



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - June 19, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
June 19th, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 19th day of June 2013.

1. Call to Order:

All members of Council were present except Councillors Shewfelt, MacLellan, and Grace. Councillor Dowson arrived at 9:03 a.m. Councillor Klopp arrived at 9:10 a.m. Chair Gowing called the meeting to order at 9:02 a.m.

Chair Gowing introduced and welcomed Treasurer John Cummings.

2. Declaration of Pecuniary Interest:

Chair Gowing stated that there were two additions to the agenda under Section 4.1 a letter of support was distributed by Blyth BIA regarding the request to install parkettes/parkades in Blyth and Section 6.1 Report from David Lew regarding RFP results for Vehicle Conversions.

There were no declarations of Pecuniary Interest.

3. Approval of the Agenda:

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Hessel

THAT:

The Committee of the Whole Day 2 Agenda for June 19th, 2013 be accepted and all reports included in the Agenda be received with additions as presented.

CARRIED

4. Delegations:

4.1 Blyth BIA Chair Rick Elliott and Vice Chair Peter Gusso were in attendance. A request was made to permit the installation of parkettes/parkades within 2-3 parking spaces on Queen Street (Highway 4), Blyth during the tourist season (approximately May – October). There was discussion regarding the economic benefit, loss of parking, maintenance

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

and safety issues of this request. CAO Brenda Orchard stated that a report and agreement can be prepared for the July 3, 2013 meeting.

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Vincent

THAT:

The Council of the County of Huron request a report from staff with regards to the request from the Blyth Business Improvement Association to (1) install parkettes/parkades within 2-3 parking spaces on Queen Street (Highway 4) and (2) to enter into an agreement with North Huron to allow **these "highway improvements" as per** the Municipal Act be approved.

CARRIED

4.2 Sandra Thompson, Huron County Accessibility Coordinator, provided an update from the Huron County Accessibility Advisory Committee. The revisions to five existing Human Resource policies were presented. Two new policies are going through the policy review process and will be presented to the Committee at a later date. There was discussion **regarding the "In-Car Service Gas Stations in Huron County"**. Due to new legislation banning portable credit card and debit machines around gas pumps, this project has been halted.

MOTION:

Moved By: Councillor Dowson and Seconded By: Councillor Vincent

THAT:

The report by Sandra Thompson, Accessibility Coordinator for the County of Huron, on June 19th, 2013 be approved as presented.

AND FURTHER THAT:

The Council of the County of Huron approves the amended Human Resources policies 1.5, 1.6, 2.4, 4.3, and 5.3 as presented.

CARRIED

5. Councillor's Issues:

Councillor Ginn stated his concerns regarding the provincial downloading of the animal compensation program. CAO Brenda Orchard will contact Bob Trick to request a delegation at the July 3, 2013 meeting. Councillor Ginn also requested a report from staff regarding pre-qualifying contractors for environmental standards to expedite projects.

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Rintoul

THAT:

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

The staff be directed to prepare a report with regards to pre-qualifying contractors with regards to environmental standards.

CARRIED

Councillor Vincent commended staff on the promotional video of Huron County presented at South West Economic Alliance Conference. There was discussion regarding expanding the use of such promotional items at various locations such as at the Blyth Festival, Huron Country Playhouse, or movie theatres.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Versteeg

THAT:

The Planning and Development Department prepare a report how best to promote the new Economic Development multi-media/video work.

CARRIED

6. Consent Agenda (Items 6.1 through 6.13):

6.1 RFP results for Vehicle Conversions - presented by David Lew

ACTION: Received for information.

6.2 Emergency Services Update – June 2013 - presented by David Lew

ACTION: Received for information.

6.3 Homes for the Aged Information Update - presented by Barb Springall

ACTION: Received for information.

6.4 Correspondence Received by Huronview and Huronlea Expressing Appreciation a) Richard M. Corbett, Toronto b) Maureen Scott, Seaforth (taken from The Seaforth Huron Expositor) c) The Royal Canadian Legion, Brussels Legion Branch 218

ACTION: Received for information.

6.5 Correspondence

a) Municipality of South Bruce re: Motion of Not a "Willing Host" for Wind Turbine Development.

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

- b) The Corporation of the Town of Petrolia re: Motion of "Not a Willing Host Community" for IWT projects.
- c) Ministry of Consumer Services re: Implementation of Ontario Underground Infrastructure Notification System Act, 2012.

ACTION: Received for information.

- 6.6 Ausable Bayfield Conservation re: Launch of the Main Bayfield Draft Watershed Plan.

ACTION: Received for information.

- 6.7 Museum, Gaol and Cultural Program Information Report for May 2013 - presented by Meighan Wark

ACTION: Received for information.

