approved.

CARRIED

10. HOMES FOR THE AGED:

10.1 Provision of Respite Care Beds at Huronview and Huronlea for 2014 - presented by Barb Springall.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Van Diepenbeek

THAT:

The recommendation of Barb Springall, Homes Administrator, that the Administrator for Huronview and Huronlea Homes for the Aged proceed to convert respite care beds to long stay beds at both Homes no later than March 31, 2014, be approved.

CARRIED

11. ADMINISTRATION, POLICIES & OTHER ISSUES:

11.1 Integrated Accessibility Standard Regulation Requirements for Compliance - presented by Sandra Thompson. These policies will be forwarded to the lower tiers for information.

MOTION:

Moved By: Warden Robertson and Seconded By: Councillor Grace

THAT:

The recommendation by Sandra Thompson, Accessibility Coordinator, that the following policies be approved:

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1.24 Emergency Workplace Response Information for Employees with a Disability Policy and Employee Emergency Plan Policy and Form

1.26 Service Disruption Notification Policy

AND FURTHER THAT:

The Customer Service Training document and the Accessibility and Human Rights **Training document be approved and become a part of Huron County's procurement process.**

CARRIED

11.2 Exemption to Procurement Policies - presented by John Cummings.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Versteeg

THAT:

That Council grant a one year exemption to the existing procurement and purchasing policies for tendering for road salt and patch repair asphalt, be approved;

AND FURTHER THAT:

Staff be directed to investigate "Buy Local Provision" for the existing procurement and purchasing policies.

CARRIED

11.3 Third Quarter Report - presented by John Cummings

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor Vincent

THAT:

The recommendation by John Cummings, Treasurer, that Council receive this report for information, be approved.

CARRIED

11.4 Regional Fire Services Liabilities re: Ministry of Labour - presented by Brenda Orchard

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Ginn

THAT:

Brenda Orchard, CAO, contact Middlesex and Lambton Counties as to their interest in jointly retaining the services of a consultant to prepare a white paper on the Regional Fire Services Liabilities re: Ministry of Labour.

CARRIED

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11.5 Strategic Plan Review – to be considered at the November 27, 2013 Council meeting.

Council recessed from 1:58 p.m. and reconvened at 2:03 p.m.

CAO Orchard informed members the Employee Recognition Policy was referred back to the Cuff Committee. This is the only outstanding item for this committee. Direction was given that the Employee Recognition Policy will be reviewed at a future meeting of Council.

12. "CLOSED TO THE PUBLIC SESSION":

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Dietrich

THAT:

The Committee do now go into a "Closed to the Public Session" at 2:08 p.m. under Section 239 of the Municipal Act, 2001 as amended; to discuss an item that relates to:

- Personal matters about an identifiable individual, including municipal or local board employees – Health Unit

AND FURTHER THAT:

CAO Brenda Orchard remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Grace

THAT:

The Committee rise from the "Closed to the Public Session" at 12:18 p.m.

CARRIED

13. NEXT MEETING:

The next meeting of Committee of the Whole Day 2 will be in Goderich on December 11, 2013 at 9:00 a.m.

14. ADJOURNMENT:

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Hessel

THAT:

The meeting adjourn at 2:19 p.m.

CARRIED

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Chair Councillor P. Gowing

Clerk Susan Cronin