



# Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - January 30, 2013

GODERICH, ONTARIO



# **COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES**

Goderich, Ontario  
January 30, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 30<sup>th</sup> day of January 2013.

## **1. Call to Order:**

All members of Council are present except for Councillor P. Klopp and the meeting was called to order at 9:02 a.m.

Chair Gowing introduces and welcomes Ms. Brenda Orchard as the new Chief Administrative Officer for The Corporation of the County of Huron.

## **2. Declaration of Pecuniary Conflict of Interest:**

There are no declarations of pecuniary interest.

## **3. Approval of the Agenda:**

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Ginn

"THAT:

The Committee of the Whole Day 2 Agenda for January 30<sup>th</sup>, 2013; be accepted and all reports included in the Agenda; be received."

CARRIED

## **4. Delegations:**

- 4.1 Presentation from Mr. Joe Bernier, Equipment Consultant and Mr. Philip Marmina, VP Sales for Central Canada, who represent a company named Arjohuntleigh, re: Product Improvement in the Homes Industry.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

Mr. Bernier and Mr. Marmina are present to advise Council of the product improvements related to the homes industry.

The following items are highlighted:

- Current Guidelines
- Case Study
- Compliance at Huron County Homes

Barb Springall, Homes Administrator and members from Arjohuntleigh present the following employees with recognition:

- Tracey Seymour, Environmental Services Manager
- Duane Gibson, Maintenance Engineer
- Joanne Hickey, Director of Care

**5. Councillor's Issues:**

- 5.1 Warden Robertson advises that a tour of Parliament has been arranged for Huron County Councillors attending the upcoming Association of Municipalities of Ontario Conference taking place in Ottawa in August 2013.
- 5.2 Councillor Van Diepenbeek expresses concern with the Consent Agenda and the amount of reports listed.

**6. Consent Agenda:**

- 6.1 Report from Meighan Wark, Director of Cultural Services, re: Museum and Gaol Monthly Information.

ACTION: Received for information.

- 6.2 Report from Meighan Wark, Director of Cultural Services, re: Feedback from the Ministry Re: 2012 Community Museum Operating Grant Standards.

ACTION: Received for information.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

- 6.3 Report from Meighan Wark, Director of Cultural Services, re: Policy Review.

ACTION:

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, to adopt and approve the following policies:

1. Huron County Museum and Historic Gaol – Vision and Mission Statements
2. Huron County Museum and Historic Gaol – Finance Policy
3. Huron County Museum and Historic Gaol – Governance Policy
4. Huron County Museum and Historic Gaol – Community Policy

- 6.4 Report from Meighan Wark, Director of Cultural Services, re: Funding Agreement with the Ministry of Tourism, Culture and Sport.

ACTION:

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the appropriate authorities be authorized to sign the funding agreement between the Ministry of Tourism, Culture and Sport and the County of Huron regarding the Creative Communities Prosperity Fund - be approved;

AND FURTHER THAT:

A By-law be prepared to authorize the signing of this agreement.

- 6.5 Report from Meighan Wark, Director of Cultural Services, re: Funding Agreement for the Museum Technology Fund.

ACTION:

THAT:

The recommendation of Meighan Wark, Director of Cultural Services, that the appropriate authorities be authorized to sign the funding agreement between the Ministry of Tourism, Culture and Sport and the County of Huron regarding the Museum Technology Fund - be approved;

AND FURTHER THAT:

A By-law be prepared to authorize the signing of this agreement.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

- 6.6 Department Update from Dave Overboe, Director of Social and Property Services.

ACTION: Received for information.

- 6.7 Report from Michele Gaynor, Social Services Manager, re: Transitioning to Ontario's New Child Care Funding Formula and Funding Framework

ACTION: Received for information.

- 6.8 Executive Report from David Lew, Chief of Emergency Services.

ACTION: Received for information.

- 6.9 Report from David Lew, Chief of Emergency Services, re: County Emergency Management Coordinator (CEMC) Report for January 2013.

ACTION: Received for information.