- 6.8 Review of Huron Heritage Fund Applications – May Intake - presented by Meighan Wark

ACTION:

THAT:

The recommendation of the Huron Heritage Fund Committee that Council approves the applications in the May Intake Report, dated June 19, 2013, be approved.

- 6.9 Art Bank Policy - presented by Meighan Wark

ACTION:

THAT: The recommendation of Meighan Wark, Director of Cultural Services, that an Art Bank Policy be adopted to enable other public institutions to display items from the Huron County Art Bank, be approved.

- 6.10 Museum Exhibition Policy - presented by Meighan Wark

ACTION:

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that a new Exhibition Policy be reviewed and approved for the Huron County Museum and Historic Gaol, be approved.

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

6.11 Social and Property Services Department Update - presented by Dave Overboe

ACTION: Received for information.

6.12 Huronlea and Huronview Celebrate 20 Years Newspaper Clippings

6.13 Accounts and Financial Statements:

Accounts up to and including May 23, 2013 will be reviewed.

Museum/Gaol	13,464.34
Buildings	51,316.64
Social Housing	320,757.06
EMS	69,400.43
Homes for the Aged	176,770.16
Council	689.47
Corporate	1,843,136.40
Accessibility	8,158.70

Financial statements for the period ending April 30, 2013 will be reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/Gaol	36,554	85,100	396,010	495,144	359,456	410,044
Huron Heritage	-	-	1,285	8,332	1,285	8,332
Buildings	560,836	583,788	621,229	791,632	60,393	207,844
Social Housing	868,907	1,106,772	1,777,905	1,890,152	908,998	783,380
Social Services	3,444,129	4,473,480	4,971,955	5,747,976	1,527,826	1,274,496
EMS	1,639,045	1,623,288	3,292,296	3,459,328	1,653,251	1,836,040
Homes	4,239,015	4,135,303	4,636,359	5,125,112	397,344	989,809
HCAAC	-	-	15,919	20,148	15,919	20,148
Council	-	-	185,878	202,448	185,878	202,448
Corporat	14,146,764	13,988,144	1,906,212	2,124,201	(12,240,552)	(11,863,943)

ACTION:
THAT:

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

The accounts up to and including May 23, 2013 and the financial statements as of April 30, 2013 be received.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Hessel

THAT:

Items 6.1 through 6.13 be approved with the actions as noted.

CARRIED

7. CULTURAL SERVICES:

8. SOCIAL SERVICES:

8.1 Affordable Housing Program – Request for Review of Existing Contribution Agreement - presented by Barbara Hall

MOTION:

Moved by: Councillor Vincent and Seconded by: Councillor Hessel

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that County Council approve the following in relation to Contribution Agreement 2007-02 for the Affordable Housing Program:

- a) a write-down of the federal government portion of AHP funding;
- b) to change the term of the loan from the existing term of 25 years to 20 years; and
- c) the responsibility for any legal costs incurred by the County of Huron to implement these changes shall be paid in full by the proponents from the above referenced Contribution Agreement 2007-02.

CARRIED

8.2 P.T. (HS) 2013-01 – Sanitary Line Upgrades- presented by Barbara Hall

MOTION:

Moved by: Councillor Vincent and Seconded by: Councillor Ginn

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that P.T. (HS) 2013-01 be awarded to the qualified bidder, Wayne & Harold Smith Construction Limited, for the supply of all labour, materials and equipment for the sanitary line upgrades and floor replacement at 299 Queen Street, Blyth, be approved.

CARRIED

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

8.3 SFT (PS) 2013-02– Janitorial Services – 57 Napier Street, Goderich-
presented by Barbara Hall

MOTION:

Moved by: Warden Robertson and Seconded by: Councillor Versteeg

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property, that SFT (PS) 2013-02 be awarded to the qualified, low bidder – Gerald Rodges, for the janitorial services at 57 Napier Street, Goderich, be approved.

CARRIED

8.4 P.T. (PS) 2013-02-AAA 1330 - Masonry Repointing- presented by
Barbara Hall

MOTION:

Moved by: Councillor Steffler and Seconded by: Councillor Dietrich

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property, that P.T. (PS) 2013-02-AAA 1330 be awarded to the qualified, low bidder Bartlett Restoration Ltd., for the supply of all labour, materials and equipment for the masonry work at the Huron County Historic Gaol, be approved.

CARRIED

8.5 SFT (PS) 2013-04 – Barrier Free Access- presented by Barbara Hall

MOTION:

Moved by: Councillor Hessel and Seconded by: Councillor Dowson

THAT:

The recommendation of Barbara Hall, Manager, Housing and Property, that SFT (PS) 2013-04 be awarded to the qualified, low bidder, Wayne and Harold Smith Construction, for the supply of all labour, materials, accessories and equipment for the Installation of a Barrier-Free Access located at Huron County Historic Gaol, 181 Victoria Street North, Goderich, be approved.

