



Day Two: Committee of the Whole

Museum/Gaol, Social Services, EMS, Homes & Corporate

Minutes - February 20, 2013

GODERICH, ONTARIO



COMMITTEE OF THE WHOLE DAY 2 – MEETING MINUTES

Goderich, Ontario
February 20, 2013

The Committee of the Whole Day 2 met in the Court House Council Chambers in Goderich on the 20th day of February 2013.

1. **Call to Order:**

All members of Council are present except for Councillor Neil Rintoul and the meeting was called to order at 9:03 a.m.

2. **Declaration of Pecuniary Conflict of Interest:**

There are no declarations of pecuniary interest.

3. **Approval of the Agenda:**

CAO Brenda Orchard notes that there is one amendment to the agenda:

- To Add Closed Session Item: Labour relations or employee relations.

MOTION:

Moved By: Councillor Dietrich and Seconded By: Warden Robertson

“THAT:

The Committee of the Whole Day 2 Agenda for February 20th, 2013; be accepted and all reports included in the Agenda; be received.”

CARRIED

4. **Delegations:**

There are no delegations.

5. **Councillor’s Issues:**

- 5.1 Councillor MacLellan – requested clarification as to the process to review the Consent Agenda. Each item will be reviewed individually followed by one motion to consider all items contained in this section.

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

- 5.2 Councillor Ginn – will put a request in writing to the CAO to have a report prepared regarding the Stewardship Program.
- 5.3 Councillors Vincent and Klopp – attended a seminar by the Ontario Farmland Trust for the production of food and preservation of agricultural land.
- 5.4 Chair Gowing introduces and welcomes Ms. Susan Cronin as the new County Clerk for The Corporation of the County of Huron.

6. Consent Agenda:

- 6.1 Report from Meighan Wark, Director of Cultural Services, re: Museum and Gaol Information/Up-dating January 2013.

ACTION: Received for information.

- 6.2 Report from Dave Overboe, Director, Social Services, re: Department Update.

ACTION: Received for information.

- 6.3 Report from Michele Gaynor, Social Service Manager, re: Funding Agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Education.

ACTION:

THAT:

The recommendation of Michele Gaynor, Social Service Manager, that a by-law be prepared to authorize the signing of the annual funding agreement between the Ministry of Education and the County of Huron be approved.

- 6.4 Report from Barbara Hall, Manager, Housing and Property Services, re: Social Housing Policies. B. Hall stated that the policies are heavily legislated.

ACTION:

THAT:

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

The recommendation of Barbara Hall, Manager, Housing and Property Services, that County Council provide approval for the implementation of the new and revised social housing policies, as they relate to the *Housing Services Act, 2011*, in reference to the County's social housing providers be approved.

6.5 Report from David Lew, Chief, Emergency Services, re: Executive Summary for February 2013. CAO Orchard informed members that invoicing for Cross Border Emergency Services will now be done accordingly.

ACTION: Received for information.

6.6 Report from David Lew, Chief, Emergency Services, re: County Emergency Management Coordinator (CEMC) Report for February 2013.

ACTION: Received for information.

6.7 Report from Jeff Horseman, Deputy Chief of Emergency Services, re: EMS Report for February 2013. A report will be prepared outlining the changes that allowed for an almost 50% reduction in standby call volume.

ACTION: Received for information.

6.8 Report from Jason Dodds, 9-1-1 System Specialist, re: 911 Report for February 2013.

ACTION: Received for information.

6.9 Report from Barb Springall, Homes Administrator, re: Information Update Report. B. Springall informed members of the meeting held with families, residents, power of attorneys and staff outlining the opening of secured units.

ACTION: Received for information.

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

6.10 Accounts:

Accounts up to and including January 31, 2013 will be reviewed.

Museum/Gaol	24,063.31
Buildings	73,446.80
Social Housing	252,673.44
EMS	85,609.98
Homes for the Aged	226,072.60
Council	3,515.67
Corporate	2,262,165.97
Accessibility	3,384.93

ACTION:

THAT:

The accounts up to and including January 31, 2013 be received.