- 6.11 Report from Ian Siertsema, 9-1-1- System Specialist, re: PRISM Report for January 2013.

ACTION: Received for information.

- 6.12 Report from Jason Dodds, 9-1-1 System Specialist, re: 911 Report for January 2013.

ACTION: Received for information.

- 6.13 Information Update Report from Barb Springall, Homes Administrator.

ACTION: Received for information.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

6.17 South West Community Care Access Centre Bulletin, re: Long-Term Care Homes Waiting List Information.

ACTION: Received for information.

6.19 Honourable James Moore, Minister of Canadian Heritage and Official Languages, re: National Flag of Canada Day, February 15, 2013.

ACTION: Received for information.

6.22 Report from Nancy Rennick, Deputy Treasurer, re: 2011 Auditor's Management letter.

ACTION: Received for information.

6.23 Accounts and Financial Statements:

Accounts up to and including December 20, 2012 will be reviewed.

Museum/Gaol	11,344.89
Buildings	34,459.03
Social Housing	175,176.61
EMS	80,495.16
Homes for the Aged	194,343.00
Council	4,981.50
Corporate	1,874,352.96
Accessibility	2,256.62

Financial statements for the period ending November 30, 2012 will be reviewed.

	REVENUE		EXPENDITURES		COUNTY CONTRIBUTION	
	Actual	Prorated	Actual	Prorated	Actual	Prorated
Museum/ Gaol	163,880	191,181	1,169,620	1,187,471	1,005,740	996,290
Huron Heritage	-	-	13,032	22,917	13,032	22,917
Buildings	1,507,949	1,487,062	1,699,750	2,159,317	191,801	672,255
Social Housing	2,705,345	2,733,605	4,790,094	4,720,333	2,084,749	1,986,728
Social Services	9,067,097	8,867,613	10,670,442	10,349,828	1,603,345	1,482,215
EMS	4,463,094	4,259,230	8,980,048	9,180,351	4,516,954	4,921,121
Homes	11,167,462	10,983,103	13,399,694	13,725,576	2,232,232	2,742,473

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

HCAAC	1,356	-	61,254	55,244	59,898	55,244
Council	6,842	-	544,041	551,517	537,199	551,517
Corporate	37,991,207	37,408,469	5,667,050	5,847,948	(32,324,157)	(31,560,521)

ACTION:

THAT:

The accounts up to and including December 20, 2012 and the financial statements as of November 30, 2012 be received.

Consent Agenda:

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Ginn

“THAT:

The Consent Report Items 6.1 through 6.9, 6.11 through 6.13, 6.17, 6.19, 6.22 and 6.23 and actions noted, be approved;

AND FURTHER THAT:

The Consent Report Items 6.10, 6.14, 6.15, 6.16, 6.18, 6.20 and 6.21 be dealt with separately.”

CARRIED

6.10 Report from Jeff Horseman, Deputy Chief of Emergency Services, re: EMS Report for January 2013.

David Lew, Chief of Emergency Services provides an explanation of vehicle incidents noted in the information report and what preventative measures have been taken to remedy the matter so that future incidences can be avoided.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Versteeg

“THAT:

The Report from Jeff Horseman, Deputy Chief of Emergency Services, re: EMS Report for January 2013 be received for information.”

CARRIED

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

- 6.14 Report from Joanne Hickey and Ruth Craig, Directors of Care, re: Pharmacy Request for Proposal.

Joanne Hickey provides a reason for the six month extension which is attributed to ensuring that all technical aspects are fulfilled before proceeding with the Request for Proposal.

MOTION:

Moved By: Councillor Shewfelt and Seconded by: Councillor Grace

“THAT:

The recommendation of Joanne Hickey and Ruth Craig, Directors of Care that the Homes enter into an extension on the current contract with Medical Pharmacies to continue to provide pharmaceutical services to Huronlea and Huronview for a period of up to six (6) months – be approved.”

CARRIED

- 6.15 Report from Connie Townsend, Homes Assistant Administrator, re: Request for Extension for Physiotherapy Contract.