CARRIED

9. EMERGENCY SERVICES:

9.1 Pharmaceutical RFP Results - presented by David Lew

MOTION:

Moved by: Councillor Ginn and Seconded by: Councillor Van Diepenbeek

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

THAT:

The recommendation by David Lew, Chief, Emergency Services, that County Council approve the quote from Ontario Medical Supplies Limited for pharmaceutical supplies for EMS usage, be approved;

AND FURTHER THAT:

A bylaw be passed to endorse the contract with Ontario Medical Supplies Limited.

CARRIED

9.2 Community Notification - presented by David Lew

MOTION:

Moved by: Councillor Versteeg and Seconded by: Councillor Dietrich

THAT:

The recommendation by David Lew, Chief, Emergency Medical Services, that County Council approve opening discussions with the County of Perth to consider a collaborative approach for the usage of the Community Notification process, be approved.

CARRIED

10. HOMES FOR THE AGED:

10.1 Request for Proposal – R.F.P. HV-2013-01 – Erosion Barrier and New Parking Spaces Projects Recommendation - presented by Barb Springall

MOTION:

Moved by: Councillor Van Diepenbeek and Seconded by: Councillor Vincent

THAT:

The recommendation by Barb Springall, Homes Administrator, that Dufferin Construction Company be awarded the RFP HV-2013-01 Erosion Barrier and New Parking Spaces Project, at a cost of \$103,916.60 plus HST of \$13,509.16 for a total of \$117,425.76, be approved.

CARRIED

10.2 Funding Increase and Capital Redeployment Recommendation - presented by Barb Springall

MOTION:

Moved by: Councillor Vincent and Seconded by: Councillor Versteeg

THAT:

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

The recommendation by Barb Springall, Homes Administrator, that the Administrator for Huronview and Huronlea Homes for the Aged proceed to utilize new funding and deploy capital items, be approved.

CARRIED

10.3 Estate of Floyd McAsh: Correspondence from F.A. Cameron, dated May 21, 2013 - presented by Barb Springall

MOTION:

Moved by: Councillor Ginn and Seconded by: Councillor Hessel

THAT:

The recommendation by Barb Springall, Homes Administrator, that the Administrator for Huronview and Huronlea Homes for the Aged be authorized to transfer Huronview's interest in the McAsh trust to the McAsh beneficiaries.

CARRIED

11. ADMINISTRATION, POLICIES & OTHER ISSUES:

11.1 Cuff Recommendation 10(a) – SMT Role Statement - presented by CAO Brenda Orchard

MOTION:

Moved by: Councillor Vincent and Seconded by: Councillor Dietrich

THAT:

The recommendation by Brenda Orchard, CAO, that Council approves the SMT Role Statement as presented with the understanding that it will be utilized as part of the SMT performance review process and Council Orientation.

CARRIED

11.2 Grants Policy - presented by CAO Brenda Orchard. This report will be forwarded to the lower tiers for information.

MOTION:

Moved by: Councillor Klopp and Seconded by: Councillor Steffler

THAT:

The recommendation by Brenda Orchard, CAO, that Council approves the Grants Policy as presented, be approved.

AND FURTHER THAT:

A By-law be prepared.

CARRIED

Huron County Committee of the Whole – Day 2 Minutes
June 19th, 2013

11.3 Sewage System Management Agreement between the County of Huron and the Municipality of Morris-Turnberry - presented by Dr. Nancy Cameron. The cost of the program will be monitored to ensure that it is feasible for the Health Unit to maintain this service.

MOTION:

Moved by: Councillor Vincent and Seconded by: Councillor Dietrich

THAT:

The Council of the County of Huron accepts the report of Dr. Nancy Cameron, dated June 19th, 2013 for information;

AND FURTHER THAT:

The Council of the County of Huron accepts the letter from the Municipality of

Morris-Turnberry dated June 5th, 2013 as notice that effective September 9th, 2013 the agreement dated 26th day of February 2001 is revoked and the Municipality of Morris-Turnberry will be performing all duties for the Sewage System Management Service in the Municipality of Morris-Turnberry.

CARRIED

12. "CLOSED TO THE PUBLIC SESSION":

None

13. NEXT MEETING:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday August 14th, 2013 at 9:00 a.m.

14. ADJOURNMENT:

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Hessel

THAT:

The meeting adjourn at 10:21 a.m.

CARRIED

Chair Councillor P. Gowing

Clerk Susan Cronin