



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - March 20, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
March 20, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 20th day of March 2013.

1. Call to Order:

All members of Council were present except for Councillors Shewfelt and Steffler. The meeting was called to order at 9:06 a.m. Councillor Grace departed at 10:46 a.m. Councillor MacLellan departed at 11:46 p.m.

2. Declaration of Pecuniary Conflict of Interest:

There are no declarations of pecuniary interest.

3. Approval of the Agenda:

Chair Gowing stated that there were two amendments to the agenda:

- Deletion - Section 4.3 Delegation by Sherri Preszcator, Public Health Manager and Angela Willert, Community Health Team regarding Tobacco-free Outdoor Spaces
- Addition - Closed Session Item: Labour relations or employee negotiations: EMS-24 Hour Shifts, Public Works Department.

MOTION:

Moved By: Councillor Rintoul and Seconded By: Councillor Versteeg

THAT:

The Committee of the Whole Day 2 Agenda for March 20th, 2013, as amended, be accepted and all reports included in the Agenda be received.

CARRIED

4. Delegations:

- 4.1 Coalition for Huron Injury Prevention (CHIP) – Jamie McCallum, Chair of CHIP, James Stanley, Huron OPP and Tim Pole, Huron OPP presented the statistics for Huron County and the proposed speed campaign report. A request for financial support was made. The speed sign will be available to all municipalities within Huron County by request. The sign will be delivered and picked up by volunteers of CHIP.

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee of the Whole Day 2 direct staff to prepare a report for presentation to Council on the request for financial support by the Coalition for Huron Injury Prevention for the speed sign.

CARRIED

- 4.2 Janice Dunbar, Community Developer, presented a report on the "Nutrious Food Basket". This report will be forwarded to all Huron County municipalities for information.
- 4.3 Delegation Withdrawn

5. Councillor's Issues:

- 5.1 Warden Robertson confirmed the date of the Tour of the Bruce Plant to be April 25th, 2013. Carpooling will be organized amongst the members attending. Also, consideration for having a partnership with lower tier or other counties to share costs for future hospitality suites was briefly discussed.
- 5.2 Councillor Grace stated that he will be departing to attend a SWEA meeting today. SWEA will be hosting a reception and dinner at the Museum. There was discussion regarding an exemption to the Alcohol Use By-law. CAO Orchard stated the importance of using municipal buildings for municipal functions.

Moved By: Councillor Grace and Seconded By: Councillor Hessel

THAT:

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

The Committee of the Whole Day 2 direct staff to prepare a report to be presented to Council on April 3, 2013 to consider an exemption to the Alcohol Policy for the SWEA dinner/reception to be held at the Huron County Museum.

CARRIED

6. Consent Agenda:

- 6.1 Report from Meighan Wark, Director of Cultural Services, re: Museum and Gaol Information/Up-dating February 2013.

ACTION: Received for information.

- 6.2 Report from Dave Overboe, Director, Social Services and Property Services, re: Department Update.

ACTION: Received for information.

- 6.3 Report from Jeff Horseman, Deputy Chief of Emergency Services, re: EMS Report for March 2013. There was discussion regarding the cost to repair the other vehicle that was involved in a collision. There was discussion regarding the options and process for alternate Pharmaceutical suppliers. These will be investigated and reported to members. A further report will be made in closed session regarding labour relations.

ACTION: Received for information.

- 6.4 Report from Ian Siertsema, 9-1-1 System Specialist, re: PRISM Activities in March 2013.

ACTION: Received for information.

- 6.5 Report from Jason Dodds, 9-1-1 System Specialist, re: 911 Report for March 2013.

ACTION: Received for information.

- 6.6 Report from Barb Springall, Homes Administrator, re: Information Update.

ACTION: Received for information.

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

- 6.7 Correspondence received regarding Ontario Municipal Partnership Fund:
- a) Township of North Huron (dated January 24, 2013).
 - b) Township of North Huron (dated February 25, 2013).
 - c) Municipality of Huron East (dated January 24, 2013).
 - d) Town of Goderich (dated January 30, 2013).

ACTION: Received for information.

6.8 Accounts.

Accounts up to and including February 28, 2013 will be reviewed.

Museum/Gaol	6,486.82
Buildings	51,365.71
Social Housing	216,776.62
EMS	63,814.46
Homes for the Aged	191,293.88
Council	7,043.09
Corporate	2,181,970.43
Accessibility	2,256.62

ACTION:

THAT:

The accounts up to and including February 28, 2013 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Versteeg

THAT:

Items 6.1 through 6.8 be approved with the actions as noted.

CARRIED

7. Cultural Services

- 7.1 Report from Meighan Wark, Director of Cultural Services, re: New Admission Fees.

MOTION:

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

Moved By: Councillor Vincent and Seconded By: Councillor Versteeg

THAT:

Council approve the new fee schedule for the Huron County Museum and Gaol;

AND FURTHER THAT:

A By-law be created to reflect the new fee schedule.

CARRIED

7.2 Report from Meighan Wark, Director of Cultural Services, re: Council Representative to assist in development of new Cultural Plan (Creative Communities Prosperity Fund Steering Committee).

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor MacLellan

THAT:

Councillor Hessel participate in the Creative Communities Prosperity Fund Steering Committee, to provide input and feedback on the project from the perspective of Council.