Consent Agenda:

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Dowson

“THAT:

Consent Agenda Items 6.1 to 6.10 be approved with the actions noted.”

CARRIED

7. Cultural Services

There are no report items listed.

8. Social Services:

8.1 Report from Barbara Hall, Manager, Housing and Property Services, re: Investment Plan regarding Community Homelessness Prevention Initiative.

B. Hall notes that the Community Homelessness Prevention Initiative (CHPI) aims to prevent, address and reduce homelessness by improving access to adequate, suitable and affordable housing that is linked to flexible support services based on peoples' needs. The CHPI is a result of the consolidation by the Ministry of Municipal Affairs & Housing of funding from five provincial homelessness-related programs.

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

Service Managers are required to develop and submit an Investment Plan that outlines how the funding allocation will be used each year. This initial Investment Plan covers the period from April 1, 2013 to March 31, 2014.

There are no expected budget impacts to the County as the entire funding allocation of \$301,554 is provided by the Province.

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Grace

“THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that County Council provide approval for the Community Homelessness Prevention Initiative Investment Plan be approved.”

CARRIED

- 8.2 Report from Barbara Hall, Manager, Housing and Property Services, re: Bad Debt Write-Off Report – 2012.

B. Hall provides an information report outlining the bad debt incurred by former tenants of the Huron County Housing Corporation and that these expenses be written off accordingly. B. Hall reviewed the policy and legislation for collection of arrears.

MOTION:

Moved By: Councillor Vincent and Seconded By: Councillor Grace

“THAT:

The recommendation of Barbara Hall, Manager, Housing and Property Services, that the bad debts incurred by former tenants of the Huron County Housing Corporation be written off be approved.”

CARRIED

9. Emergency Services:

- 9.1 Report from Jeff Horseman, Deputy Chief, Emergency Services, re: Middlesex Cross Border Billing Agreement 2012 to 2021.

J. Horseman provides an overview of a cross border agreement with Middlesex Centre for land ambulance service.

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Dietrich

“THAT:

The recommendation of David Lew, Chief, Emergency Services, that County Council approve the Warden and Clerk to sign the agreement for land ambulance service between the Corporation of the County of Middlesex and the Corporation of the County of Huron be approved;

AND FURTHER THAT:

A By-law be created regarding this agreement.”

CARRIED

- 9.2 Report from Jeff Horseman, Deputy Chief, Emergency Services, re: 2013 Budget – Defibrillators.

J. Horseman was not in attendance. Mr. Horseman’s report advises that there is a need to replace six defibrillators because the existing machines are past their life use. Due to the costs to replace these units, it is suggested that additional funds be budgeted each year into the Fleet Reserve to replace two defibrillators annually commencing in 2014. Further information regarding compatibility, required training, and existing value of defibrillators was requested.

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Ginn

“THAT:

The recommendation of David Lew, Chief, Emergency Services, that County Council approve the use of Fleet Reserves to offset the cost of six (6) defibrillators for 2013;

AND FURTHER THAT:

Additional funds be budgeted each year into the Fleet Reserve to replace two (2) defibrillators annually commencing in 2014;

AND FURTHER THAT:

County Council approve the creation of a year over year sustainability budget for the replacement of equipment” be Tabled until the Council meeting of March 6th, 2013.

CARRIED

10. Homes for the Aged

10.1 Report from Barb Springall, Homes Administrator, re: Long Term Service Accountability Agreements.

B. Springall notes that every three years, the Homes are required to enter into agreements with the LHIN which outline the funding and performance obligations for the Homes. The current contract expires March 31, 2013. The agreements attached cover the period from 2013 – 2016.

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Grace

“THAT:

County Council commend the management team of the Homes for the Aged and in particular, the Administrator, Barb Springall, for the development of an excellent Strategic Plan as acknowledged in the 2012 Governance Report by George Cuff.”

CARRIED

10.2 Report from Barb Springall, Homes Administrator, re: Long Term Care Service Accountability Agreements Huronview and Huronlea.