Barb Springall, Homes Administrator provides an explanation in regards to the reason for the extension of the contract so that there is adequate time to select a vendor.

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Hessel

“THAT:

The recommendation of Connie Townsend, Homes Assistant Administrator, that the Homes be approved to extend the current contract with Centric Health to June 30, 2013, which is an extension of five (5) months – be approved.”

CARRIED

- 6.16 Report from Barb Springall, Homes Administrator, re: McAsh Estate Bequest Funds.

Barb Springall provides a general overview of the McAsh Estate Bequest Funds and Councillor Dowson assists with background information of the individual.



Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

There is confirmation that a dedication ceremony is being organized in recognition of the generous donation and Council will be informed once a date has been finalized.

MOTION:

Moved By: Councillor Versteeg and Seconded By: Councillor Hessel

“THAT:

The recommendation of Barb Springall, Homes Administrator, that the Administrator be authorized to purchase six Hi-Low Beds and Mattresses for Huronview using the funds from the McAsh estate – be approved.”

CARRIED

6.18 Union Gas to Tracey Seymour, Homes for the Aged, re: Incentive cheque of \$2,000.00 to reward energy efficient efforts.

Barb Springall, Homes Administrator provides an overview of the correspondence advising that staff will explore additional opportunities through Union Gas for energy efficiency improvements.

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Hessel

“THAT:

The report from Tracey Seymour, Homes for the Aged, re: Incentive Cheque of \$2,000 to reward emergency efficient efforts be received for information.”

CARRIED

6.20 Renewable Energy Facilitation Office, Ontario Ministry of Energy, re: *Renewable Energy Development Guide – A Guide for Municipalities*.

Barb Springall, Homes Administrator clarifies that Council has been informed of the Ministry's regulations pertaining to the Feed In Tariff Program (FIT) under the Ontario Power Authority and additional correspondence is received in this regard.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Van Diepenbeek

“THAT:

The correspondence from Renewable Energy Facilitation Office, Ontario Ministry of Energy, re: *Renewable Energy Development Guide – A Guide for Municipalities* be received for information.”

CARRIED

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

- 6.21 Report from Dave Laurie, Director of Public Works, re: Expression of Interest for Municipal Infrastructure Investment Initiative (MIII) Auburn Bridge Rehab Project – Blyth Road (County Rd 25, Auburn).

Dave Laurie confirms that the County has submitted an Expression of Interest application under the Municipal Infrastructure Investment Initiative Program. The project selected is the Auburn Bridge Rehab (County Road 25) and funds are budgeted in the event that the County is not successful with the application.

**MOTION:**

Moved By: Councillor Van Diepenbeek and Seconded By: Councillor Hessel  
"THAT:

The recommendation of Dave Laurie, Director of Public Works, that the County of Huron apply for infrastructure improvement funding, through the Municipal Infrastructure Investment Initiative (MIII), for the Auburn Bridge Rehabilitation Project on Blyth Road (County Road 25) in the village of Auburn - be approved;

AND FURTHER THAT:

Council endorse the Expression of Interest (EOI) application;

AND FURTHER THAT:

Council acknowledge that: the County of Huron cannot be certain that the Auburn Bridge Rehabilitation project would be possible in 2013 without the MIII funding assistance."

CARRIED

**7. Cultural Services**

- 7.1 Report from Meighan Wark, Director of Cultural Services, re: Huron County Museum and Historic Gaol Study and Strategic Plan.

Meighan Wark advises that the County has undertaken a review of the Huron County Museum and Historic Gaol utilizing the consulting services of Lockett and Associates and Design in Three Dimensions to formalize a Strategic Plan.