CARRIED

8. Social Services:

There were no report items listed.

9. Emergency Services:

There were no report items listed.

10. Homes for the Aged

There were no report items listed.

11. Administration, Policies and Other Issues:

11.1 Report from Brenda Orchard, CAO, re: Council Code of Conduct. Members of the Committee supported the development of a Code of

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

Conduct by staff and reviewed by the Cuff Implementation Committee.
The policy for allocation of Council expenses will be reviewed.

MOTION:

Moved By: Warden Roberston and Seconded By: Councillor Hessel

THAT:

The presented "Council Code of Conduct" be reviewed by the Cuff Implementation Committee and presented to Council for consideration.

CARRIED

11.2 Report from Brenda Orchard, CAO, re: Council-CAO Covenant. There was discussion regarding the document as being redundant with the Code of Conduct and whether the signatures were legally binding.

MOTION:

Moved By: Councillor Grace and Seconded By: Councillor Klopp

THAT:

The presented Council-CAO Covenant be amended by removing the signature required section.

AND FURTHER THAT:

The Council-CAO Covenant be included in the Council Orientation and as part of the CAO Review Process.

DEFEATED

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor MacLellan

THAT:

The presented Council-CAO Covenant be forwarded to the Cuff Implementation Committee for consideration and presented to Council for consideration.

CARRIED

11.3 Report from Brenda Orchard, CAO, re: Signing Authorities. CAO Orchard reviewed the recommendation by the Cuff Report with regards to signing authorities for the expense accounts of the CAO, Councillors and Warden. Clarification regarding ½ meeting and full day meeting will be discussed by the Cuff Implementation Committee. The presented expense form will be used by all Councillors, staff will provide hard copies to each committee member.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Dietrich

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

THAT:

Council assign the Warden and Past Warden as signing authorities for CAO expense claims;

AND FURTHER THAT:

Council assign the Past Warden and either the Chair of COTW Day 1 or the Chair of COTW Day 2 (as availability permits) as signing authorities for the Warden's expense claims.

AND FURTHER THAT:

Council assign the Warden and CAO as signing authorities for Councillor's expense claims.

CARRIED

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Versteeg

THAT:

The maximum per diem that can be claim in one day is a full day per diem.

CARRIED

11.4 Report from Brenda Orchard, CAO, re: Audit Committees. The Cuff Recommendation regarding the Ad Hoc Audit Committee will be further reviewed with the Auditor.

MOTION:

Moved By: Councillor Klopp and Seconded By: Councillor Ginn

THAT:

Council establish an Audit committee comprised of all Councillors and one citizen member with a professional accounting designation.

CARRIED

11.5 Report from Brenda Orchard, CAO, re: Loan Agreements – Investment in Affordable Housing Initiative Program. CAO Orchard stated that six to ten loan agreements are received each year and delegation of authority to sign these agreements will streamline the process.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Vincent

THAT:

Council directs staff to prepare a By-law delegating the authority to sign Loan Agreements for the Investment in Affordable Housing Initiative Program (IAH) to the Warden and CAO.

CARRIED

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

11.6 Report from Brenda Orchard, CAO, re: Cuff Recommendations regarding the Board of Health.

MOTION:

Moved by Councillor Ginn and Seconded by Councillor Hessel

THAT:

Council approve the letter dated March 12, 2013 to the Chair of the Board of Health regarding the Cuff Recommendations 18 (a) – (e).

AND FURTHER THAT:

The two year appointment for the position of chair be effective December 2014.

CARRIED

11.7 Report from Brenda Orchard, CAO, re: Contribution to OMAA conference.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Van Diepenbeek

THAT:

Council approves a \$500 contribution to the Host Committee efforts for the Ontario Municipal Administrators Association Spring Workshop at Oakwood Inn on May 15-17, 2013.

CARRIED

11.8 Report from Scott Tousaw, Director of Planning and Development, Deputy CAO. The report was presented regarding the upcoming Annual General Meeting of the Huron Farm Environmental Mediation Committee.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Vincent

THAT:

The report presented regarding the Huron Farm Environmental Mediation Committee be received for information.

CARRIED

12. Closed to the Public Session

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Van Diepenbeek

THAT:

The Committee does now go into Closed Session at 11:23 a.m. pursuant to Section 239 of the *Municipal Act, 2001*, as amended to discuss:

Huron County Committee of the Whole – Day 2 Minutes
March 20, 2013

- Labour Relations and Employee Relations-(1) EMS-24 hour shifts, (2) Public Works Department

AND FURTHER THAT:

CAO Brenda Orchard, Clerk Susan Cronin and Chief of Emergency Management Services David Lew (only for (1)) remain in attendance.

CARRIED

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Dowson

THAT:

The Council rise from Closed Session at 11:48 a.m. and reconvene in Open Session.

CARRIED

13. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday April 17, 2013 at 9:00 a.m.

14. Adjournment:

MOTION:

Moved by: Councillor Dietrich and Seconded By: Councillor Verteeg

THAT:

The Committee of the Whole Day 2 meeting of March 20th, 2013 be adjourned at 11:50 p.m.

CARRIED

Chair Councillor P. Gowing

Clerk Susan Cronin