B. Springall provided an overview of a long term care service agreement. *The Local Health System Integration Act, 2006* requires that the LHIN and the HSP enter into a service accountability agreement. The service accountability agreement supports a collaborative relationship between the LHIN and the HSP to improve the health of Ontarians through better access to high quality health services, to co-ordinate health care in local health systems and to manage the health system at the local level effectively and efficiently.

In this context, the HSP and the LHIN agree that the LHIN will provide funding to the HSP on the terms and conditions set out in the subject agreement to enable the provision of services to the local health system by the HSP.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Ginn

“THAT:

The recommendation of Barb Springall, Homes Administrator, that Huron County enters into Long Term Care Service Accountability Agreements for Huronview

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

and Huronlea Homes as received from the SouthWest Local Health Integration Network be approved;

AND FURTHER THAT:

A By-law to authorize the CAO and Warden to sign the LSAA contracts be prepared.”

CARRIED

11. Administration, Policies and Other Issues:

11.1 Report from Brenda Orchard, CAO, re: Hiring Policy.

B. Orchard provided a review of amendments to the County’s Hiring Policy as proposed within the Cuff Recommendations. Further amendments were reviewed.

MOTION:

Moved By: Councillor Shewfelt and Seconded By: Councillor Ginn

“THAT:

The recommendation of Brenda Orchard, CAO, that Council amend the Hiring Policy No. 1.5 in accordance with recommendations from the Cuff Report 2012 be approved;

AND FURTHER THAT:

A By-law to adopt this policy be prepared.”

CARRIED

11.2 Report from Brenda Orchard, CAO, re: Review Process for Grants to Community Organizations.

B. Orchard provided an overview of a new review process to deal with grant requests from community organizations. There are two suggestions put forward:

1. Review grant requests at one meeting (with a small percentage left in reserve for emergencies throughout the year);
2. Establish a set amount in the Budget for grant giving.

MOTION:

Moved By: Councillor MacLellan and Seconded By: Councillor Ginn

“THAT:

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

The recommendation of Brenda Orchard, CAO, that Council considers amending their current Grant process to ensure a comparative and knowledgeable process is used to evaluate the merits of individual grant requests be approved.

AND FURTHER THAT:

This draft policy be presented to Council for review."

CARRIED

11.3 Report from Nancy Rennick, Deputy Treasurer, re: 2013 Consolidated Draft Budget.

N. Rennick reports back and provides a general overview of the 2013 Consolidated Draft Budget. Further information regarding uploading costs, the Water Tank in Zurich, surplus amounts, grant program and possibility of future tanks in Wroxeter and Auburn.

MOTION:

Moved By: Councillor Ginn and Seconded By: Councillor Hessel

"THAT:

A policy be developed and presented to the Committee with regards to the use of surplus amounts."

CARRIED

MOTION:

Moved By: Councillor Steffler and Seconded By: Councillor Klopp

"THAT:

The Consolidated Draft Budget be accepted for information.

AND FURTHER THAT:

The Consolidated Draft Budget be considered at the March 6th, 2013 meeting."

CARRIED

12. Closed to the Public Session

MOTION:

Moved By: Councillor Dietrich and Seconded By: Councillor Grace

"THAT:

The Council do now go into Closed Session at 11:21 a.m. pursuant to Section 239 of the *Municipal Act, 2001*, as amended to discuss:

- Labour Relations and Employee Relations."

CARRIED

Huron County Committee of the Whole – Day 2 Minutes
February 20, 2013

MOTION:

Moved By: Councillor Hessel and Seconded By: Councillor Grace

“THAT:

The Council rise from Closed Session at 11:36 a.m. and reconvene in Open Session.”

CARRIED

13. Next Meeting:

The next meeting of Committee of the Whole Day 2 will be in Goderich on Wednesday March 20, 2013 at 9:00 a.m.

14. Adjournment:

MOTION:

Moved by: Councillor Dietrich and Seconded By: Warden Robertson

“THAT:

The Committee of the Whole Day 2 meeting of February 20th, 2013 adjourned at 11:37 p.m.”

CARRIED

Chair Councillor P. Gowing

Deputy Clerk Brenda Orchard