Ms. Christine Lockett from Lockett and Associates and Mr. Beverly Dywan from Design in Three Dimensions are present to provide a presentation on the Huron County Museum and Historic Gaol Study and Strategic Plan.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

The following items are highlighted:

- Research in Publications
  - Cultural Mapping
  - Economic Development Blueprint
  - Huron County Cultural Plan
- Program Delivery and Funding Challenges
- Consultation Process
- Survey Results
- Comparable Museums
- Mission and Vision Statement
- Goals
- Opportunities
- Key Challenges
- Conclusion

Comments and questions include:

- Incorporating Sky Harbour Gallery into overall strategic plan however possibility to also include the Marine Museum so there is coherent identity over long term
- Possibility to host the Southwest Economic Alliance (SWEA) Annual General Meeting at the museum
- Search for vacant buildings that can provide additional storage for the museum and an architect has been solicited to review current space and ease those challenges
- Opportunities to maximize the time of the museum which is generally identified as leisure time however other programs can be explored to make greater use of the facility

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Rintoul

“THAT:

The recommendation of Meighan Wark, Director of Cultural Services, to approve the Huron County Museum and Historic Gaol Study and Strategic Plan in principle – be approved.”

CARRIED

**8. Social Services:**

There are no report items listed.

**9. Emergency Services:**

- 9.1 Report from Dave Lew, Chief of Emergency Services, re: Positive and Negative Aspects of the Options Previously Presented regarding Rapid Response Units in Huron County EMS.

A motion from Report Item 9.1 was tabled at the December 14, 2012 Committee of the Whole meeting and a motion is made to re-open discussion on the matter.

THAT:

The recommendation of David Lew, Chief, Emergency Services, that County Council approve the continuation of the Rapid Response Unit program as indicated in Option 1 (status quo) of the subject report dated September 24<sup>th</sup>, 2012 – be approved.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Shewfelt

“THAT:

The report from Dave Lew, Chief of Emergency Services, re: Positive and Negative Aspects of the Options Previously Presented regarding Rapid Response Units in Huron County EMS be reopened for further discussion and consideration.”

CARRIED

David Lew provides a general overview of the Rapid Response Unit (RRU) program highlighting both the positive and negative aspects associated with the program.

The purpose of the program is to assist with ambulatory response so that Emergency Services can respond to calls throughout the County.

Council is provided with options regarding the effectiveness of the program:

- Option 1 – Status Quo (no change to Emergency Fleet)
- Option 2 – Replace 2 RRU with 2 Ambulances
- Option 3 – Replace 4 RRU with 4 Ambulances

Comments and questions include:

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

- There is little variance in regards to response times whether with a RRU or an ambulance
- Response times and time on scene has decreased since the 4 RRUs were put in place
- If 4 RRUs are removed they would need to be replaced with Ambulances to ensure continued response times
- Clarification of availability of vehicles both RRU and ambulances which run on 12 and 24 hour shifts
- Confirmation that the County uses emergency services from neighbouring Counties for border areas regardless of vehicle
- No determination as to which vehicle is superior therefore staff recommendation is to maintain status quo and keep RRU within the Emergency Services Fleet and avoid extra costs associated with purchase of new Ambulances and additional staff

A recorded vote was requested by Councillor Steffler and taken as follows:

YEAS: Hessel, Vincent, Dowson, Versteeg, MacLellan, Grace, Shewfelt, Jewitt

NAYS: Rintoul, Van Diepenbeek, Dietrich, Ginn, Robertson, Steffler, Gowing

**MOTION:**

Moved By: Councillor Versteeg and Seconded By: Councillor Dowson

“THAT:

The recommendation of David Lew, Chief, Emergency Services, that County Council approve the continuation of the Rapid Response Unit program as indicated in Option 1 (status quo) of the subject report dated September 24<sup>th</sup>, 2012 – be approved.”

CARRIED

## **10. Homes for the Aged**

10.1 Report from Barb Springall, Homes Administrator, re: Ministry of Health and Long Term Care and LHIN Funding Announcements at Huron County Homes for the Aged.

Barb Springall advises that authorization is required to spend funds through the Local Health Integration Network (LHIN) or else the County will be unable to spend remaining funds.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Shewfelt

“THAT:

The recommendation of Barb Springall, Homes Administrator, that the available Ministry announced funding be utilized as per the "Ministry of Health and Long Term Care and LHIN Funding Announcements" – be approved.

CARRIED

10.2 Presentation by Barb Springall, Homes Administrator, re: Business Model Realignment.

Barb Springall provides an overview of the Business Model Realignment highlighting the following:

- Objectives of the Realignment
- Current Operating Environment
- Realignment Strategy
- Timelines
- Realignment Leads
- Projected Outcomes

Comments and questions include:

- Confirmation that there are regional centres that can provide care, if required

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Grace

“THAT:

The recommendation of Barb Springall, Homes Administrator, that the Homes realign the business model to operate General Unit beds only at Huronlea and Huronview Homes – be approved.”

CARRIED

Committee recessed at 10:30 a.m. and reconvened at 10:40 a.m.

**11. Administration, Policies and Other Issues:**

11.1 Report from Scott Tousaw, Director on behalf of Huron Economic Development Partnership (HEDP) Management Committee, re: 2013 Economic Development Budget.

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

Councillor Grace, who is Chair of the Huron Economic Development Partnership (HEDP), provides support in regards to increasing the 2013 Economic Development Budget.

The purpose of the program is divided into three key areas:

1. Community Projects;
2. Core Programming; and
3. Leveraging external funding programs

Comments and questions include:

- Providing staff with an appropriate budget which will benefit the County in the long run by attracting new business – seen as an investment initiative

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Grace

“THAT:

The additional funding of \$100,000 be included in the 2013 Economic Development budget for community projects, core programming and for leveraging external funding programs – be approved.”

CARRIED

11.2 Report from Kim Reid, Information Technology Manager, re: Externally Contracted IT Services.

Kim Reid is present to provide an overview of Information Technology (IT) services which is based on a coordinated approach to deliver and support the County’s dependence on IT services.

Comments and questions include:

- Benefits outweigh costs of providing in-house services including cost-savings
- Consideration to better service delivery with in-house approach

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Grace

“THAT:

The report from Kim Reid, Information Technology Manager, re: Externally Contracted IT Services be received for information.”

CARRIED

Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

11.3 Report from Nancy Rennick, Deputy Treasurer, re: Consolidated Budget for 2013.

Nancy Rennick provides a general overview of the Consolidated Budget for 2013 indicating the following:

- The 2012 Budget was approved at a 1% increase over 2011
- Initial increase of 4.83% or \$1,653,250 year over year proposed to date for 2013 which is attributed to:
  - Decrease in Ontario Municipal Partnership Fund (OMPF) of \$150,100
  - Addition of \$200,000 to Levy Stabilization Reserve
  - No corresponding amount has been determined in terms of a surplus from previous year (\$893,820 was used in 2012) to offset levy
  - Health Unit Budget has not been finalized
  - Septic Re-inspection has been removed from the 2013 Budget
  - Funding needed for capital depreciation amounts to approximately \$351,752
  - Increase in wages and benefits representing 11.9%
  - Grants have been approved in principal amounting to \$454,200

Comments and questions include:

- No definitive number has been confirmed in regards to the operating surplus/deficit however there is general consensus that further direction is needed in terms of managing any operating surpluses
- County should be consistent with budget management so that there is constant budgeting practices year over year which will eliminate substantial increases
- Explanation of capital items related to Highways and Homes

There is general consensus that a target of three percent be set for staff to report back with a revised Budget for review and consideration.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Grace

"THAT

The report from Nancy Rennick, Deputy Treasurer, re: Consolidated Budget for 2013 be received;



Huron County Committee of the Whole – Day 2 Minutes  
January 30, 2013

AND FURTHER THAT:

The Deputy Treasurer be directed to report back to Council with a proposed 2013 Budget increase of three percent over the 2012 Budget.”

CARRIED

**12. Closed to the Public Session**

There is no closed session to the public.

**13. Next Meeting:**

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday February 20, 2013 at 9:00 a.m.

**14. Adjournment:**

MOTION:

Moved by: Councillor Dietrich and Seconded By: Warden Robertson

“THAT:

The Committee of the Whole Day 2 meeting of January 30<sup>th</sup>, 2013 adjourned at 12:20 p.m.”

CARRIED

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Chair Paul Gowing

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Acting Clerk Michael A. Di Lullo